



**Public Health - Professional Advisory Group
General Membership**



Meeting Minutes

Meeting Date: 13 June 2013
Meeting Time: 1432-1536 EDT
Meeting Facilitator: CDR Deidre Washington-Jones
Minutes Issued By: CDR Leslie Hausman

Attendance

Rank	Last	First	PHPAG Membership Role	Attendance
CAPT	Wilkins	Craig	Senior Advisor	X
CDR	Brown	Christye	Chair elect	Excused
CDR	Essiet-Gibson	Idongesit	Voting – Chair Policy	Excused
CDR	Hausman	Leslie	Voting – PHPAG Executive Secretary	X
CDR	Matthias	Joy Ann	Voting – Chair Mentoring	X
CDR	Ross	Melanie	Voting – Chair Health Prom/Health Ed	X
CDR	Roth	Jay	Voting – Ex-officio	Excused
CDR	Washington	Paula	Voting – Chair Awards	X
LCDR	Cora	Sherene	Voting – Chair Membership	Excused
LCDR	Howie	LaJeana	Voting – Chair Career Development	X
LCDR	Oatman Antoine	Nisha	Voting – Chair Communications	X
LCDR	Peay	Andrea	Voting	X
LCDR	Washington-Jones	Deidre	Chair	X
LCDR	Woolfolk	Jyl	Voting	Absent
LT	Arlotta	Dawn	Voting – Ex-officio	X
LT	Bovenizer	Brittany	Voting	Excused
LT	Whittaker	Margaret	Voting	Excused

Call to Order

CDR Deidre Washington-Jones called the meeting to order at 1433 EDT

Roll Call: Voting Members

CDR Leslie Hausman

Old Business

May minutes approval tabled to next month's General Membership meeting.

Committee Reports

Membership

LCDR Sherene Cora reported

1. Monthly meeting was postponed to June 19th
2. Committee plans to revise the annual membership survey with LT Bullock taking the lead. He will provide a draft of the proposed revised questions at our next meeting on July 10th.
3. LCDR Andrea Peay will coordinate the annual PHPAG voting member and chair elect nomination process. LCDR Cora will speak with the Executive Committee (EC) to discuss due dates for the nomination package, scoring packages and sending the EC the selections. She will also ask if there are any other positions up for nomination (i.e. secretary).

Communications

LCDR Nisha Antoine

1. Committee will be preparing an announcement soliciting articles for the Weekly Announcements. We will try to include one "Did You Know" or "Spotlight" article every other month with our weekly announcements that go out on Fridays
2. The subcommittee is still waiting on feedback from the HSPAC Communications Subcommittee on the PHPAG Communications Subcommittee SOPs. Our members reviewed the SOP and plan to incorporate comments after getting feedback from HSPAC
3. We've made significant progress on the PHPAG coin draft. We have a mockup of the front and back of the coin as well as three companies to contact once it's been finalized. We are working with an officer who designed the HAPAG coin. He has provided extremely useful feedback and guidance on the process.

Mentoring

CDR Joy Ann Matthias reported

1. Committee is recruiting officers for the HSO Mentoring Program and HSPAG Peer-to-Peer Networking
2. CDR Joy Ann Matthias reported Peer-to-Peer Networking: 24 officers have been matched, 1 match dissolved, 20 officers awaiting to be matched, 2 applications received in May 2013

Career Development

LCDR LaJeana Howie reported

1. Career Networking and Strategic Planning team is working on the coaching on demand activity which will take place in August and a webinar on promotions which will take place hopefully in October (pending DCCPR feedback).
2. The Job Opportunities and Job Satisfaction team is working on obtaining speakers for their two upcoming webinars ("Details" and "Communicating with your Supervisor") which will take place the end of the summer beginning of fall. The Details webinar will be a joint collaboration with the Career Development and the Policy group.
3. LCDR Phillips and Hudson (leads for the Career Networking and Strategic Planning team) and their team distributed the completed Work/Life Balance guide at this year's Symposium. Approximately, 30 copies of the Work/Life Balance guide were distributed at the Symposium and it was well received. In addition, they also had a round table discussion at the symposium on the topic. Congratulations LCDR Phillips and LCDR Hudson and their team for all of their hard work!

Public Health Specialists Updates and product reports

Awards

LCDR Paula Washington reported.

1. The committee will conduct an assessment to develop a new award targeting officers in the PHPAG as well as those not in the PHPAG. This will bring more visibility to our PAG.
2. The committee is working on identifying additional award resources for PHPAG members.
3. The Awards committee SOP will be finalized for Executive Committee review by the end of the summer.

