

HISPANIC OFFICERS ADVISORY COMMITTEE
Minutes of the HOAC Meeting Held Via Teleconference On
April 9, 2009
From 1200 to 1330 hours



Next Committee Meeting:
 June 11, 2009
 1200 to 1330 hours
 Parklawn Building Surgeon General
 Conference Room 18-59
 5600 Fishers Lane, Rockville, Maryland
 Teleconference Number 1-888-560-9691 Pass code: 2248641

VOTING MEMBERSHIP					
Attendance	Rank	Last Name	First Name	OPDIV	Category
Present	CAPT	Aponte	Laura	OS, Rockville, MD	HSO
Absent	CAPT	Galindo	Carmen	BOP, Coleman, FL	PHAR
Present	CDR	Aizvera	Jeasmine	NIH, Rockville, MD	HSO
Absent	CDR	Cordero	Marisol	USCG, Cape May, NJ	DEN
Excused	CDR	Guerra	Marta	CDC, Atlanta, GA	VET
Present	CDR	Lopez	Armando	HRSA, W. Palm B., FL	MED
Present	CDR	Perez	Joseph	USCG, New London, CT	MED
Excused	LCDR	Alicea	Candido	NIH, FT Frederick, MD	SCI
Excused	LCDR	Arena	Ivonne	DIHS, Washington, DC	MED
Present	LCDR	Cala	Erik	IHS, Chinle, AZ	THER
Present	LCDR	Fermin	Sonsy	HRSA, Rockville, MD	HSO
Absent	LCDR	Molina	Daniel	HIS, Ada, OK	MED
Absent	LCDR	Roman	Abelardo	DIHS, Miami, FL	NUR
Present	LCDR	Wanca	Martha	OS, Rockville, MD	NUR
Absent	LT	Aguilar	Karina	OS, NY, NY	HSO
Present	LT	De Jesus	Frances	FDA, San Juan, PR	HSO
Present	LT	Estevez	Carlos	BOP, TX	THER
Present	LT	Faytong	Eduardo	USCG, Cape May, NJ	HSO
Absent	LTJG	Casares	Rosalia	IHS	NUR
Excused	LTJG	Sandoval	Michelle	CDC, El Paso, TX	HSO
Advocates and General Membership					
Present	CAPT	Bolte	Margaret	FDA, Pembina, ND	HSO
Present	CAPT	Cuzme	Jose	IHS, Rockville, MD	ENG
Present	LCDR	Valentin-Bon	Iris Enid	FDA, College Park, MD	HSO
Present	LT	Otero	Israel	PSC, Rockville, MD	HSO

I. CALL TO ORDER

- **Welcome and Roll Call** CDR Aizvera called the meeting to order at 1202 hours and roll call was completed. Ten 2009 Voting Members were present on the call. A quorum was met.
- **Meeting Minutes for February 12, 2009:** LT Faytong made a motion for the approval of the minutes and CAPT Aponte seconded the motion. The minutes were approved unanimously.

II. ACTION ITEMS

- A. **2009 USPHS Scientific Symposium:** CAPT Aponte announced that the MOLC Awards Luncheon has been changed from Monday June 1st, 2009, to Thursday, June 4th, 2009. The luncheon will take place from 1200 hrs to 1330 hrs. COF will be sponsoring the luncheon for up to 100 participants. CAPT Aponte encouraged officers to submit the names of potential guest speakers for the luncheon, possible luncheon themes and luncheon entertainment to either CDR Guerra or CAPT Aponte. CAPT Aponte, also, explained that HOAC is in charge of assembling the MOLC Booth, an informative poster area for MOLC and minority committees. The selling of coins is permitted in the MOLC Booth. Officers were encouraged to send photographs to be displayed on the posters to CDR Joseph Perez, Chair of the Communications and Public Relations Subcommittee. The Communications and Public Relations Subcommittee will also be developing an HOAC brochure to be handed out at the MOLC Booth. Officers were reminded to make sure that permission is obtained from individuals pictured in the photographs and that uniforms are worn appropriately in the photographs. LT Otero volunteered to aid CDR Perez in this task. Please forward photographs to CDR Perez: joseph.i.perez@uscg.mil
- B. **MOLC Report:** CAPT Aponte explained that MOLC meetings occur on the third Monday of the month and two representatives from each minority committee attend these meetings. MOLC has three Working Groups guided by the Surgeon General: Cultural Competency, Childhood Obesity and Recruitment and Retention. CAPT Aponte also explained that the MOLC Website requires a renewal fee of \$99.48 per year. Each minority group was informed that \$24.87 was needed to maintain the MOLC Website. It was approved unanimously that HOAC would pay \$24.87 in support of the MOLC Website, even though, migration to the new MOLC website is on-hold.
- C. **COF & HOAC Funds - Scholarship Possibility:** LCDR Fermin reported that HOAC currently hold a total of \$3109.80: 778.76 in draft and 2328.16 in savings. HOAC IS not able to hold accounts, however, accounts may be set up by the Foundation, which may receive donations, maintain each account and set up scholarships. Coin must be sold at cost and coins are currently held by CAPT Montoya.

III. REPORTS

- **Vice-Chair:** No report presented
- **Treasurer:** LCDR Fermin reported above, Action Item C.
- **MOLC:** CAPT Aponte reported above. Action Item B.

IV. SUBCOMMITTEE REPORTS:

- **Awards:** LCDR Wanca stated that calls for nominations were sent to all PACs, the CC Bulletin, different List-servers and the COA Bulletin. Nominations closed on March 29,

2009, and all forms and endorsements were distributed to subcommittee members. LCDR Wanca invited all who wish to participate in the scoring process to contact her. The subcommittee is to meet next week to score and select recipients of the Juan Carlos Finlay Award.

- **Charter and Bylaws:** CDR Aizvera reported that the subcommittee will be reviewing the 2007 MOLC Charter the make changes and updates to the HOAC Charter.
- **Communication and Public Relations:** CDR Perez stated that LT Otero has been working on the HOAC website and that all minority committees' websites were to have migrated to the official server. However, the official server in not yet set up to hold websites and HOAC, unlike other minority committees, did not renew its old website to comply with the new commands. In order to have a presence on-line, CDR Aizvera proposed acquiring a page on the MOLC website for HOAC. CDR Aizvera will write to MOLC requesting this page.
CDR Perez suggested placing HOAC announcements in bulletins and the creation on fliers to make HOAC known to other CC Officers. Please forward suggestions, photos to: joseph.l.perez@uscg.mil
CDR Perez announced up-coming meetings of interest for Hispanics in Health Service fields: National Association of Hispanic Nurses Conference in July and the Hispanic Dental Association Conference in October.
- **Nomination and Membership:** LCDR Fermin stated that nominations for the coming year, 2010, should be made by September 30, 2009, in order to have new officers in place in a timely fashion. Nominations should be forwarded to LCDR Daniel Molina, Chair of this subcommittee.
- **Recruitment and Retention:** LT De Jesus is currently attempting to obtaining a list of accredited Universities in Puerto Rico to target for recruitment.
- **Education and Outreach:** LT Estevez HOAC members to list activities to be targeted during Hispanic heritage Month in September and October.

V. **ANNOUNCEMENTS** - CDR Aizvera open the floor for announcements. No announcements were voiced at this time.

- **NEXT MEETING -06/11/2009**
Will be held the second Thursday on bi- monthly schedule at SG Conference Room 18-59 at Parklawn Building or via teleconference.
Teleconference Number: 1-888-560-9691
Pass code: 2248641.

VI. **ADJOURN** Meeting was adjourned at 1320 hours

Minutes prepared by LCDR Erik M. Cala