



**Health Services Officer Category**  
**OF THE U.S. PUBLIC HEALTH SERVICE**  
*Strength Through Diversity*



## Medical Laboratory Scientist Professional Advisory Group - MLSPAG

July 11, 2013

Time: 2:00 PM to 3:00 PM EST

Teleconference call number: 1-866-882-1054 Passcode: 2066464

### MEETING AGENDA

MEMBERS					
Attendance	Rank	Last Name	First Name	OPDIV	Voting Member
X	LCDR	Mitchell	Camille	BOP	Chair
X	CDR	Nichols	Cara	IHS	Chair-Elect
X	LCDR	Morris	Julie	CDC	Secretary
X	CDR	Als pach	Todd	CDC	Yes
X	LT	Bashay	Richard	DHS	Yes
X	CDR	Brown	Donna	BOP	Yes
X	LCDR	Coats	Jeri	IHS	Yes
X	CDR	Darra h	Clyde	IHS	Yes
X	CDR	Flacks	Cindy	CMS	Yes
X	CDR	Galloway	Renee	CDC	Yes
X	CDR	Goodwin	Robin	IHS	Yes
X	LT	Hill	Renae	IHS	Yes
X	LCDR	Khan	Shah	BOP	Yes
ABSENT	CDR	King	Debra	NIH	Yes
ABSENT	CDR	Nemeth	Dana	IHS	Yes
X	LCDR	Oloyede	Babatunde	BOP	Yes
X	LCDR	Peay	Andrea	BOP	Yes
EXCUSED	CDR	Preston	Jane	IHS	Yes
X	LCDR	Tirado	Vladimir	BOP	Yes
X	CDR	Tool	Will	IHS	Yes
X	LT	Vause	Lane	CMS	Yes
ABSENT	LCDR	Welch	John	DOD	Yes
X	CAPT	Woodlief	Gina	BOP	Yes
X	LCDR	Sampson	Docia		
X	LT	Lugo	Alfred		
X	LT	Renee	Smith		
X	CDR	Romancito	Karen		
X	LTJG	Chavez	Helen		
X	LT	Pearson	Summer		
X	LCDR	Flores	Lisa		
X	LT	Rai	Diyo		



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X	LCDR	Germaine	June		
X	CDR	Bledsoe	Toni		
X	LCDR	Cajigas	Daniel		
X	LCDR	Clay	Mike		
X	LT	Young	David		
X	LCDR	Ertel	Donald		
X	CDR	Woodard	David		

- I. Call to Order :** Chair, LCDR Camille Mitchell
- II. Roll Call:** Secretary, LCDR Julie Morris
- III. Introduction:** Chair, LCDR Camille Mitchell
1. **Welcome**
  2. **Approval of May Minutes:** Minutes approved
  3. **Promotion Results:** Congratulations to all of our MLS Officers who were promoted: Jeri Coats T-O5, Michael Clay T-O5, Richard Bashay T-O4, June Germaine T-O4, Renae Hill T-O4, Alfred Lugo T-O4, Luis Ramos-Ortiz T-O4, Lane Vause T-O4, Renee Galloway P-O4, Jane Preston P-O4, Karen Romancito P-O4, Mary Sheets P-O4.
  4. **MLSPAG Assignments:**
    - a. Policy and Legislation is scheduled to provide the HSO Weekly PAG Tip for July. Please send to Jeri Coats and she will send on to the HS PAC.
    - b. NPS Spotlight: Awards committee is assigned for July.
    - c. Subcommittee chairs and co-chairs please sent list of VM and their contributions to your committee to the executive committee by August 5<sup>th</sup> (VM participation only)
  5. **BOP Senior Co-Step**
    - a. BOP is asking for one (possibly two) MLS SR COSTEP(s)
      1. Professional Development and Recruitment & Retention (Don Ertel, Cindy Flacks) offered to help recruit for this.
      2. Application period: December 31<sup>st</sup> is the deadline for students planning to start SR COSTEP this Fall.
  6. **COA Symposium 2013**
    - a. Cara, Julie and Jeri reported that the meeting was a success and it was helpful to meet other MLS officers face to face.
- IV. Subcommittee Members**
- A) **Membership:** Chair: LT David Young; Members: CDR Robin Goodwin, CDR Renee Galloway, CAPT Gina Woodlief, CDR Chauha Pham, CDR Jane Preston, LCDR Camille Mitchell, CDR Jeff Christopher
- a. Met last month
  - b. Drafting email for OBC lab officers; final draft was sent to PAG chair in early August.
  - c. Successful in reaching out to 6 new officers in IHS and BOP.



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- d. Currently updating member database spreadsheet; send your information to Pham by the end of August.
  - e. Kudos to team for their hard work
- B) Awards: Chair: LCDR John Welch; Co-Chair: CDR Todd Alspach; Members: CDR Clyde Darrah, LT Lane Vause, CDR Donna Brown, CDR Debra King, CAPT Gina Woodlief
- a. Congratulations to those promoted.
  - b. Nothing new to report.
- C) Recruitment/Retention: Chair: CDR Cindy Flacks; Co-Chair LT Richard Bashay; Members: CDR Robin Goodwin, LCDR Mary Sheets, LCDR Jon Antoniou, LCDR Docia Sampson, LT Alfred Lugo, LT June Germaine, LT Diyo Rai.
- a. Currently updating the MLS school listings for each of the 10 regions.
  - b. Will work with professional development group to pull together a solicitation letter for the SR COSTEP and send it to all the MLS schools.
  - c. Held conference call last month; Richard summarized survey results which will be submitted to the Summer Newsletter.
  - d. Big thank you to Al Lugo for providing all the materials from the work we all did the last time we sent out letters to the schools.
  - e. Plan to meet next month.
- D) Professional Development: Chair: LT Renae Hill, Co-Chair: LCDR Donald Ertel; Members: CDR Dana Nemeth, LTJG Ashley Frost, LT Summer Pearson, LCDR Babatunde Oloyede, LT Jason Truax, LCDR Al Peyketewa and LCDR Daniel Cajigas.
- a. No official meeting
  - b. George Washington University MPH online was announced at the symposium and details will be in the summer newsletter.
  - c. Prof Development Committee will work with R & R to recruit SR COSTEP.
- E) Policy/Legislation: Chair LCDR Andrea Peay; Co-Chair: LT Richard Bashay; Members: LCDR Vladimir Tirado, LT Luis Ramos-Ortiz and LT Renee Smith.
- a. Be sure to check the CCMIS Website for updates on phase in of the ODU, guidance for officers who are breast feeding and new issuance regarding no smoking while in uniform.
  - b. Welcome to our new member Renee Smith.
- F) By-Laws: Chair: LCDR Vladimir Tirado; Members: CDR William Tool, LCDR Sabrina Ivory, LCDR Vladimir Tirado, LCDR Lisa Flores, CDR Janet Cliatt, LCDR Fabian Chaparro, and LT Fahad Alsayyid.
- a. Met last month
  - b. All subcommittee SOP's have been received and are being reviewed.
- G) Communications: Chair: CDR Jeri Coats; Members: CDR Todd Alspach, LT Renae Hill, LCDR Lisa Flores and LCDR Al Peyketewa.
- a. Met via email



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- b. Sent out announcement for article request for summer newsletter
- c. Revising SOP again because of feedback from the HS PAC

- V. Treasury Report- Coin sales @ COA
  - a. No coins were sold at COA

- VI. Open Floor:
  - 1. No items

- VII. Adjournment

Next General Meeting: 12 September 2013

