

Roger H. Lynch Outstanding Young PHS Engineer Award (LYNCH)



Recognition and praise for exceptional and dedicated work is one of the key factors in job satisfaction and helps to build a strong and productive workplace. Nomination for the Roger H. Lynch Outstanding Young PHS Engineer award is an excellent way to recognize the exemplary work of civil service junior engineers throughout the USPHS. This award is presented annually by the EPAC and the USPHS Chief Engineer.

PURPOSE: To recognize one junior level USPHS engineer civil servant for exemplary work as evidenced by a specific accomplishment(s) toward the mission of the U.S. Public Health Service.

ELIGIBILITY: All civil service engineers and architects working within a PHS Operating Division (OPDIV) who hold the grade of GS-11 or lower upon the date nominations are due, and who have no more than 8 years professional experience, are eligible for the LYNCH award.

NOMINATION PROCEDURE: Anyone can nominate eligible candidates to be considered by the OPDIV (or equivalent). Each OPDIV (or equivalent) can forward multiple nominees (there is no limit).

1. One electronic copy of the following documents are required:
 - a. Cover Sheet (please provide citation)
 - b. Nominee's current resume
 - c. Narrative description of service or achievement that merits special honor, not to exceed two single spaced typed pages (12 font), addressing:
 - i) The specific role the nominee played in each accomplishment noted;
 - ii) The degree of impact the accomplishments of the nominee had on the program; and
 - iii) The degree to which the nominee exceeded the normal work performance expectations.
2. Nominations shall be endorsed and approved by the head of agency, OPDIV, or equivalent.
3. The OPDIVs (or equivalents) shall forward the nomination(s) to the Chair, EPAC Awards Subcommittee. The EPAC Awards Subcommittee will review and rank the nominations.
4. The EPAC Awards Subcommittee may choose to recommend to the Chief Engineer that no award be given if the accomplishments and achievements of the nomination(s) are not commensurate with previous award winners.

DEADLINE: Nominations shall be submitted by the agency or OPDIV (or equivalent) to the Chair, EPAC Awards Subcommittee on or before **February 10**.

FORM OF AWARD: The LYNCH award winner will be recognized by presentation of a plaque.

SELECTION CRITERIA:

The LYNCH Award nominees will be evaluated based on the following criteria:

Criteria 1: Cited Engineering Achievement (70 Points)

- Significance of the impact on the mission of PHS 30 Points
- Level of initiative, innovation and imagination required 20 Points
- Advancement of the state of the art of engineering 10 Points
- Significance of contribution to the solution of an important/difficult problem 10 Points
- Level of improvement in a procedure, policy, or regulation which increases efficiency, reduces cost, saves time, or otherwise contributes significantly to the accomplishment of an important health or engineering objective 10 Points

Criteria 2: Consistent superior performance in accomplishment of assigned duties 20 Points

Criteria 3: Career Potential 10 Points

**ROGER H. LYNCH OUTSTANDING YOUNG PHS ENGINEER
COVER SHEET**

CANDIDATE NAME: _____

GRADE/RANK: _____

POSITION TITLE: _____

WORK ADDRESS: _____

WORK TELEPHONE: _____

PROPOSED

CITATION: _____

RECOMMENDED BY: _____ **DATE:** _____

Name and Title

ENDORSED BY: _____ **DATE:** _____

Name and Title

APPROVED BY: _____ **DATE:** _____

Name and Title

NOTE: Endorsing signature should be first-line supervisor. Approving signature **must** be at operating division (or equivalent) level (or designee).

SUBMIT TO: EPAC Awards Subcommittee Chair

LCDR Jitendra Virani

epacawards@gmail.com