



**Meeting Minutes of the
Engineer Professional Advisory Committee
Wednesday, March 23, 2016**



The Engineer Professional Advisory Committee (EPAC) welcomes your input and participation. Meetings are open to all Public Health Service Engineers and Architects, both Commissioned Officers and Civilians.

Next Meeting Date:

The next EPAC meeting will be held on Wednesday, April 27, 2016 from 1400-1530 EST.

Conference Line Information:

Toll-free: 1-641-715-3580

Passcode: 341469#

Webinar: <https://fda.webex.com/fda/j.php?MTID=m6c83bf014eff2a2016bc75aa55e1cc69>

I. CALL TO ORDER

LCDR Piermatteo called the meeting to order at 1400 EST. Attendance was taken and a quorum of EPAC members was present. Section VIII below shows the EPAC meeting attendance this year to date.

II. SPECIAL PRESENTATION

A. Topics in Public Health Webinar Series Advisory Committee: CDR Sadaf Nabavian

- The TPH series was designed to educate public health professionals via webinar about topics that are pertinent to their roles within the various agencies within the DHHS and other PHS agencies.
- TPH Committee resides under the Career Development Committee of the PharmPAC. It is a multi-disciplinary group made up primarily of pharmacists. Volunteers come from all categories of USPHS
- Six webinars offered in 2015 – mostly attended by Pharmacists but would like to see more participation by other PHS categories, including Engineers.
- Upcoming webinars:
 - April 15th – “Public Health Impact of Synthetic Cannabanoid” by Dr. Gina Stassinios.
- TPH series is requesting speakers that would like to present on topics that directly relate to one of the following:
 - HHS Strategic Plan
 - Secretary’s Strategic Initiatives

- HHS Agencies who hire PHS health professionals
- If interested in presenting:
 - Write a brief description and 2-3 objectives highlighting the gap in knowledge addressed by your presentation.
 - Submit information or questions to TopicsinPH@gmail.com or CAPT Birch-Smith at postelle.birch-smith@fda.hhs.gov
- Stay connected by signing up on the listserv: <https://list.nih.gov>
 - Search – TOPICSINPUBLICHEALTH

III. APPROVAL OF MINUTES

LCDR Piermatteo called for a motion to approve the January EPAC General Meeting minutes. CDR Cunningham put forth the motion. LCDR Stevenson seconded the motion. There was no discussion. The motion carried and the meeting minutes were approved.

IV. ANNOUNCEMENTS

A. Office of the Chief Engineer: RADM Randall Gardner (Randall.Gardner@ihs.gov)

- Thanks to all those who participated in National Engineers Week! There was a great awards ceremony. Also of note was good representation from PHS at the National Press Club event.
- Participation in the USPHS Symposium in Oklahoma City (May 16-19) and/or the ASCE Joint Engineering Training Conference in Phoenix (May 24-26) is encouraged.
- Please submit photographs and captions (locations and information about the engineering work that we're doing; either from day-to-day work or from deployments). Would like this information to be current.
- Also, need to ensure that our website information is up-to-standard since it is currently public.
- The CPOs are currently engaged with the transitioning of the DCCPR Directorship to ADM Joan Hunter. Discussions have involved civil servants and how they fit under the structure of the CPOs. Learning how civil servants in other categories interface with their PACs and CPOs.
- Other issues involve organization, for example, how the CPOs interact with the OSG and DCCPR – generally coined Commissioned Corps Headquarters.
- Strategic Planning Workgroup:
 - Working on a strategic plan for the Commissioned Corps, which also includes a Commissioned Corps Doctrine, similar to doctrine of the other services. This outlines who we are as Officers in the US Public Health Service.

- The Plan also includes other strategic elements such as workforce develop, how we interface with our colleagues in the Department, and resources that we have or need.
- There may be the potential for RADM Gardner to interface directly with the subcommittees in the future to hear briefings and see where he can assist with the work we are doing.

