



Public Health - Professional Advisory Group
 General Membership Call
 Meeting Minutes
 July 16, 2012



PAG:	Public Health Professional Advisory Group
Meeting Purpose:	Monthly Call with Voting Members and Volunteers
Meeting Date:	16 July 2012
Meeting Time:	2:00-3:00 EDT
Meeting Location:	Teleconference
Meeting Facilitator:	CDR Joseph Roth
Attendees #s:	See below
Minutes Issued By:	LT Brittany Bovenizer
Minutes Approved By:	<i>CDR Joseph Roth and Voting Members</i>

Dial-In Number: (213) 406-8520
Conference Code: 4675464

In Attendance:

Rank	Last	First	Role	Attendance
LT	Arlotta	Dawn	Voting Member	Excused
CDR	Benke	Maria	Voting Member	Present
LT	Bovenizer	Brittany	Secretary	Present
LCDR	Brown Cora	Sherene	Voting Member	Excused
LCDR	Brown	Christye	Voting Member	
LCDR	Coleman	Shwana	Voting Member	Present
CDR	Durgin	George	Senior Advisor	Present
CDR	Hausman	Leslie	Voting Member	
LCDR	Hoard	Marna	Voting Member	
LT	Marshall	Valerie	Voting Member	Present
CDR	Matthias	Joy Ann	Voting Member	Present
LCDR	Morfit	Van	Voting Member	
CDR	Roth	Joseph	Chair	Present
LCDR	Washington-Jones	Deidre	Voting Member	Present
LCDR	Weinburke	Matthew	Voting Member	Present
LCDR	Woolfolk	Jyl	Voting Member	Present
CAPT	Wilkins	Craig	Senior Advisor	Present
LCDR	Williams	Lorraine	Voting Member	

Call to Order: CDR Joseph Roth called the meeting to order at 2:01pm.

Role Call: LT Brittany Bovenizer

Chair's Report

CDR Jay Roth

- Recap COF/Symposium PHPAG in person Meeting: Excellent group session. No air conditioning, but officers are trained to work in austere environments.
- Discussed accomplishments and future goals
- 4 Roundtable discussions
- Great opportunity to meet individuals on the PHPAG.
- 1st PHPAG Excellence in Leadership Award: LCDR Deidre Washington Jones
- Thank Awards Committee and LCDR Matthew Weinburke

Old Business

Approval of June 2012 Meeting Minutes

- Motion: LCDR Coleman motioned to approve Minutes from June 2012 as read
- Vote: Unanimous approval

Committee Reports

Recruitment & Retention (Membership) & Communications Committee: combined report

LCDR Andrea Peay gave the reports

- Welcome new member, LT Johnni Daniel
- PHPAG Coin – Working with graphic designer to draft concept of a coin that represent the diversity of our PAG. Some preliminary thoughts are:

Ideas for Front of Coin

1. List categories
2. PHS mission with PHPAG on the bottom and the date we were established
3. Anchor and Caduceus with PHPAG spelled out around it (PHPAG would be spelt out in a circular fashion and the anchor and caduceus would be in the middle of the circle)

Ideas for back of the Coin

1. Incorporate four images that represent different aspects of PH. We would divide the back of the coin in four quadrants with each quadrant representing:
 - a. Microscope for research
 - b. Red Cross symbol for preparedness
 - c. World Globe (representing diversity)
 - d. Another symbol or use the anchor and caduceus as one of the symbol

In the middle, we can have the anchor and caduceus of just the caduceus.

2. Anchor and Caduceus in the middle with agencies where we work

Edge of Coin:

Have the various agencies where we work going around the edge of the coin.

- Asked committee to send suggestions to communication lead.
- CDR Roth suggested the sub-committee chairs provide input to help with devising a design that represents the development areas and the PHPAG
- CDR Roth mentioned the newsletter, as still in the planning phase but a goal of the communications committee.

Action Item: Send information regarding coin requests to Recruitment & Retention members

Awards

LCDR Jay Roth provided the report

- LCDR Deidre Washington-Jones received award- Congratulations!
- Discussion on processes for next year and refining processes
- Contact Matthew Weinburke if interested in participating in changes and updates to this process

Mentoring

LT Valerie Marshall gave the report

- 14 officers signed up for program
- Matched 10 officers throughout entire country
- Send sign up form to LT Valerie Marshall for matching
- Goal is to match 50 officers.
- Encouraging voting members to sign up – see weekly announcement for email addresses.

Career Development

LCDR Deidre Washington-Jones gave report

- How do we package our impact?
- Developing survey to lead webinar for future activities
- Brown bag - August 27-31st will be discussing CHES certification
- Fall – Coaching sessions and group coaching
- Meeting is July 24th

Public Health Specialists Updates and product reports:

Epidemiology

LT Dina Passman gave the report

- Successful round table at COF meeting
- 5 new members
- Meet at the end of the month

Health Promotion/Health Education

CDR Maria Benke gave the report

- June 14 brownbag – HPHE sponsored a brownbag on Weight Management for Performance (CDR Scott Salvatore and Ms. Nancy Reed [KACC]). Attended by approximately 10 individuals, with 2 who applied for CHES/MCHES credits.

COA:

- CHES credits offered through CDC. Congrats and many thanks to CDR Melanie Ross for facilitating and coordinating It was a historical, and precedent setting for future years.

- Roundtable – LT Brittany Bovenizer and CDR Benke presented the areas of responsibilities and competencies for entry level and advance practice health educators, and provided examples of how these competencies are used to advance Healthy People 2020 goals (esp. in the area of HIV/AIDS). We were very fortunate to have CAPT (Ret) Pat Mail join our roundtable and stayed with us the entire time. She enriched the discussion by providing the rationale and history of the competencies, and establishment of NCHEC, the national accrediting agency.
- Next meeting – July 20 at 11am Eastern. Many new members. Will review committee’s goals and objectives, discuss these new member’s interests, and see how the group can support their interest.
- No brown bags scheduled to date – more to come from the group after this Friday’s meeting.

Generalist

LCDR Deidre Washington-Jones

- Meeting tomorrow
- Finalizing generalist template and working on a brownbag topics

Policy

LCDR Deidre Washington-Jones gave the report

- Working on a policy resource document- needing approval from executive committee
- Brown bag discussion

Advisors

- No updates/comments

New Business

- Positions available as end of term for 7 new voting members to join the PHPAG
- Protocol has been refined and should come out in the next few days

Iris Valentin-Bon

- Congratulations on accomplishments
- Look forward to working with PHPAG

COA/COF

- Marketing of the PHPAG
- Communication outside our PHPAG
- Target audience
- What information we want to share

CDR Roth adjourned meeting at 2:59 PM

General Membership:

CDR	Iris	Valentin-Bon
LCDR	Melanie	Ross
LCDR	Antoine	Smith
LCDR	Ieshia	Jones

LCDR	Makeva	Rhoden
LCDR	Joseph	Kelly
LCDR	Sylvester	Smith
LCDR	Malaika	Washington
LT	Rebekah	Van Raaphorst
LT	Debra	Wagner
LTJG	Jeffery	Sumter
LT	Margaret	Whittaker
LT	Dina	Passman