

HISPANIC OFFICERS ADVISORY COMMITTEE



MEETING MINUTES 21 January 2016, from 1200 - 1300 Hours EST



Teleconference Number: (605) 475-4000
Pass code: 937149#

VOTING MEMBERSHIP AND ATTENDANCE

Attendance	Rank	Last Name	First Name	OPDIV	Category
P	CDR	Alicea	Edgardo	USCG, New Orleans, LA	MED
P	LCDR	Andreu	Fernando	USCG, Miami, FL	MED
P	CDR	Ayala	Mollie	CMS, San Francisco, CA	HSO
P	CDR	Aviles-Mendoza	Guillermo	ASPR, Washington, DC	HSO
P	CDR	Brozyna	Gerald	CMS, Baltimore, MD	HSO
U	CDR	Chacon	Gina	DHS, Pearsall, TX	NUR
P	CDR	Crowley	Lorena	CMS, Denver, CO	NUR
P	LT	Gammarano	Thomas	DHS, Washington, DC	HSO
p	LCDR	Garza	Elizabeth	CDC, Washington, DC	HSO
P	LT	Rivera-Rosado	Leslie	FDA, Silver Spring, MD	SCI
P	LT	Muñiz-Ortiz	Jorge	USDA, Washington, DC	HSO
P	LT	Restrepo	Adriana	BOP, Otisville, TX	HSO
P	LCDR	Michelle	Sandoval	CDC, Phoenix, AZ	SCI
p	CDR	Ruano-Rossil	Jorge	FDA, San Francisco, CA	HSO
p	LT	Santiago	Yvonne	FDA, Washington, DC	HSO
P	LCDR	Tirado	Vladimir	BOP, Butner, NC	HSO
U	LCDR	Torres-Cruz	Rafael	NIH, Bethesda, MD	HSO
P	LCDR	Varga	Alexander	IHS, Canoncito, NM	PHAR
p	CDR	Vargas	Antonio	OASH, Chicago, IL	NUR
p	LCDR	Michelle	Rodriguez	FDA, Silver Spring, MD	SCI

Non-voting and general member officers who attend the HOAC general member meetings should send their attendance to thomas.gammarano@hq.dhs.gov in the subject line: HOAC meeting attendance

Other non-voting members and guests:

CDR Alfredo Sancho, LT Duran, LCDR Elizabeth Degrange

- 1. Welcome/Remarks – Chair - CDR Edgardo Alicea**
- 2. Announcements:**

The first HOAC general membership meeting was called to order at 1206 hours 1/21/2016 and roll call was taken. A quorum was reached and the meeting was called to order.

Welcome to all voting and non-voting members of HOAC. The Chair and Executive Committee welcomes everyone.

Housekeeping items: Meetings will be held every third Thursday of the month. We ask for everyone's flexibility in case there is a change in the meeting date. Communications: HOAC listserv announcements should be emailed in the TO line to Edgardo.alicea@uscg.mil and ftv2@cdc.gov with a CC to thomas.gammarano@hq.dhs.gov Send all messages and we will get them vetted and posted to the HOAC listserv.

A needs assessment is underway for voting members and the Chair Elect is spearheading this effort. A survey is forthcoming soon so stay tuned. For prospective programs, projects, activities we want to hear from you. HOAC has been approached by other CMAGs to collaborate specifically in outreach activities. HOAC is looking forward to working with CMAGs If you are interested in serving as a liaison to another CMAG please let the HOAC EC know. LCDR Liz Garza is the JOAG liaison until September 2016. If there are any officers who participate with JOAG who are interested, please contact LCDR Liz Garza if you are interested in this position.

Over the last few weeks, there has been collaboration with our counterparts in Mexico specifically in the mental health area. This activity supports PHS mission and specifically targets the Hispanic community. Keep in mind there is a chain of command and process. These activities must be vetted at the higher leadership levels before action officers can run with it. HOAC will be there to support any mission DCCPR or Red Dog will have.

Mentoring of officers is important in HOAC. The education and outreach committee is charged with career development in the bylaws. Promotion process is getting harder so we want to make sure we are giving our officers the greatest opportunities in outreach and career development. Some ideas include inviting senior officers to develop and mentor junior officers. Reviewing CV's and other activities are in order. Finally taking care of our membership in HOAC is most important.