B. EPAC Chair: LCDR Kimberly Piermatteo (kimberly.piermatteo@fda.hhs.gov)

- Communication Plan Updates:
 - EPAC Brief
 - Weekly emails to EPAC Voting Members, Alternates, Liaisons, Subcommittee Chairs and Vice-Chairs
 - Please email announcement requests to LCDR Piermatteo (kimberly.piermatteo@fda.hhs.gov)
 - CPO Announcements
 - Bi-weekly/monthly announcements from the CPO to the entire category (NIH listserv)
 - Email announcement requests to LCDR Lyle Setwyn (lyle.setwyn@ihs.gov) and LCDR Piermatteo (kimberly.piermatteo@fda.hhs.gov)
 - Successful 2016 Engineer Awards Ceremony
 - Thanks to all who participated!
 - Next readiness check is April 1, 2016. Check your readiness status.
 - Upcoming Open Application Window for Engineers – June 1-30, 2016.
 - Combined Corps Leadership Meeting Updates (*presented by CDR Kesteloot*):
 - The SG believes that changes are sending us in a better direction to make the Corps stronger and robust in the long term. He's excited to bring in new ideas and new energy to the Corps.
 - i. The SG wants to build up infrastructure in DCCPR, and increased financial support for the Corps with a budget increase proposal to Services & Supply Fund was approved. We don't know the dollar amount or the major impact of this increase, but it will allow the SG office to increase the Corps headquarters' staff and support the need.
 - Policy Advisory Group: Members from the policy advisory group met with the deputy SG, RADM S. Trent-Adams to discuss roles and responsibilities and issues that directly impact the Corps. RADM Trent-Adams agreed to meet the group on a quarterly basis to address issues and provide support and guidance from the SG office.
 - CAP Shih discussed the need for an O-6 level Engineer with IT skills to apply for the position that was recently advertised.

- Pay: There were issues with converting pay to the Direct Access system. Problems with the Coast Guard not anticipating the number of agencies that they needed to coordinate with. This has been delayed to later this year or potentially next year.
- Deployments:
 - i. Flint, MI: 25 USPHS Officers have deployed. RADM Dunwoody is working directly with the Flint, MI Mayor (Weaver). USPHS officers stand out and are trusted by the citizens in Flint.
 - ii. Breakdown in Great Plains states: Officers are being requested for 60-90 day deployments to support the hospitals there.
- Zika Virus: Spread to include Puerto Rico and travel related cases. Blood supply being supported from CONUS and developing blood testing. Many Corps officers working across many agencies.
- SG 2016 Campaigns & Initiatives: The SG focus this fiscal year will be on Addictions, eCigarettes; and Prescription Opiates. He will also focus on Emotional Well-being: contributions made to health and increase in body of science in importance of emotional wellbeing.
- National Park Rx: Ann O'Neil and Dr. Zarr attended the PHS leadership meeting and met with other senior PHS members. They discussed Park Rx Day which will be on 4/24/2016 1100-1500 at Meridian Hill Park, Rock Creek Park, 16th & W Streets NW, Washington, DC. The SG will be attending.
- Other notes:
 - RADM Gardner stated that CAPT Helgeson from DCCPR has been deployed to the Winnebago Hospital in Great Plains to assist (prior service in IHS).
 - CAPT Russell performed the most recent OBC graduation ceremony.
 - There are questions in why we might not be more engaged in some of the deployments. It has to do with how the events are unfolding between local levels of government, states, and the federal government. Trying to figure out a way to get the right assets to the right place at the right time.
 - At a recent awards ceremony RADM Gardner was asked about Zika Virus.
 - i. Stay informed on current Public Health issues like Zika as we tend to be targeted as sources of information for anything public health related.
 - Lt. General Thomas Bostick, current head of the Army Corps of Engineers is retiring in May 2016.
 - i. His Deputy will be the new Chief of Engineers.
 - ii. They have always spoken highly of UPSHS Engineers that are detailed to the ACOE.
 - There may be opportunities for PHS Engineers to assist NPS with some of their Centennial celebration events. Stay tuned!

