



Health Services Officer Category
OF THE U.S. PUBLIC HEALTH SERVICE
Strength Through Diversity



Medical Laboratory Scientist Professional Advisory Group - MLSPAG

November 14, 2013
Time: 2:00 PM to 3:00 PM EST

Teleconference call number: 1-866-882-1054 Passcode: 2066464

MEETING MINUTES

MEMBERS					
Attendance	Rank	Last Name	First Name	OPDIV	Voting Member
X	LCDR	Mitchell	Camille	BOP	Chair
X	CDR	Nichols	Cara	IHS	Chair-Elect
X	LCDR	Morris	Julie	CDC	Secretary
X	CDR	Alspach	Todd	CDC	Yes
X	LCDR	Bashay	Richard	DHS	Yes
X	CDR	Brown	Donna	BOP	Yes
X	CDR	Coats	Jeri	IHS	Yes
X	CDR	Darrah	Clyde	IHS	Yes
X	CDR	Flacks	Cindy	CMS	Yes
X	CDR	Galloway	Renee	CDC	Yes
x	CDR	Goodwin	Robin	IHS	Yes
EXCUSED	LCDR	Hill	Renae	IHS	Yes
X	LCDR	Khan	Shah	BOP	Yes
X	CDR	King	Debra	NIH	Yes
X	CDR	Nemeth	Dana	IHS	Yes
X	LCDR	Oloyede	Babatunde	BOP	Yes
X	LCDR	Peay	Andrea	BOP	Yes
X	CDR	Preston	Jane	IHS	Yes
X	LCDR	Tirado	Vladimir	BOP	Yes
X	CDR	Tool	Will	IHS	Yes
EXCUSED	LT	Vause	Lane	CMS	Yes
Absent	LCDR	Welch	John	DOD	Yes
X	CAPT	Woodlief	Gina	BOP	Yes
X	LCDR	Sampson	Docia		
X	LT	Lugo	Alfred		
X	LT	Renee	Smith		
X	CAPT	Wyeth	Bill		
X	CDR	Colobong	Junio	FDA	
X	LT	Osamede	Onaghise	FDA	
X	CDR	Bledsoe	Toni		
X	LT	Le	Christopher	ASPR	



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Excused	LT	Young	David		
X	LCDR	Ertel	Donald		
X	CDR	Smiley	Clarence		
X	LT	Alsayyid	Fahad		
X	LCDR	Boison	Charles		
X	LCDR	Cajigas	Daniel		
X	LTJG	Chavez	Helen		
X	CDR	Lopez	Vickie		
X	LCDR	Redman	Katrina		
X	LT	Truax	Jason		
X	CDR	Woodard	David		

- I. Call to Order :** Chair, LCDR Camille Mitchell
- II. Roll Call:** Secretary, LCDR Julie Morris
- III. Introduction:** Chair, LCDR Camille Mitchell
 1. **Welcome**
 2. **Approval of July Minutes:** September minutes approved
 3. **Bylaws:**
 - a. The updated bylaws have been sent to the HS PAC for review.
 4. **Recruitment and Retention Survey:**
 - a. There was no response given back to leadership regarding the results from this survey, therefore the meeting scheduled for October 10th to discuss the survey was cancelled.
 - b. The results of the survey will be sent to the HS PAC.
 5. **Letters of Appreciation:**
 - a. Subcommittee Co-chairs please send the names of active volunteers on your subcommittee to leadership by December 5th so they may receive letters of appreciation.
 6. **Calls to Active Duty:**
 - a. Presently, no calls to active duty are being solicited for MLS officers.
 - b. LCDR Camille Mitchell asked CDR Danner about the appointment standards white paper that the MLSPAG composed in 2009 to see whether these standards were going to be used to call new MLS officers to duty. She is still waiting to hear back from CDR Danner.
- IV. Subcommittee Reports:**
 - A) **Membership:** Chair: LT David Young; Members: CDR Robin Goodwin, CDR Renee Galloway, CAPT Gina Woodlief, CDR Chauha Pham, CDR Jane Preston, LCDR Docia Sampson.
 - a. The 2014 Chair Elect and Secretary will be announced at the December meeting as well as the officer selected as the 2013 MLS Junior Officer of the year. The deadline for voting for the Chair Elect is November 18th.
 - b. The four Voting Membership positions have been filled. Congratulations to, LT David Young, LCDR Docia Sampson, LCDR Lisa Flores and LCDR Donald Ertel.



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- B) Awards: Chair: CDR Todd Alspach ; Co-Chair: LCDR John Welch; Members: CDR Clyde Darrah, CDR Donna Brown, CDR Debra King, CAPT Gina Woodlief
- a. If you have any award submissions or CV's that you would like an extra pair of eyes to review send them on to the awards committee we are happy to review your documents and provide input.
 - b. Nominations for MLS of the year will be open until the end of November.
- C) Recruitment/Retention: Chair: CDR Cindy Flacks; Co-Chair LCDR Richard Bashay; Members: CDR Robin Goodwin, LCDR Mary Sheets, LCDR Jon Antoniou, LCDR Docia Sampson, LT Alfred Lugo, LCDR June Germaine, LT Diyo Rai.
- a. CDR Cindy Flacks and LCDR Richard Bashay have received lots of responses with regard to the solicitation letter for the MLS SR COSTEP position. Applications will be accepted through the end of December.
- D) Professional Development: Chair: LCDR Renae Hill, Co-Chair: LCDR Donald Ertel; Members: CDR Dana Nemeth, LT Ashley Frost, LT Summer Pearson, LCDR Babatunde Oloyede, LT Jason Truax, LCDR Al Peyketewa and LCDR Daniel Cajigas.
- a. Announced new member, LT Thomas Maruna. Welcome!
 - b. No updates
- E) Policy/Legislation: Chair LCDR Andrea Peay; Co-Chair: LCDR Richard Bashay; Members: LCDR Vladimir Tirado, LT Luis Ramos-Ortiz and LT Renee Smith.
- a. A big thank you to all who have participated in the monthly case studies
 - b. New member: CDR Julie Holifield. Welcome!
- F) By-Laws: Chair: LCDR Vladimir Tirado; Members: CDR William Tool, LCDR Sabrina Ivory, LCDR Lisa Flores, LCDR Fabian Chaparro, and LT Fahad Alsayyid.
- a. A big thank you to LCDR Chaparro and LCDR Flores for managing the changes to the bylaws and the voting process.
 - b. A reminder to Voting Members to verify their contact information with LCDR Julie Morris. There was not high participation during the bylaws vote and we want to make sure every voting member is receiving this important information.
- G) Communications: Chair: CDR Jeri Coats; Members: CDR Todd Alspach, LCDR Renae Hill, LCDR Lisa Flores LCDR Vicki Ezell.
- a. Announced new member, LCDR Vicki Ezell.
 - b. Working on next newsletter.

V. Treasury Report:

1. No new coin sales. Officers new to the MLSPAG were encouraged to order a MLS coin.



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VI. Open Floor:

1. Chair elect for 2014 will be announced at the December meeting.

VII. Action Items:

1. Voting Member letters of appreciation should be out by the end of November.
2. Subcommittee Volunteers should receive their letters of appreciation by mid-December.

VIII. Adjournment

Next General Meeting: 12 December 2013

