

HISPANIC OFFICERS ADVISORY COMMITTEE

Minutes of the HOAC Meeting Held Via Teleconference On
February 11, 2010 from 1200 to 1330 hours



Next Committee Meeting:
April 8, 2010
1200 to 1330 hours

Parklawn Building Surgeon General
Conference Room 18-59
5600 Fishers Lane, Rockville, Maryland



Teleconference Number 1-888-560-9691 Pass code: 2248641

VOTING MEMBERSHIP					
Attendance	Rank	Last Name	First Name	OPDIV	Category
Present	CAPT	Aponte	Laura	OS, Rockville, MD	HSO
Absent	CAPT	Galindo	Carmen	BOP, Coleman, FL	PHAR
Excused (deployed)	CDR	Aizvera	Jeasmine	NIH, Rockville, MD	HSO
Excused	CDR	Cordero	Marisol	USCG, Cape May, NJ	DEN
Present	CAPT	Guerra	Marta	CDC, Atlanta, GA	VET
Excused	CAPT	Lopez	Armando	HRSA, W. Palm B., FL	MED
Excused (deployed)	CDR	Torres	Norman	HRSA, New Orleans, LA	MED
Absent	LCDR	Alicea	Candido	NIH, FT FredErikk, MD	SCI
Excused	LCDR	Martinez	Maria	BOP, BOP/Fairton, NJ	HSO
Present	LCDR	Cala	Erik	IHS, Chinle, AZ	THER
Present	LCDR	Rodriguez	Luis	FDA, Rockville, MD	EHO
Excused	LCDR	Molina	Daniel	HIS, Ada, OK	MED
Absent	LCDR	Roman	Abelardo	DIHS, Miami, FL	NUR
Present	LCDR	Wanca	Martha	OS, Rockville, MD	NUR
Present	LCDR	Aguilar	Karina	OS, NY, NY	HSO
Present	LCDR	De Jesus	Frances	FDA, San Juan, PR	HSO
Absent	LT	Estevez	Carlos	BOP, TX	THER
Present	LT	Faytong	Eduardo	USCG, New Orleans, LA	HSO
Present	LT	Sandoval	Michelle	CDC, El Paso, TX	HSO
Absent	CDR	Turcios-Ruiz	Reina	CDC, Atlanta, GA	MED
Advocates and General Membership					
Present	LCDR	Fermin	Sonsy		

I. CALL TO ORDER

- **Welcome and Roll Call:** LCDR Erik Cala called the meeting to order at 1206 hours and roll call was completed. When roll was completed nine voting members were present; a quorum of voting members was not obtained.
- Consequently, there was no voting for approval of the **Meeting Minutes for January 14, 2010**. (See sections II. Action Items and III. Reports)

II. ACTION ITEMS

A. Meeting Minutes Approval: LCDR Frances de Jesús sent an e-mail to compile the responses for the approval of **Meeting Minutes for December 10, 2009** from the voting members; but a quorum was not reached. LCDR Cala asked voting members to please respond to the approval or corrections needed for the last two **Meeting Minutes for December 10, 2009 and January 14, 2010**. Responses must be sent via e-mail to LCDR Erik Cala or LCDR Frances de Jesus.

B. The new 2010 HOAC Subcommittees consist of:

1. Awards and Recognition Subcommittee:

- i. Chair: LCDR Martha Wanca
- ii. Members: LCDR Carlos Castillo, LCDR Erik M. Cala

2. Charter and By-Laws Subcommittee:

- i. Chair: CDR Jeasmine Aizvera
- ii. Members: LT Eduardo Faytong, CDR Norman Torres

3. Communications and Public Relations Subcommittee:

- i. Chairs:
- ii. Members: CDR Jeasmine Aizvera, LCDR Karina Aguilar*, LCDR Luis O. Rodríguez

4. Nomination and Membership:

- i. Chair: CDR Marisol Cordero
- ii. Members: CAPT Carmen N. Galindo

5. Recruitment and Retention Subcommittee:

- i. Chair: LCDR Karina Aguilar
- ii. Members: , CDR Reina Turcios-Ruiz, LCDR Abelardo Roman

6. Education and Outreach:

- i. Chair:
- ii. Members: LCDR Janet Cliatt, CAPT Laura Aponte, Stephanie Fuentes, LCDR Carlos Castillo

* = Voiced availability for being Chair for more subcommittees volunteered.