V. SUBCOMMITTEE REPORTS

A. Awards: LCDR Jitendra Virani (Jitendra.Virani@fda.hhs.gov)

- The subcommittee received the following number of awards for the awards due on February 10th:

2016 NUMBER OF NOMINATIONS FOR AWARDS DUE FEB 10	
VILLFORTH LEADERSHIP AWARD	2
IAN K. BURGESS OUTSTANDING YOUNG PHS ENGINEER	2
ROGER H LYNCH YOUNG PHS ENGINEER	0
ENGINEERING LITERARY AWARD OPEN CATEGORY	2
ENGINEERING LITERARY AWARD PEER REVIEW CATEGORY	2
SAME GREEN MEDAL	4
SAME CUMMING AWARD	2
SAME HOLLIS MEDAL	7

- The subcommittee has finished review of all the above nominations. The subcommittee has put forward their recommendation on the winner based on the review.
- The subcommittee is working with EPAC chair on developing a schedule of all the due dates related to various award nomination reviews throughout the year.

B. Career Development: CDR Jonathan Rash (Jonathan.Rash@ihs.gov)

- The workgroup to re-write the Engineer Handbook has re-formed under the leadership of co-chairs CDRs Rebecca Pollis and Jason Hrdlicka. Anybody interested in assisting with this effort should contact CDR Rash.
- Final revisions to the new CV Template and Guidance Document for Engineer Promotions are still under review – expected to be routed for EPAC approval before mid-year.
- The subcommittee continues to represent the category at OBC and facilitate webinars for all EPAC. If your subcommittee has information it would like to present in a webinar format, please contact CDR Rash to arrange recording and/or broadcasting.
- Meetings are held the 3rd Monday of every month at 1600 EST. The next meeting is scheduled for April 18th.

C. Events: CDR Frank Chua (francis.chua@ihs.gov)

- 2016 E-Week Events (Led by CDR Alex Dailey):

- Reports from CDR Dailey indicate that it was well attended.
- Short article highlighting the E-week events will be drafted for the engineer's newsletter.
- **ACTION ITEM: None**
- 2016 COF Symposium – Engineer Category Day (Led by LCDR Diana Wong):
 - Oklahoma City from May 16-19 with Category Day on May 18.
 - Early bird registration ends April 4th. Register at: <http://symposium.phscof.org/registration>.
 - Mentoring session set for May 16th from 1615 – 1800. Details for room assignment are forthcoming.
 - Order of Engineer ceremony planning ongoing. A request to purchase all the materials needed to conduct the ceremony will be submitted for approval.
 - Field trip planning ongoing but will be non-technical and may include outings to nearby attractions.
 - **ACTION ITEM: None**
- 2016 SAME JETC (led by CDR John Kathol):
 - Phoenix, AZ at the Phoenix Convention Center from May 24 – 26.
 - Attendee registration now open and is \$97 for uniformed service members.
 - Speakers for Public Health Track filled for the 3 hour Public Health Track session.
 - Plan on having a booth set up at the exhibit hall.
 - **ACTION ITEM: If attending or interested in attending and would like to present, they have recently had some presenters back-out.**
- 2016 AMSUS (led by LCDR Shad Shoppert):
 - National Harbor, MD from Nov 29 – Dec 2.
 - Call for lectures and posters open for a limited time. Those interested in participating, for details, please go to: www.amsusmeeting.org/ce/.
 - Engineers qualify for the William Gorgas Preventive Medicine Award. For details, see AMSUS Annual Award Program: <http://www.amsus.org/wp-content/uploads/2015/04/AwardsProgram2015.pdf>.
 - **ACTION ITEM: Looking for a volunteer to serve as an alternate to LCDR Shoppert. Anyone interested in volunteering, please email CDR Chua at francis.chua@ihs.gov.**
- Meetings are held the 2nd and 4th Tuesday at 1400 ET. The next meeting is scheduled for April 5, 2016.

D. Information: LCDR Jim Kohler (Kohler.James@epa.gov)

- Website Migration: New EPAC site that will be located at: <https://dcp.psc.gov/osg/engineer/> is almost complete.
 - Site is similar to existing <http://www.usphsengineers.org/>.

