

HISPANIC OFFICERS ADVISORY COMMITTEE
Minutes of the HOAC Meeting Held Via Teleconference On
August 11, 2011 from 1200 -1330 EST



Next Committee Meeting:
October 13, 2011
1200 - 1330 hours EST
Via teleconference

Teleconference Number 1-888-560-9691
 Pass code: 2248641



VOTING MEMBERSHIP					
Attendance	Rank	Last Name	First Name	OPDIV	Category
Excused	CDR	Ruano-Rossil	Jorge	FDA, Irvine, CA	SCI
Present	CAPT	Galindo	Carmen	BOP, Coleman, FL	PHAR
Absent	CDR	Aizvera	Jeasmine	NIH, Bethesda, MD	HSO
Present	CDR	Rondon	Luis	USCG, Arlington, VA	MED
Present	LCDR	Cruz	Miguel	CDC, Atlanta, GA	HSO
Present	LCDR	Rodriguez	Luis	CDC, Ft Lauderdale, FL	EHO
Present	LCDR	Reeves	Marybel	BOP, Edgefield, SC	NUR
Present	LTJG	Santiago	Yvonne	FDA, Jamaica, NY	HSO
Present	LCDR	Wanca	Martha	OS, Rockville, MD	NUR
Absent	LCDR	De Jesus	Frances	FDA, San Juan, PR	HSO
Present	LT	Estevez	Carlos	BOP, Ft Worth, TX	THER
Present	LCDR	Faytong	Eduardo	USCG, New Orleans, LA	HSO
Excused	LT	Sandoval	Michelle	CDC, Los Angeles, CA	HSO
Absent	CDR	Turcios-Ruiz	Reina	CDC, Atlanta, GA	MED
Present	CAPT	Lopez	Armando	HRSA, W. Palm B., FL	MED
Absent	CDR	Torres	Norman	HRSA, New Orleans, LA	MED
Absent	LCDR	Alicea	Candido	NIH, Ft Frederick, MD	SCI
Absent	LCDR	Martinez	Maria	BOP, Fairton, NJ	HSO
Absent	LCDR	Molina	Daniel	HIS, Ada, OK	MED
Present	LCDR	Alicea	Edgardo	USCG, Portsmouth, VA	MED

GENERAL MEMBERSHIP

Members Present:

LT Diana Vargas, LCDR Antonio Vargas, LCDR Carlos R. Castillo, CAPT Lydia Soto-Torres. LCDR Alfredo Sancho.

I. CALL TO ORDER

- **Welcome and Roll Call:** The meeting was called to order at 1210 by LCDR Eduardo Faytong and roll call was started. When roll was completed 8 voting members were present and no quorum was established. Few other members joined the call afterward. Meeting Minutes of June 9, 2011 were not available at the time of this meeting. Approval will be requested prior to our next meeting.

II. ACTION ITEMS

- **2011 USPHS Scientific Symposium Update:** MOLC Luncheon was a success. RADM Epi Elizondo was the Keynote Speaker and delivered a very insightful speech about his humble beginnings and success achieved during his professional life. 2012 COF will be in ALASKA from May 21-16, 2011.
- **MOLC Booth:** Several HOAC officers assisted in the booth. HOAC needs to plan on availability of HOAC information at the booth as next years COF as all the brochures were lost. A HOAC ,COF planning committee should be established for next year to ensure the availability of HOAC information as well as the COINS
- **Hispanic Heritage Month activities:** HOAC Will be participating in the 4th Annual Federal Hispanic Summit that will take place in September 21-22, 2011 at the NIH Natcher Center, MD. Any other activities information will be forwarded to all members.
- **2012 New members-** A selection committee will be convened after the Labor Day.
- **2012 Executive Committee Nomination-** Nomination forms will soon be forwarded to the voting membership.
- **Special assignment Award:** Reminded all voting members to continue to maintain Log to document HOAC activities during this year.
- **LULAC Convention-** HOAC and MOLC were represented at this convention The booth was manned by CDR Ruano- Rossil
- Committee agreed to select alternates to represent HOAC at the MOLC meeting

III. SUBCOMMITTEE REPORTS

Charter and Bylaws Subcommittee:

Chair: LCDR Marybel Reeves
Members: CDR Jeasmine Aizvera
LCDR Martha Wanca.

- LCDR Reeves will compile the list of all the officers not attending HOAC meetings and will try to contact them.

Communication and Public Relations Subcommittee:

Chair: CDR Jorge Ruano-Rossil

- Via e mail CDR Ruano communicated that LULAC Convention in Ohio was very successful. The Department of Health and Labor Secretary were in attendance as well as the Mexico former Mexico President Vicente Fox among other personalities.
- CDR Ruano was able to interact and network with the DOD, Coast Guard and the US Navy .

Nomination and Membership

Chair: LCDR Edgardo Alicea

- We continue having difficulties with the availability of HOAC Self Nomination application link in our website. Only 7 applications have been received.

Recruitment and Retention Subcommittee:

Chair: CDR Luis Rondon

Members: LT Michelle Sandoval
LCDR Erik Cala

LCDR Miguel Cruz

CAPT Lydia Soto-Torres

- Continue to work on getting contact information from Universities with a large Hispanic population.
- LCDR Cruz informed the committee about another organization (APA) having a meeting in D.C. and requested the possibility of HOAC participating in this activity .

Education and Outreach Subcommittee:

Chair: Vacant (to be solicited)
Members: CAPT Laura Aponte
LCDR Carlos Castillo

- CAPT Aponte and LCDR Castillo will be representing HOAC at the 4th Annual Hispanic Federal Summit during the Hispanic Heritage month. Approval from the OS office to represent HOAC will be obtained.

Awards and Recognition Committee

- LT Santiago will be sending the pictures from the COF Symposium in New Orleans, LA to upload to our website.

EXECUTIVE COMMITTEE Reports

MOLC Representative

CDR Jeasmine Aizvera

- Nothing to Report at this time

VICE CHAIR

- LT Sandoval excused from this meeting. Nothing to report at this time .

SECRETARY

Executive Committee List will be Nomination e mailed to all voting members

TREASURER

LCDR Rodriguez reported via e mail the following:

Disbursements:

Juan Carlos Finlay -----	\$ 265.00 Reimbursed to LT Santiago
HOAC Coins (# 23)-----	\$ 230.00- Paid to CAPT Montoya Retired)
Dr. Strauss -Juan Carlos Finlay Recipient Financial Assistance (reimbursement)	\$ 397.70
TOTAL Disbursements-----	\$ 892.70
Initial Balance	\$2817.98
Balance-----	\$1925.28

All the above expenses were approved by the Executive Committee and all related to the COF/COA Conference in New Orleans, LA

- LCDR Rodriguez advised about the need of working on raising money in the form of donation as the only fundraiser we can hold is the COINS and we do not have very many.
- More COINS should be ordered as is the only source of funds. As per CAPT Galindo information obtained at the COF, a minimum of 300 coins must be ordered at a cost of 1.50 each. Be advised that the COINS are sold for 10.00 each.

IV. ADJOURN. Meeting was adjourned at 1335 EST.

NEXT MEETING : December 8, 2011

Will be held the second Thursday on a bi-monthly schedule at the SG Conference Room 18-59 at

Parklawn Building or via teleconference

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HOAC Website: <http://www.usphs.gov/corpslinks/hoac>