Sub-committee Chair Volunteers Needed: During the meeting LCDR Cala again asked voting members to volunteer as Chair of HOAC sub-committees that are still available. LCDR Cala said that any volunteer may send an e-mail to him or to LCDR Frances de

Jesus with their interests. Also any volunteers to become a member of any sub-committee may also e-mail the Chair of that sub-committee.

C. Pending Actions: LCDR Erik Cala summarized that he will: delete out of date e-mails from the list serve; send out via e-mail the updated list of Chairs and members of the Sub-Committees; and send out by e-mail the dates of previous HOAC meetings. LCDR Sony Fermin remembered us to please add CDR Norman Torres (currently on deployment) to the listserve.

III. REPORTS

- **Chair:** LCDR Erik Cala informed that the Awards and Recognitions sub-committee works on generating any Special Recognition Awards and Letters or forms/certificates for special participation in HOAC. These may be included in the officer's personnel file. Remember to maintain your log documenting the activities you have participated or work done as part of any of the HOAC Sub-committees in order to be able to qualify for a Special Assignment Ribbon (SAR).
- **MOLC Representative:** CAPT Marta Guerra informed that Juan Carlos Finlay Award will be given on May 26, 2010 during MOLC Breakfast. MOLC Awards Reception this year is in San Diego, California on May 26, 2010. There will be an Awards ceremony like in previous years. And because we have no funding for outside contracts we decided to look for officers who may be available to participate in the development of any type of performance as an entertaining alternative during this year. We also need volunteers for the MOLC minority Recruitment program. The current fees for MOLC web hosting is \$ 28 per group. You may contact CAPT. Gena Pahona, previous chair. **The Adjunct Groups/Committees/Task Forces include the MOLC Luncheon Planning Committee:**
 - CDR Joseph Perez
 - LCDR Michelle Arena (Withdrew)
 - LT Carlos Estevez
 - CAPT Laura Aponte
- **Secretary:** LCDR Frances de Jesus stated we need still need volunteers for the sub-committees, including some Chair vacancies for the Sub-Committees that still need to be filled. Also please read; send corrections; and vote via e-mail for the Meeting Minutes of December 10, 2009 and January 14, 2010.
- **Treasurer:** LCDR Sony Fermin (Treasurer for the last two years) said she closed HOAC's previous savings account. LCDR Fermin explained that she is trying to contact the current treasurer (LT Carlos Estevez) because she has a certified check containing the money saved in this account. She explained that in order for these savings to be deposited into a new COF account she needs to send the check to a permanent address only (No PO Box). LCDR Erik Cala told LCDR Fermin he may receive this package at his current duty station at the hospital reservation.

IV. SUBCOMMITTEE REPORTS:

- **Awards:** No report presented at this time.
- **Charter and Bylaws:** Charter is currently in the office of the Surgeon General pending approval.
- **Communication and Public Relations:** Will work on adding an archive of previous meeting minutes to the HOAC web site as well as maintaining the web site updated. Chair of this sub-committee may want to reach out to previous members to help in the succession planning and invite them to continue in this subcommittee. HOAC's web site: <http://www.usphs.gov/corpslink/oldhoac>
- **Nomination and Membership:** See Announcements section below for details.
- **Recruitment and Retention:** No report presented at this time.
- **Education and Outreach:** No report presented at this time.

V. ANNOUNCEMENTS

Nomination and Membership Process: A total of six new voting members were selected. They will remain in HOAC as voting members for the 2010-2013 term. Their names are:

1. CDR Jeasmine Aizvera
2. CDR Norman Torres
3. LCDR Candido Alicea
4. LCDR María Martínez:
5. LCDR Luis Rodríguez
6. CDR Reina Turcios-Ruiz

2010 HOAC Executive Committee consists of:

Chair: LCDR Erik Cala
Vice Chair: CDR Marisol Cordero
Secretary: LCDR Frances De Jesus
Treasurer: LT Carlos Estevez
MOLC Rep: CAPT Marta Guerra

VI. ADJOURN Meeting was adjourned at 12:48 pm hours

NEXT MEETING - Next meeting will be held on April 8th, 2010 12:00 Eastern time. Items to be discussed include the new Sub-committee Chairs in place and reports for each of the sub-committees. Meeting will be held at SG Conference Room 18-59 at Parklawn Building or via teleconference. Teleconference Number: 1-888-560-9691 with Pass code: 2248641.

Minutes prepared by LCDR Frances de Jesús

HOAC Website:

<http://www.usphs.gov/corpslinks/oldHOAC/>