



U.S. PUBLIC HEALTH SERVICE
Pharmacist Professional Advisory Committee (PharmPAC)
Department of Health and Human Services

General Meeting Minutes
1400 - 1530 EDT Thursday, 4 February 2016

[To view the WebEx recording of the February 2016 General Meeting, click here.](#)

Roll Call: LCDR Kevin Herkenham

MEMBER	SECTION	OPDIV	CITY, STATE	PRESENT	ALTERNATE	PRESENT
RADM Pamela Schweitzer	CPO	CMS	Baltimore, MD	Yes		
CAPT Aaron Sigler	Chair	FDA	Silver Spring, MD	Yes	CDR Robert Gaines	
LCDR Rodney Waite	Chair-Elect	BOP	Milan, MI	Yes	CDR Jaime Morris	
CDR Jefferson Fredy	Career Development	IHS	Crownpoint, NM	Yes	LT Jason Barca	
CDR Anne Marie Bott	Recruitment	IHS	Anchorage, AK	Yes	LCDR Matthew Duff	
CDR Kenda Jefferson	Readiness	DHS/DIHS	Washington, D.C.	Yes	LCDR Carl Olongo	
CDR Damion Killsback	Recruitment	IHS	Rockville, MD	Yes	LCDR Amy Luo	
CDR Diem-Kieu Ngo	Communication	FDA	Silver Spring, MD	Yes	LCDR Nicole Zelenak	
CDR Bill Pierce	Readiness	FDA	Silver Spring, MD	Yes	CDR Matt Brancazio	
CDR Shary Jones	Career Development	OS	Kansas City, MO	Yes	LCDR Long Pham	
CDR Jinhee Lee	Administration	SAMHSA	Rockville, MD	Yes	CAPT Jen Fan	
CDR Marisol Martinez	Career Development	DOD	Fort Sam Houston, TX	No	LCDR Phung Nguyen	Yes
CDR Mark Miller	Recruitment	FDA	Silver Spring, MD	Yes	LCDR Andrew Fine	
CDR Timothy Murray	Readiness	IHS	Claremore, OK	No	CDR Jodi Tricinella	Yes
CDR Tami Rodriguez	Recruitment	BOP	Edgefield, SC	Yes	LCDR Michelle Williams	
CDR David Schatz	Administration	DHS/USCG	Clearwater, FL	Yes	LCDR Chris Janik	
CDR Aimee Young	Administration	IHS	Anchorage, AK	Yes	CDR Sara Doran-Atchison	
CDR Tina Bhavsar	Communication	CDC	Atlanta, GA	Yes	LCDR Jennifer Lind	
LCDR Benjamin Bishop	Administration	FDA	Silver Spring, MD	Yes	LCDR Salvatore Pepe	
LCDR Mark Iseri	Communication	IHS	Toppenish, WA	No	LCDR Rodney Won	No
LCDR Scott Raisor	Communication	IHS	Winterhaven, CA	Yes	LCDR Gayle Lundberg	
LCDR Melinda McLawhorn	Administration	FDA	Silver Spring, MD	Yes	LCDR Jessica Fox	
LCDR Anna Santoro	Career Development	BOP	Ayer, MA	Yes	LCDR Daniel True	
LT Marie Manteuffel	Readiness	CMS	Baltimore, MD	Yes	CDR Lorelei Piantedosi	
LT Jun Lee	Recruitment	NIH	Bethesda, MD	Yes	LT Marleen Tran	
LT Jane McLaughlin-Middlekauff	Administration	HRSA	Rockville, MD	Yes	LCDR Kimberly Davids	
Dr. Mary Jo Zunic	Communication	IHS	Albuquerque, NM	Yes	LCDR Steven Rodgers	
LCDR Kevin Herkenham	Executive Secretary	FDA	Silver Spring, MD	Yes		

Officer Basic Course (OBC)

- Officers are invited to attend the upcoming Pinning Ceremony and Graduation for OBC 85.
 - Pinning Ceremony will be held at 0830 on 12-February-2016.
 - Graduation will be held at 1030 on 19-February-2016.
 - **New Location: William F. Bolger Center, 9600 Newbridge Drive, Potomac, MD 20854.**

Pharmacy Category Action Items

Task (Frequency)

Ensure [Basic Readiness](#). Checks are completed quarterly as follows:

- 31 March 2016
- 30 June 2016
- 30 September 2016
- 31 December 2015 (Must be Basic Ready at this point for the following year's promotion boards)

The annual seasonal flu vaccination is required for the December 31st and March 31st readiness checks. The flu vaccination is required once each year before December 31st. Always keep evidence/confirmation of the faxes you send to Medical Affairs (MA). Once received, they will update info on the eOPF and Direct Access.

