



U.S. PUBLIC HEALTH SERVICE
Pharmacist Professional Advisory Committee (PharmPAC)
Department of Health and Human Services

General Meeting Minutes
1300 - 1430 EDT Thursday, 5 May 2016

[To view the WebEx recording of the May 2016 General Meeting, click here.](#)

Roll Call: LCDR Kevin Herkenham

MEMBER	SECTION	OPDIV	CITY, STATE	PRESENT	ALTERNATE	PRESENT
RADM Pamela Schweitzer	CPO	CMS	Baltimore, MD	Yes	N/A	N/A
CAPT Aaron Sigler	Chair	FDA	Silver Spring, MD	Yes	CDR Robert Gaines	N/A
LCDR Rodney Waite	Chair-Elect	BOP	Milan, MI	Yes	CDR Jaime Morris	N/A
CDR Jefferson Fredy	Career Development	IHS	Crownpoint, NM	No	LT Dakota McMurray	No
CDR Anne Marie Bott	Recruitment	IHS	Anchorage, AK	Yes	LCDR Matthew Duff	N/A
CDR Kenda Jefferson	Readiness	DHS/DIHS	Washington, D.C.	No	LCDR Carl Olongo	Yes
CDR Damion Killsback	Recruitment	IHS	Rockville, MD	Yes	LCDR Amy Luo	N/A
CDR Diem-Kieu Ngo	Communication	FDA	Silver Spring, MD	No	LCDR Nicole Zelenak	Yes
CDR Bill Pierce	Readiness	FDA	Silver Spring, MD	Yes	CDR Matt Brancazio	N/A
CDR Shary Jones	Career Development	OS	Kansas City, MO	Yes	LCDR Long Pham	N/A
CDR Jinhee Lee	Administration	SAMHSA	Rockville, MD	Yes	CAPT Jen Fan	N/A
CDR Marisol Martinez	Career Development	DOD	Fort Sam Houston, TX	No	LCDR Phung Nguyen	Yes
CDR Mark Miller	Recruitment	FDA	Silver Spring, MD	Yes	LCDR Andrew Fine	N/A
CDR Timothy Murray	Readiness	IHS	Claremore, OK	Yes	CDR Jodi Tricinella	N/A
CDR Tami Rodriguez	Recruitment	BOP	Edgefield, SC	No	LCDR Michelle Williams	No
CDR David Schatz	Administration	DHS/USCG	Clearwater, FL	Yes	LCDR Chris Janik	N/A

MEMBER	SECTION	OPDIV	CITY, STATE	PRESENT	ALTERNATE	PRESENT
CDR Aimee Young	Administration	IHS	Anchorage, AK	Yes	CDR Sara Doran-Atchison	N/A
CDR Tina Bhavsar	Communication	CDC	Atlanta, GA	Yes	LCDR Jennifer Lind	N/A
LCDR Benjamin Bishop	Administration	FDA	Silver Spring, MD	Yes	LCDR Salvatore Pepe	N/A
LCDR Mark Iseri	Communication	IHS	Toppenish, WA	No	LCDR Rodney Won	Yes
LCDR Scott Raisor	Communication	IHS	Winterhaven, CA	Yes	LCDR Gayle Lundberg	N/A
LCDR Melinda McLawhorn	Administration	FDA	Silver Spring, MD	Yes	LCDR Jessica Fox	N/A
LCDR Anna Santoro	Career Development	BOP	Ayer, MA	Yes	LCDR Daniel True	N/A
LCDR Marie Manteuffel	Readiness	CMS	Baltimore, MD	No	CDR Lorelei Piantedosi	Yes
LT Jun Lee	Recruitment	NIH	Bethesda, MD	Yes	LT Marleen Tran	N/A
LT Jane McLaughlin	Administration	HRSA	Rockville, MD	Yes	LCDR Kimberly Davids	No
Dr. Mary Jo Zunic	Communication	IHS	Albuquerque, NM	Yes	LCDR Steven Rodgers	N/A
LCDR Kevin Herkenham	Executive Secretary	FDA	Silver Spring, MD	Yes	N/A	N/A

Officer Basic Course (OBC)

- Officers are invited to attend the upcoming Pinning Ceremony and Graduation for OBC 89.
 - Pinning Ceremony will be held at 0830 on 10-June-2016.
 - Graduation will be held at 1030 on 17-June-2016.
 - New Location: William F. Bolger Center, 9600 Newbridge Drive, Potomac, MD 20854.