- Plan to launch new site by the end of March; No firm date from DCCPR on when migration needs to be final.
- Both new and old sites will run in parallel until new site is final and processes (such as requests for updates) are familiar to everyone.
- More information to come once new site is live.
- Content management: Website is up to date.
 - ***ACTION ITEM:*** *Please send any new requests for postings or revisions to postings@usphsengineers.org.*
- EPAC Newsletter: Spring Issue articles have been submitted and are under review by senior editorial board. Expected publication in April.
 - ***ACTION ITEM:*** *Please send article ideas for Fall Issue to postings@usphsengineers.org.*
- Combined Category Newsletter:
 - Winter Newsletter is published! Available at: <http://www.usphsengineers.org/index.php/newsletter>
 - Engineer Category article options for Spring/Summer issue have been submitted to EPAC Chair for consideration.
 - ***ACTION ITEM:*** *Please send articles that may be of interest to a broader audience beyond engineers to postings@usphsengineers.org.*
- Social Media:
 - New Facebook feature called “instant articles.” Allows you to develop content in Facebook-friendly format that enables faster loading time; ability to use own RSS feed; content can remain on your own site, but instant article version can be displayed automatically on Facebook page.
- Meetings are held the second Monday of every month at 1400 EST. Please send LCDR Kohler an email (kohler.james@epa.gov) if you would like to attend.

E. Mentoring: LCDR Jennifer Stevenson (jennifer.stevenson@fda.hhs.gov)

Presented by CDR Bradley Cunningham

- 2015 had the lowest number of individual action plans turned in. The goal for 2016 is to encourage officers to work with mentors to develop these IDPs. In addition, the subcommittee also involves encouraging officers at different stages in their career to consider working with mentors and/or advisors across a spectrum of disciplines to develop and work on their IDPs.
- CDR Frank Chua plans to attend the COF Symposium and represent the EPAC mentoring subcommittee; however, he is looking for volunteers to help him take on this task and eventually take over this responsibility.
- CDR Bradley Cunningham has stepped up to take on the position of Vice Chair for the mentoring subcommittee for the 2016 calendar year.

- Next Meeting is Monday, April 18 at 1500 EDT. If anyone is interested in joining the subcommittee, please contact LCDR Jennifer Stevenson at Jennifer.Stevenson@fda.hhs.gov or CDR Bradley Cunningham at Bradley.Cunningham@fda.hhs.gov.

F. Public Health Engineering Practices: CDR Tanya Davis (Tanya.Davis@ihs.gov)

- Wellness Team Engineer Category Workgroup formed. Engineer representatives are CAPT Natour and CDR Blackstone.
- Engineering Healthy Communities (SG Priorities) Workgroup developed condensed version of the Engineer and Architect Injury and Disease National Prevention Strategy (originally written by CAPT Ludington in 2012).
- PHEP Workgroups continue to:
 - Prepare for the 2016 Engineering Category day presentation on designing for pipe selection based on life cycle analysis to reduce global warming potential,
 - Draft a series of category newsletter articles on how to get published,
 - Research ways to improve engineer access to standards, and
 - Write a factsheet highlighting engineers already doing work that supports the Surgeon General’s National Prevention Strategy 4 Strategic Directions and 7 Priorities and look for additional ways to reach out to engineers to support them in collaborating across categories and working in their communities on these priorities.
- PHEP Meetings are typically held the Tuesday before the monthly EPAC meeting at 2pm EST. The next meeting is scheduled for April 26 at 2pm EST.

G. Readiness: LCDR(sel) Shane Deckert (Shane.Deckert@ihs.gov)

- Initiatives Report:
 - Engineer Assessment Guide
 - Changes from subcommittee review are being incorporated into the previous 2010 draft
 - Edits are scheduled for completion by March 25, 2016
 - Engineer Category Survey
 - LT Lang is the new lead
 - Group has been gathering information from previous survey
 - Develop Strategies to address engineer-wide readiness issues
 - Continuing initiative to contact every “Projected Not Qualified” engineer
 - Next readiness query on April 1st, 2016
 - Update EPAC DPS Website
 - LCDR Pete Mitchell has checked all the links and sent fixes to webmaster
 - Awaiting changes to be reflected on EPAC website
 - Creating list of Engineering Core Competencies (from RDOG) and Training

- Requesting review by EPAC in the near future
- Meetings are typically held the 1st Wednesday of every month at 1400 EST. The next meeting is scheduled for April 6th, 2015.