- Officers should NOT use the old numbers and should ONLY use the following new fax numbers for immunization submissions: **(301) 480-0373** or **(301) 480-0385**.
- Use the MA coversheet when faxing immunization documents. The coversheet is available at: [http://dcp.psc.gov/ccmis/PDF_docs/Immunization FAX Coversheet.pdf](http://dcp.psc.gov/ccmis/PDF_docs/Immunization_FAX_Coversheet.pdf)
- MA enters all medical information in Direct Access, not Readiness and Deployment Operations Group (RedDOG).
- Immunization requirements can be obtained at http://dcp.psc.gov/ccmis/Medical%20Affairs/MA_immunizations_m.aspx

PharmPAC Perspectives Newsletter

- Review new issues. (Quarterly)
- Volunteer to submit articles to the Communication Section (Whenever you can!)

PharmPAC Meetings/Minutes

- Review previous minutes (Monthly)
- Attend future meetings when possible. (First Thursday of the month at 1400 EST)

Annual Physical Fitness Test (APFT) – [Go to the APFT Initiative Website](#)

USPHS Awards (Annually, generally in March)

- Review Criteria (http://staging.usphs2.cit.nih.gov/corpslinks/pharmacy/sc_admin_awards.aspx)
- Nominate eligible officer(s), submitting all material as ONE PDF document to the Administration Section

Chief Professional Officer: RADM Pamela Schweitzer

- It's a pleasure to be here, welcome to all the students and what a great opportunity it is to get exposure to great Public Health Service officers.
- Provider status: As you know, there is a coalition of folks among pharmacy organizations moving forward on this. We don't lobby, but we pay close attention to it. They're currently gathering information on how much it will cost and develop a strategy for when to bring it to the floor for a vote.

The election year makes it a little more challenging. The bottom line is there are 3 options that may happen:

- It may get to floor for a vote after this April
- It may wait until right after election
- It may be introduced when new people are on board next spring
- There is a lot of support behind this initiative; at this point it's a matter of timing and coordination with the various necessary pieces.
- **APhA is coming up in March.** We're trying to capture everyone who is attending and have them join us for the public health **breakout session on Friday March 4th from 1-3 PM**. This is a great opportunity to network and I want to share some tips about networking. RADM Dick Church and I are going to give a little presentation during this session on how to work a crowd. We're also inviting various pharmacy thought leaders to join us; it's a great opportunity to meet these folks. Also try to attend the Federal Forum on that same day during the morning.
- Federal pharmacy organizations will also convene a house of delegates to discuss where APhA's energy should be focused for the upcoming year. If you want to get involved, there will be a lot of opportunity to contribute and caucus with various groups and organizations.
- **The Boy Scouts: the date will be Tuesday March 1; LCDR Ben Bishop will be the POC for this event.** We're still working with the office of the Surgeon General to get the details worked out, but this will be a media event to acknowledge the Boy Scouts' development of their medication safety and awareness program.
- DCCPR is conducting a SWOT analysis (strengths, weaknesses, opportunities and threats) and will translate this into a strategy to improve their processes. If you ever have an opportunity to participate in strategic planning like this, it can give you great perspective. For example, I'll share with you the CPO initiatives that impact my decisions every day for how we should move forward:
 - **Advancing the profession to support its role in successful healthcare reform**
 - **Expanding and enhancing internal and external pharmacy partnerships**
 - **Inspiring and supporting leadership development among pharmacists**
 - **Recruiting and developing pharmacists and future healthcare leaders**
- **COA Symposium is coming up May 16th -19th in Oklahoma City.** I want to give a big shout out to folks that are organizing the category day and social events!
- Networking is incredibly important; if you don't have a business card, work on getting one. When I first met my husband, his father was the mayor of the city (Long Beach, CA area). I would watch my husband and his father at events work a crowd. It was the first time I was exposed to this, but I learned a lot from watching them. When you work a room, you have conversations with people and these short connections you make can last a long time. When I speak with people, I'll make sure to get their card and make a note on it and then store it on an app. I try to follow it up somehow, either with a Christmas card or sending them an interesting article. It doesn't have to be right away, it could be six months later. The relationships you develop when you do that can last forever. This is why whenever I go to an event where I know PHS Pharmacists will be, I will let you know because I want you to meet the people I'm meeting and develop relationships.