Pharmacy Category Action Items

Task (Frequency)

Ensure [Basic Readiness](#). Checks are completed quarterly as follows:

- **30 June 2016**
- **30 September 2016**
- **31 December 2016 (Must be Basic Ready at this point for the following year's promotion boards)**
- **31 March 2016**

The annual seasonal flu vaccination is required for the December 31st and March 31st readiness checks.

The flu vaccination is required once each year before December 31st. Always keep evidence/confirmation of the faxes you send to Medical Affairs (MA). Once received, they will update info on the eOPF and Direct Access.

- **Officers should NOT use the old numbers and should ONLY use the following new fax numbers for immunization submissions: (301) 480-0373 or (301) 480-0385.**
- **Use the MA coversheet when faxing immunization documents. The coversheet is available at: [http://dcp.psc.gov/ccmis/PDF_docs/Immunization FAX Coversheet.pdf](http://dcp.psc.gov/ccmis/PDF_docs/Immunization_FAX_Coversheet.pdf)**
- **MA enters all medical information in Direct Access, not Readiness and Deployment Operations Group (RedDOG).**
- **Immunization requirements can be obtained at http://dcp.psc.gov/ccmis/Medical%20Affairs/MA_immunizations_m.aspx**

PharmPAC Perspectives Newsletter

- **Review new issues. (Quarterly)**
- **Volunteer to submit articles to the Communication Section (Whenever you can!)**

PharmPAC Meetings/Minutes

- **Review previous minutes (Monthly)**
- **Attend future meetings when possible. (First Thursday of the month at 1400 EST)**

Annual Physical Fitness Test (APFT) – [Go to the APFT Initiative Website](#)

Task (Frequency)

- **USPHS Awards (Annually, generally in March)**
- **Review Criteria (https://dcp.psc.gov/osg/pharmacy/sc_admin_awards.aspx)**
- **Nominate eligible officer(s), submitting all material as ONE PDF document to the Administration Section**

Chief Professional Officer: RADM Pamela Schweitzer

- Welcome to the students and thank you to the preceptors for introducing this whole other potential avenue for pharmacy graduates.
- We have a great day planned for category day at COA this year. I'll be sharing an overview of some of our projects to recognize all the great things the pharmacy category is doing all over the country.
- You're seeing some of the results of our strategic planning from last quarter. One thing I want to emphasize is that you don't necessarily have to formally be on the PharmPAC or a committee to begin doing impactful work. Even if you're working on a piece of a project, your contribution is important. There's a lot of great opportunities out there, you just have to find what's best for you.
- The applications for Pharmacists will open up in July. The target group will be IHS, BOP, ICE, and FDA ORA (Office of Regulatory Affairs).
- I had an opportunity to visit the Norther Tier this past April in Fargo, ND and Scottsdale, AZ. It was great to hear about some of the great programs they are implementing and the impact they're having on patient care.
- The Office of the Surgeon General is working on a strategic plan that is almost finalized. This should be coming out soon and we'll share when it's finalized.
- We're going to continue to share these CPO talks every month. If you have a project that impacts our mission and want to share with a CPO talk, please reach out to LCDR Jessica Kreger (Jessica.Kreger@fda.hhs.gov) or LCDR Rinku Patel (Rinku.Patel@fda.hhs.gov) to get on the agenda.
 - Question from the field regarding accession bonus eligibility for IHS residents from 2013. For folks that are affected, please reach out to CAPT Kevin Brooks Principal Pharmacy Consultant for IHS.

Presentations

CPO Talk: USPHS Geriatrics Team – CDR Sheila Ryan

- [Slide presentation available via recording at 00:14:45 through 00:27:00](#)

COA Liaison Update – LCDR McGarry

- [Slide presentation available via recording at 00:27:05 through 00:33:40](#)

Chair Update: CAPT Sigler

- As RADM Schweitzer mentioned, we're implementing aspects of our strategy meeting from last year. Part of that is adjusting the format of our PharmPAC meetings in an effort to make them meaningful and informative. We welcome your feedback, so please reach out to any of our PharmPAC members if you have input.