Epidemiology (EpiC)

LCDR Dina Passman reported

1. Last meeting on 5/30/13 (16 members)
2. June 27th Spring brownbag: Multistate Fungal Meningitis Outbreak 2012: Public Health Response and Agency Roles.
 - a. The purpose of this presentation is to discuss the events and activities associated with the public health response to the multistate meningitis outbreak which occurred during the fall of 2012. Representatives from CDC and FDA will discuss their roles in responding to emergency activities and similar outbreak events.
3. Successful collaboration with Epi Interest Group on COF epidemiology sessions held during 2013 PHS Scientific Symposium
4. Established NIH listserv for EpiC members

Generalist

CDR Deidre Washington-Jones

1. The Generalist Group has two new chairs, LCDR Lorraine Williams, and Co-Chair LCDR Elizabeth Garza
2. The Generalist Group will be reconvening in July to talk about activities for the remainder of 2013 and their role within the PHPAG

Health Promotion/Health Education (HPHE)

CDR Melanie Ross reported

1. Last committee meeting was held on Friday, May 17th
2. Brownbag Brainstorm
3. Finalizing Brownbag SOP document to reflect to improve the efficiency of our planning process for a brownbag
4. CHES Exam Preparation Resource Document upcoming early this summer
5. CHES Eligibility Review being offered now for officers interested in sitting for the CHES exam. Contact Melanie Ross at mross@cdc.gov for more information.
6. Thank you to LT Jennifer Pieters for representing the HPHE Specialist Group at the PHPAG Social at the COA Symposium!
7. The next meeting is next Friday, June 21th 1:00 – 2:00 PM EST

Policy

LCDR Letia Bosman reported

1. Planning a Health Policy Training and a Details webinar in collaboration with the PHPAG Career Development Committee Working on a future article for the PAG/HSO newsletter.
2. Conducted a presentation at the COF symposium in Arizona
3. New member - LCDR Kari Pinsonneault
4. Next meeting is scheduled for Tuesday, June 25th 2013

Open Forum

PHPAG Bylaws, CDR Jay Roth is leading our PAG with the updating of our bylaws.

Public Health Specialist, CDR Deidre Washington-Jones

The Public Health Specialist Group will be moved out from under Career Development and will become a Sub-specialist Committee. We are also adding a new group: Global Health which will fall under the Sub-specialist Committee. By this July all the logistics will be finalized.

EpiC, CDR Deidre Washington-Jones

The EpiC group did a tremendous job developing a database and summarizing the PHPAG data in a fashion suitable for a year-end report.

2013 USPHS Scientific and Training Symposium, CAPT Craig Wilkins

The Public Health PAG was recognized by the Commissioned Corps leadership as having done a great job.

Craig Wilkins, PHPAG Sr. Advisor, CDR Deidre Washington-Jones

Thank you CAPT Wilkins for your continued support in your role as Sr. Advisor these past three years.

Autism, CDR Deidre Washington-Jones

An amendment to the House version of the National Defense Authorization Act was filed on Tuesday, June 11, by Congressman John Larson (D-CT). It would create a permanent benefit that would provide more generous coverage, cost more, and cover not only children with autism, but children with other developmental disabilities as well. It would be accessible to all active-duty TRICARE beneficiaries in all seven uniformed services. *But it would specifically exclude all PHS, Coast Guard, and NOAA retirees.* All retirees from the other four services would be covered.

Meeting Adjourned: CDR Deidre Washington-Jones adjourned meeting at 1535 EDT

General Membership Attendance

Rank	Last	First	Committee	Sub Committee
CDR	Lau	David		
CDR	Majersky	Charlene	Career Development	
LCDR	Eubanks	Zanethia	PH Specialist*	
LCDR	Passman	Dina	PH Specialist	EpiC**
LCDR	Barnes	Jamar		
LCDR	Garza	Elizabeth	PH Specialist	
LCDR	Hudson	Kimmine	PH Specialist	EpiC
LCDR	Forde	Kent	PH Specialist	
LCDR	Eugene	Cindy	PH Specialist	
LT	Rose-Wood	Alyson	PH Specialist	Generalist
LT	Carolfi	Tara	PH Specialist	Generalist
LT	Merte	Jennifer	PH Specialist	EpiC
LT	Bullock	Christian	PH Specialist	Generalist
LT	Jones	Kimberley		
LT	Crarey	Emily	PH Specialist	EpiC
LT	Kwan	Jonathan	PH Specialist	EpiC
LT	Smith	Jennifer	PH Specialist	EpiC
LTJG	Briguglio	Stephanie	PH Specialist	EpiC

*Public Health Specialist (PH Specialist)

**Epidemiology Collaboration Subgroup (EpiC)