H. Recruitment and Retention: CAPT David Harvey (David.Harvey@ihs.gov)

Presented by LCDR Samuel Russell

- EPAC Connectors
 - Accomplishments:
 - Welcomed 3 newly commissioned engineer officers to the Commissioned Corps in March 2016.
 - Assisted 17 candidates from July 2015 Cohort through the appointment board process (47.2% of submitted candidates)
 - Upcoming:
 - Preparing for June 2016 application cohort
 - Ongoing:
 - Assisting 15 boarded candidates, by provide employment leads and supporting guidance to boarded candidates.
 - Tracking 2 candidates with 1662s through medical and security reviews and scheduling of basic officer training.
 - Providing assistance to 2 candidates requesting appointment waivers (e.g. GPAs)
 - Tracking/assisting 3 candidates pending appointment boards
- Communications
 - Accomplishments:
 - Successful outreach to Env. Health PAC for recruitment documents.
 - Complete assessment of other PHS category documentation
 - Outreach to IT subcommittee to assess feasibility of real time vacancy reporting
 - Upcoming:
 - Preparing June 2016 Engineer application window announcement
 - Develop outline of base website for connector's program for review by other subgroup
 - Categorization of alternate PHS category documents assessment
 - Ongoing:
 - Outreach to other R+R sub teams to assess communication needs
- Recruitment Training & Tracking
 - Accomplishments:
 - Developed a draft tool that summarizes ABET accredited engineering programs for use in targeting recruitment efforts.
 - Upcoming:

- Review of draft tool by full R&R Subcommittee
- Outreach/Recruitment Event
 - 2016 USA Science and Engineering Festival (www.usasciencefestival.org) April 16 and 17 Washington, DC Convention Center hosted in conjunction with DC COA (5 USPHS CC Engineer Volunteers)
- Other Comments:
 - The question was asked whether there is a specific number of new PHS engineers through the open application period that can be commissioned. RADM Gardner stated that “things have been changing but at this point we are potentially able to commission as many engineers as agencies wish to board.”

I. Rules: LCDR Kurt Kesteloot (kurt_kesteloot@nps.gov)

- Changes to EPAC Alternate Form:
 - Proposed Changes to EPAC Alternate Form are:
 - Is there a need for the 2nd supervisor? Signature line was removed for 2nd supervisor.
 - Rank was recommended for the alternates name and was added to the form.
 - Rules Subcommittee will finalize the form during the next Subcommittee meeting.
 - Rules Subcommittee will then vote to approve the final changes and then present those to EPAC for a final vote and approval.
- Rules Subcommittee Meetings are held every few months or as needed. The last meeting was held on April 1, 2016 at 0900 ET. If you would like to join the subcommittee, please contact CDR Kurt Kesteloot at kurt_kesteloot@nps.gov.

VI. LIAISON REPORTS:

A. JOAG Liaison: LCDR QuynhNhu Nguyen (quynhnhu.nguyen@fda.hhs.gov)

- JOAG has selected CAPT Sara Newman, DrPH, MCP to serve as the JOAG Senior Advisor. Her term started on March 1st, 2016 and will serve through September 2019. CAPT Newman has been assigned to the National Park Service (NPS) since 2007 and currently serves as the Director of the Office of Public Health (OPH) where she is the principal advisor to the Director and executive leadership of NPS for public health decisions affecting 300 million visitors to 409 parks nationwide. In this position, CAPT Newman also serves as Commanding Officer to all Corps officers (currently 50) assigned to the Department of the Interior (DOI), providing support, guidance and management. Congrats to CAPT Newman.
- JOAG Membership Committee received 32 applications for JOAG Voting Members, including three engineers. Final selections are expected by early June.

- Registration for the 2016 USPHS Scientific and Training Symposium is now open. The JOAG General Member Meeting is listed as an "official" agenda item and is scheduled to take place on May 17, 2016 at 1245. Room number will be determined at a later date. At this time, we are working with Symposium planners to secure teleconferencing capabilities for those officers who are not able to be in attendance. Donation items and giveaways have been secured to be provided at this meeting.
- Several engineers applied for JOAG Voting Membership. Results to be released in June 2016.