New pharmacy related/cross-category initiatives & calls for volunteers

- Request to submit links for outdated/incorrect online readiness or deployment related resources. Please e-mail CDR Timothy Murray with the Readiness Section at Timothy.Murray@ihs.gov. This is an effort to streamline the information available out there. The time commitment will involve roughly 1-2 workgroup meetings per month.
- Career Development will be offering Career Counseling at COA on Monday from 0700-0900. If you would like to sign up for a counseling session, please email CDR Marisol Martinez at marisol.martinez2.mil@mail.mil. At this point, we have plenty of counselors and only need people who are interested in being counseled.
 - We also plan to offer virtual career counseling for officers who are unable to attend COA.
- Call for volunteers for Career Development OBC sub-committee. If you would like to volunteer please contact LCDR Lee at JungE.Lee@fda.hhs.gov
- If you have COSTEPs this year, please encourage them write about their experience for posting on our website and inclusion in the UPOC Newsletter. Please send questions or write-ups to LT Choe (lana.choe@fda.hhs.gov) or LT Oleszczuk (zachary.oleszczuk@fda.hhs.gov).
- UPOC Newsletter - The UPOC Newsletter Workgroup is soliciting articles for the upcoming Fall/Winter 2016 Edition. The submission deadline for the Fall/Winter 2016 issue is November 1st, 2016. Please submit articles to LCDR Honeylit Cueco at hkcueco@anthc.org. The workgroup is also soliciting quotes from officers on what they think is the best part of being a Pharmacy Officer. Please send comments to LCDR Cueco.
- Thank you to LCDR Rich Cutlip for reviewing the list of pharmacy schools recognized by the Accreditation Council for Pharmacy Education (APCE) within the United States and comparing to our UPOC roster. Based on his efforts we've identified several schools of pharmacy that need a UPOC. These schools include:
 - Cedarville University School of Pharmacy - Ohio
 - Keck Graduate Institute (KGI) School of Pharmacy - California
 - West Coast University School of Pharmacy – California
 - Lipscomb University College of Pharmacy and Health Sciences – Tennessee
 - Marshall University School of Pharmacy – West Virginia
 - Wayne State University Eugene Applebaum College of Pharmacy and Health Sciences – Michigan
 - Sullivan University College of Pharmacy – Kentucky
 - University of the Incarnate Word Feik School of Pharmacy – Texas
 - Xavier University of Louisiana College of Pharmacy - Louisiana

If you are interested in joining the UPOC program for one of the above schools of pharmacy please email CDR Anne Marie Bott at ambott@anthc.org with the following information:

Name:

Rank:

Work Phone:

Agency:

Work Email:

Work Mailing Address:

Name of the School of Pharmacy interest in being a UPOC:

By submitting this request, I understand I am to maintain a minimum of 2 annual contacts with the pharmacy school(s) listed above and any questions regarding the program can be sent via email to CDR Anne Marie Bott at ambott@anthc.org. YES or NO

- Social Media Work Group Reminders
 - Call for pictures of pharmacy officers in action
 - On Instagram, tag @usphspharmacy if you want us to regram your picture(s) – you can also direct message us and we can regram it for you.
 - On Facebook, message your pictures to us at <https://www.facebook.com/USPHSPharmacists>
 - Photo release forms can be found at <https://dcp.psc.gov/osg/pharmacy/documents/release.pdf> and can be submitted to CDR Diem-Kieu Ngo (diem.ngo@fda.hhs.gov) or LCDR Lindsay Wagner (lindsay.wagner@fda.hhs.gov).
 - If you're going to be at the COF Symposium, remember to use #USPHSPharmacy for Category Day related social media posts; if there is an official hashtag for the symposium, please also include that.
 - We will be live tweeting from the COF Symposium, so follow us on Twitter @usphspharmacy to stay up to date on Symposium activities.
 - This is an important initiative because it increases awareness about who we are and what our officers do to improve public health.

Final project outcomes & takeaways for pharmacists

No Items

Noteworthy accomplishments by PHS Pharmacists

- Thank you to CDR Lara Nichols who did a lot of work to coordinate recruitment efforts with the dental category by identifying schools which have both a school of pharmacy and dentistry. This is important because our Dental category is smaller, and it's important for us to do as much cross collaboration as possible.