3. Executive Committee reports:

Chair Elect - LCDR Michelle Sandoval-Rosario

LCDR Sandoval-Rosario echoes the words that CDR Alicea stated. The HOAC EC put together a short survey that will take less than 5 minutes to complete. We want to hear from voting and non-voting members. We want to hear from you in the survey. We especially want to hear from non-voting members this year. Going to be sent it the next couple of days. We are always available.

Secretary – LT Thomas Gammarano

HOAC general and voting members please email any prospective messages for the HOAC listserv and HOAC weekly announcement in the TO line to Edgardo.alicea@uscg.mil and ftv2@cdc.gov with a CC to thomas.gammarano@hq.dhs.gov

For all non-voting and general HOAC members on the call please email thomas.gammarano@hq.dhs.gov to record your attendance

Please complete your HOAC alternate form and send to the nomination & membership subcommittee chairs Antonio.vargas@hhs.gov and arestrepo@bop.gov no later than February 5th.

Treasurer - LT Leslie Rivera- Rosado

Balance as of 1/20/16 - \$2,233.03 (CoA/CoF account) + \$58 cash (LT Rivera Rosado) = \$2,291.03

Coins:

25th HOAC Anniversary Coin - \$10.00.

- 15 coins in LT Muñiz Ortiz' possession
- 7 coins in LT Rivera Rosado's possession

Coins left from 2012 order - \$10.00 – 21 coins left (LT Muñiz Ortiz' possession)

Stickers:

U.S. Public Health Service stickers are \$4.00 each.

For stickers or coin, orders contact LT Rivera Rosado at leslie.a.rivera@gmail.com.

There is no PayPal payment option. COF is trying to establish one.

MOLC Representativas - CDR Aviléz-Mendoza & LCDR Vladimir Tirado

CDR Avilez-Mendoza will serve as the HOAC MOLC representative along with LCDR Vladimir Tirado.

HOAC will serve as the Chari-Elect to MOLC in 2016.

First order of business is the MOLC awards ceremony at the COA in Oklahoma.

We have a working group to coordinate the awards ceremony that is as it was last year. The role of HOAC is to coordinate the ceremony. BCOG is the Chair of MOLC in 2016. HOAC invites all general and voting members who can to attend the COA this year to join. The planning of the awards ceremony is a big task. Most likely, the MOLC representatives will be asking for volunteers. HOAC will be Chair of MOLC in 2017. Hamad Kurae and Vallerie Marshall are the MOLC Chair and Chair Elect this year.

4. Subcommittees Reports:

Awards and Recognition - CDR Lorena Crowley & CDR Gina Chacon & LCDR Alexander Varga

The Awards & Recognition sub-committee Chair wants to thank CDR Luz Rivera, CDR Michelle Rodriguez, and CDR Gina Chacon for volunteering to assist with the awards and recognition sub-committee. I have reached out to them via e-mail and provided a list of the activities and deadlines the committee is responsible to address throughout the year

The call for nomination for the Juan Carlos Finlay award will be disseminated February 15, 2016 with a due deadline of March 15, 2016

All members are reminded to keep their HOAC activity log up-to-date if they are planning to submit their applications for the Special Assignment Award (SSA) at the end of the year. Reminder for all sub-committee Chairs to keep a list of members who contribute to HOAC activities throughout the year and provide this list to the HOAC Chair so that she can disseminate Certificates of Appreciations for members to put in their eOPF. Reach out to the Awards and Recognition subcommittee if you are interested in activities of the subcommittee by emailing lorena.crowley@cms.hhs.gov gina.chacon@ice.dhs.gov alexander.varga@ihs.gov

Deployment - LT Yvonne Santiago & LCDR Elizabeth Garza

The deployment subcommittee serves at the go to place for educational and training resources for officers interested in serving the Hispanic community and other missions of the USPHS. LCDR Elizabeth Derange will be the co-chair for the deployment subcommittee and she is on the call today.

Last year language proficiency standards was identified for use in Red Dog missions. Currently the committee is working on a MOU with the OSG and that process is ongoing now.

We have a HOAC readiness roster for language proficiency this year and we are looking to expand this capability in 2016.

We will continue to support red-dog to include the National Standards for Culturally and Linguistically Appropriate Services in Health Care (CLAS) standards. We are in full force in terms of moving CLAS training forward. Dr. Gracia's staff at the Office of Minority Health will be participating and hosting a class on the CLAS standards at the COA this year.