B. SAME Liaison: LCDR Leo Gumapas (leoangelo.gumapas@nih.gov)

- The Military Engineer:
 - March–April Issue “Eliminating Legionellosis Risk at the NIH has been published
 - Special Report: FY2017 Engineering Service Programs is Due 2/22/2016 – inquired to Stephen Karl, TME Editor, on latest to accept (Stephen Karl inquired on 3/22/2016)
 - July–August Issue is on Project Management Due on April 18, 2016:
 - Any IHS or NPS projects for constructing innovative water treatment plants
 - September – October Issue on Asset Management Due on June 20, 2016
 - Asset Management for maintaining facilities and infrastructure
 - Any issues with deferred maintenance and cost savings
 - Summer 2016 Vietnam Issue:
 - 2,000 word article that is Due May 16, 2016
 - According to PHS EPAC website, RADM Albert H. Stevenson, 4th Chief Engineer, served in Vietnam
 - Any details on what his role in Vietnam? If there is any archive I could peruse, then I can put together an article for review.
 - Mentoring Assistance to Write about Project Management and Asset Management, and the benefits include:
 - Individual Development Plan for career progression
 - Continuing education
 - Many talks covered in PHS Symposium that discussed these topics
 - Increase the visibility of the PHS Engineers
 - Career Gratification (several compliments from DOD, across HHS, and Anne Arundel Schools)
 - LCDR Gumapas is willing to help other Engineers write articles; Contact him if you would some assistance.
- Joint Engineering Training Conference:
 - Join Engineering Training Conference on May 24-26:
 - One Presentation on PHS Engineer’s Mission – Engineer’s Diversity in Serving the Underserved

- i. Any engineer attending can give a talk
- ii. Recommended to discuss PHS support for mass gathering events in DC area (State of the Union, Police Memorial, 4th of July, and recently Papal Log Mission) as a backup.
- Awards:
 - Missed awards deadline on February 10, 2016 for Hollis Medal, Green Medal, and Cumming Plaque; therefore, will not have a 2015 winner.

C. COA Liaison: CAPT James Simpson (James.Simpson@fda.hhs.gov)

- No report received or presentation provided.

D. Commissioned Corps Women’s Issues Advisory Board (CCWIAB): LCDR Tara Bizjak (Tara.Gooen@fda.hhs.gov)

- Outreach activities for the Expectant Parent’s Guide (April 2015) are ongoing. A presentation on this guide is planned for the April 2016 EPAC meeting.
 - Edits are in-progress for pregnancy and labor and delivery for overseas officers
 - Ongoing discussion with Commissioned Corps Training Academy to support breastfeeding mothers during OBC
- Currently drafting a PHS Marriage Guide (e.g., how to handle common questions when an officer marries).
- A leadership presentation is planned for May 2, 2016 (1400-1500 ET) and will feature RADM Linde, the Chief Dental Officer, a USCG Safety Officer, and a Management Officer.
- April is Sexual Assault Prevention Month. We are working on co-hosting a webinar on this topic.
- Regarding paid maternity leave, Defense Secretary Ash Carter announced 12 weeks paid military maternity leave in January 2016. This rolled back the 18 weeks for the Navy and Marine Corps and extended the Coast Guard, Army, and Air Force maternity leave. USPHS DCCPR policy is currently evaluating this change in military policy.
- Meetings are held the fourth Tuesday of every month at 1000 EST. The next meeting is scheduled for April 23, 2016. While our meetings are not open CC-wide, our minutes are available upon request. The CCMIS website doesn’t support hosting CC-only viewing.

VI. OLD BUSINESS

- A. None

VII. NEW BUSINESS

- A. None

VIII. CPO Q&A SESSION

A. When will be accepting new engineer applications for the Corps?

- June 1-30, 2016 is the current cycle. However, the CPOs generally are not happy with the current open window cycles provided by DCCPR for applications. There are frustrations with the current hiring/commissioning process. It is difficult to recruit and retain engineers with the current process. Potentially with DCCPR adding funds and staff they will better able to handle increased application periods.

B. Please discuss the cost savings and efficiency of DCCPR's migration to Direct Access.

- The migration was potentially couched as an efficiency. However, it is actually a requirement. There was a delay in moving the pay to DA – one reason was the sheer number of duty stations.

C. There has been an increased push on the combined-PAC calls to include civil servant counterparts. Why has that been?

- 50,000 federal employees in HHS vs. only 6,700 PHS officers.
- Funding is a reason to improve relations and work together with our civilian counterparts because we need the support from them.
- Need to reach out civil servants who are interested in the same topics and engaged in the same activities.