Important Corps-wide reminders

- Report on finalized April Readiness Check results
 - PHS overall 92.9%
 - Pharmacy 93.7%
 - Next Quarterly report will be July 1, 2016. Officers have until June 30 to enter data into DA. Don't worry about faxes getting through; DA is how readiness is established so make sure information is up to date in Direct Access.
- 2016 Updates to the Revised APFT (CDR Juliette Touré/CDR Carl Olongo)
 - [APFT Presentation Available from 00:51:45 through 01:18:52](#)
- 5-May-2016 is last day to sign up on the USPHS 2016 team for Army 10-Miler. Race day is Sunday October 9, 2016; it starts and finishes at the Pentagon. It's the flagship event for PHS-Athletics and we have officers come from all over the country. You can sign up at: <http://www.eventbrite.com/e/2016-usphs-army-ten-miler-team-registration-race-day-sunday-october-9-2016-tickets-19831134457>.
- Student Programs - Questions from pharmacy students or preceptors regarding student programs can be forwarded to LT Lena Choe (lena.choe@fda.hhs.gov) and LT Zachary Oleszczuk (Zachary.Oleszczuk@fda.hhs.gov).

- Thank you to CDR Glendolynn Johnson for cross referencing the UPOC roster based on feedback we received when the UPOC Program workgroup contacted all officers currently in the program. The updated version of the roster will be posted on the PharmPAC Recruitment section website. Please review the document to ensure your information is accurate. If any changes need to be made please contact CDR Anne Marie Bott at ambott@anthc.org.
- A survey has been created for all UPOC officers to fill out. The link will be emailed to the UPOCs. The deadline to complete the survey is Friday, June 10th. Thank you to LCDR Susan Polifko for inputting the survey into Google. (Recruitment)
 - Survey Link:
https://docs.google.com/forms/d/13mCCRfTdgPbBCfBACepsOFxcmds5NnfQ9g4SGuOhMy4/viewform?c=0&w=1&usp=mail_form_link
 - Please note you may not be able to access this survey from a work computer and may need to use a personal device.
 - Questions/Concerns can be directed to CDR Anne Marie Bott – ambott@anthc.org.

**The next PharmPAC General Meeting begins at
1300 EST Thursday, 2-June-2016**

Agenda and teleconference information will be distributed prior to the meeting.

Respectfully Submitted,

CAPT Aaron Sigler
PharmPAC Chair

LCDR Kevin Herkenham
Executive Secretary

Useful Links and Contact Info:

PHS Pharmacists Directory:

<http://dcp.psc.gov/osg/pharmacy/directory.aspx>

PHS Social Media Websites:

Facebook: <https://www.facebook.com/USPHSPharmacists>

Instagram: USPHSPharmacy at <https://www.instagram.com/usphspharmacy/>

Twitter: @USPHSPharmacy at <https://twitter.com/usphspharmacy>

Reminder to use #USPHS, #USPHSPharmacy, and #USPHSAthletics in your own personal social media posts/tweets as appropriate

Emails:

phs-pharmacists@list.nih.gov

phs-rx-jobs@list.nih.gov

phs-rx-students@list.nih.gov

Listservs:

LISTSERV NAME	LISTSERV URL
PHS Pharmacists	https://list.nih.gov/archives/phs-pharmacists.html
PHS Rx Students	https://list.nih.gov/archives/phs-rx-students.html
PHS Immunizing Pharmacists	https://list.nih.gov/archives/phs-immunizing-pharm.html
JOAG	https://list.nih.gov/archives/joag.html
RedDOG (formerly "OFRD")	https://list.nih.gov/cgi-bin/wa.exe?A0=ofrd
RPh Job Vacancies	https://list.nih.gov/archives/phs-rx-jobs.html

LISTSERV NAME	LISTSERV URL
Commissioned Corps Vacancies	https://list.nih.gov/archives/ccvacancies-l.html

Websites:

WEBSITE NAME	WEBSITE URL
PharmPAC	http://dcp.psc.gov/osg/pharmacy/
CCMIS	http://dcp.psc.gov/ccmis/
USPHS	http://www.usphs.gov/
RedDOG	http://dcp.psc.gov/ccmis/readiness menu/
JOAG	http://dcp.psc.gov/osg/joag/
Pharmacy Benchmarks	http://dcp.psc.gov/ccmis/PDF_docs/2015_pharmacy_benchmarks/
APFT Initiative Website	https://sites.google.com/site/apftinitiative/
USPHS Athletics	http://www.publichealthserviceathletics.org/home/
Facebook	https://www.facebook.com/usphs_pharmacists/

Meeting Attachment(s):

These may be viewed by clicking the paperclip icon on the left side tool bar or through top left menu bar View, Show/Hide, Navigation Panes, Attachments

- CPO talk: Geriatrics Team – CDR Sheila Ryan
- COA Liaison report – LCDR McGarry
- Updates to Revised APFT