EBOLA after action activity there was a survey sent out to officers. We want to send out an announcement for a list of recommendations to the OSG and to the readiness and deployment group.

The subcommittee will continue to support the PHS athletics group

The subcommittee will also work to develop a mental health subcommittee in conjunction with the JOAG readiness and working group.

The subcommittee is having a meeting tomorrow those interested should contact Yvonne.Santiago@hhs.gov and Elizabeth.Degrange@hhs.gov for further information.

Charter and Bylaws - CDR Mollie Ayala & CDR Jorge Ruano-Rossil

The goals of charter and bylaws subcommittee for 2016 is to continue working on the maintenance and updating of the documents. The subcommittee would like to assure what is reflected in the documents actually represents the most current HOAC programs, projects and activities stakeholders are engaged in. If you have any pictures of HOAC, events please send those to mollie.ayala@cms.hhs.gov and j.ruano-rossil@fda.hhs.gov

Communication and Public Relations – LCDR Michelle Rodriguez & LCDR Rafael Torres-Cruz

The communications and Public Relations committee will focus on updating the HOAC website, HOAC newsletter.

LCDR Michelle Rodriguez is a member of the HHS employee Hispanic organization and they work with issues related to Hispanic employees in HHS. More information will be forthcoming with regard to activities that will be applicable to HOAC. Send an email to michelle.rodriguez@fda.hhs.gov and torrescruzr@od.nih.gov

Nomination and Membership - CDR Antonio Vargas & LT Adriana Restrepo

The committee is tasked with recruiting new members to HOAC.

June is the busy season for the nomination & membership committee.

The process has many parts and completed applications for those members who are selected will be forwarded to the Office of the Surgeon General for approval.

Recruitment and Retention – LT Jorge Muñoz-Ortiz & LCDR Andreu Fernando

Mission: To help in the recruitment of Hispanic/Latino officers into the Corps, retain those already who identify as Hispanic/Latino, and provide a space for wellness within the Corps through the Committee.

I have appointed 5 Co-Chairs, each of the leading a team

- Teams:

- OBC-COTA Cadre Liaison Team – Led by LCDR César Perez
- Marketing Team – Led by LT Adriana Restrepo
- JOAG R&R Liaison Team – Led by:
 - Eastern Region – LCDR Michelle Rodriguez
 - Western Region – LT Elsa Rivera
- Retention Team – Led by LT Lizette O. Durand

Goals or Objectives for the year:

- Attend career/job fairs
 - In collaboration with JOAG R&R subcommittee
- Have representation at OBC events
 - Open House, Pinning Ceremony, Graduation, APFT
- Develop a Mentoring Program in coordination with the Education and Outreach Subcommittee to help with Retention
 - Collaborate with other groups to mirror already developed mentoring programs
- Develop materials/merchandise for Open House and Career/Job Fairs in coordination with the Treasurer
 - Develop our own material/merchandise
 - Coordinate with other groups for material/merchandise
- Develop a list of Universities that cater to a large number of Hispanics/Latinos
 - could use the HSHPS list or collaborate with them to develop such a list
- Continue to develop a list of officers who identify as Hispanic/Latino

Send LT Jorge Muñoz-Ortiz a message if you are interested in R&R activities at jorge.munizortiz@fsis.usda.gov

Education and Outreach – CDR Gerald Brozyna

The goals of the education and outreach committee is to promote the role of Hispanics in public health. LCDR Cesar Perez and LT Israel Garcia will serve as co-chairs for the education and outreach subcommittee in 2016. Throughout the year, the committee identifies events that are relevant to Hispanic issues. For 2016, we have an outreach plan that includes the emerge expo in February 2016 timeframe. In April there is the Maryland day health event. The COA Symposium is in May 2016 this year in Oklahoma the education & outreach subcommittee has engaged in a partnership with BCOG. The fall is Hispanic heritage month and the Congressional Hispanic Caucus has opportunities available. For more information about the education & outreach subcommittee, send an email to gerald.brozyna@cms.hhs.gov

Open Forum

Officer spotlight LCDR Elizabeth Garza during the February 2016 HOAC Education & Training meeting.

Lot of movement within HOAC for 2016 an updated roster for HOAC voting members will be sent out soon via the HOAC listserv so stay tuned.

Adjourn

1258 hours 1/21/2016