D. Other comments:

- One of the big things we're trying to address is communications about what we're trying to do with the Corps, the number of hires we're trying to get, what an officer looks like in terms of qualifications and credentials, what type of system we are using, etc. We believe we need to have consistent communication. A lot of groups are interfacing with CC HQ. This information is primarily handed down verbally and interpreted in various ways. Improved communication is needed.

E. CPO: How are you – EPAC leadership – reaching out to your engineering counterparts, whether civil servants or Commissioned Corps?

- Concept is akin to being a representative of a congressional district and offering our support and assistance and outreach to our counterparts and our engineering networks. Are you developing a network that can be sustained by others?

IX. GOOD OF THE WHOLE

A. Upcoming Events

- Next General EPAC Meeting: April 27, 2016 at 14:00 EST.
- COA/COF USPHS Symposium: May 17-19, 2016 (Category Day is May 18th.)

X. ADJOURNMENT

Dr. Jim Harris put forth the motion to adjourn the meeting. LCDR Russell seconded the motion. The motion carried and the meeting was adjourned by LCDR at 1526 EST.

XI. 2016 EPAC VOTING MEMBER and LIAISON ATTENDANCE

2016 Roll Call				1 = Member Present, A = Alternate Present, N = None					
Term	Name	Rank	Alternate	20-Jan	27-Jan	FEB	23-Mar	27-Apr	MAY
2014-17	Gardner, Randall	RADM	N/A		1		1		
2013-16	Piermatteo, Kimberly	LCDR	LCDR Michel Janda	1	1		1		
VOTING MEMBERS	2014-16	Bingley, Kevin	CDR	LCDR Mike O'Shea	1	1		1	
		Davis, Tanya	CDR	LCDR Darron Clark	1	1		1	
		Hammond, Jill	CDR	LCDR Samantha Spindel	1	1		1	
		Kohler, James	LCDR	CDR Matt Vojik	1	1		1	
		Deckert, Shane	LT		1	N		1	
		Hunt, Matthew	LT	LCDR Leo Gumapas	N	1		1	
	2015-17	Harvey, David	CAPT	LTJG Melissa DeVera	N	1		A	
		Kesteloot, Kurt	CDR	CDR Bret Nickels	1	1		1	
		Jackson, Mark	CDR	LCDR Matthew Hause	1	1		N	
		Rash, Jonathan	CDR	LCDR Wston Kenney	1	1		1	
		Simms, Joshua	CDR	CDR Sadaf Toor	N	1		1	
		Stevenson, Jennifer	LCDR	LCDR Abbas Bandukwala	A	A		1	
		Harris, Dr. Jim	CS	Charles Wolfe	N	1		1	
	2016-18	Chua, Francis	CDR	LCDR Rolanda Frank	1	1		1	
		Cunningham, Bradley	CDR	LCDR Rahul Ram	1	1		1	
		Hirst, Deborah	LCDR	CAPT Chuck Kardous	N	1		1	
		Littlehat, Peter	LCDR	LCDR Helena Attakai	1	N		1	
		Russell, Samuel	LCDR		1	1		1	
	K.C., Praveen	LT	LCDR Benjamin Chadwick	A	A		1		
2016	Beck, Dan	CAPT			N		N		
	Shih, Eric	CAPT			N		N		
	Simpson, James	CAPT			1		N		
	Mtungwa, Angela	CDR			N		N		
	Bizjak, Tara	CDR			1		N		
	Gumapas, Leo	LCDR			1		1		
	Nguyen, QuynhNhu	LCDR			N		1		
	Fehrman, Chris	LCDR	Garrett Chun		1		1		
				15	18		19	0	

XII. ATTACHMENTS

None

AUTHORIZATION

I have recorded the above EPAC meeting minutes:

/s/ Chris Fehrman

04/18/2016

LCDR Chris Fehrman
EPAC, Executive Secretary

Date

I have read the above minutes, which accurately describe this meeting, and on behalf of the EPAC approve their distribution:

/s/ Kimberly Piermatteo

05/02/2016

LCDR Kimberly Piermatteo
EPAC, Chair

Date

I authorize distribution of these minutes:

/s/ Randall Gardner

06/16/2016

RADM Randall Gardner, P.E.
Chief Engineer, USPHS

Date