Tobacco Cessation Services Access Workgroup (TCSAW) – TED Talk: LT Gayle Tuckett

- Presentation slides are attached; [this is also available on the WebEx recording from 00:19:00 through 00:28:00](#)

Two PHS Videos shared via YouTube:

- Videos require minor editing; links will be made available in subsequent minutes. [You can view the videos via the WebEx recording from 00:30:38 through 00:38:00](#)

Communications

CDR Tina Bhavsar (tbhavsar@cdc.gov)

CDR Diem-Kieu Ngo (diem.ngo@fda.hhs.gov)

LCDR Mark Iseri (mark.iseri@ihs.gov)

LCDR Scott Raisor (thomas.raisor@ihs.gov)

Dr. Mary Jo Zunic (MaryJo.Zunic@ihs.gov)

Section Web Address: https://dcp.psc.gov/osg/pharmacy/sc_comms.aspx

[Responsibilities: Calendar of Events/Meetings, Listserv, Minutes, PLANT, Publications](#)

- A reminder to follow us on social media:
 - Facebook: <https://www.facebook.com/USPHSPharmacists>
 - Instagram: USPHSPharmacy at <https://www.instagram.com/usphspharmacy/>
 - Twitter: @USPHSPharmacy at <https://twitter.com/usphspharmacy>
 - Reminder to use #USPHS, #USPHSPharmacy, and #USPHSAthletics in your own personal social media posts/tweets as appropriate
- We want to recognize CDR Eugene Hampton Jr. as the PharmPAC Perspectives layout and design editor since 2013. He is retiring this month.
- The winter 2016 Newsletter will be sent out via email within the next couple of days.

Readiness

CDR Kenda Jefferson (kenda.jefferson@live.com, kenda.jefferson@hq.dhs.gov.)

CDR Timothy Murray (Timothy.Murray@ihs.gov)

CDR Bill Pierce (william.pierce@fda.hhs.gov)

LT Marie Manteuffel (marie.manteuffel@cms.hhs.gov)

Section Web Address: https://dcp.psc.gov/osg/pharmacy/sc_readiness.aspx [Responsibilities: APFT Initiative,](#)

[Readiness](#)

- The January readiness numbers were delayed this year due to the Direct Access shutdown. These numbers will be finalized by 12-FEB-2016.
- Log into DA to make sure your readiness status is correct, this is important for promotion and readiness. If the January status is not reflected correctly, contact LCDR Mahmud at Nasser.Mahmud@hhs.gov no later than 9-FEB-2016.
- Preliminary projections show that the majority of categories have over 90% readiness and the pharmacy category will achieve 96% or higher, which would be the 3rd highest ranking out of the 11 core categories. The next readiness check will be 1-APRIL-2016
- Please review the newly released uniform guidance to confirm you have all the required uniform components prior to your on-call month. Having all the uniform components is a requirement for basic readiness.
 - Uniforms for male officers: http://dcp.psc.gov/ccmis/ccis/documents/cc421_01.pdf

- Uniforms for female officers: http://dcp.psc.gov/ccmis/ccis/documents/cc421_02.pdf
- [Most readiness questions can be answered by visiting the "Down to Basics" document.](#)
- PHS Athletics Presentation presented by CDR Evan Shukan. [You can view the presentation through the WebEx recording starting at 00:43:30](#)

Recruitment

CDR Anne Marie Bott (ambott@anthc.org)
 CDR Tami Rodriguez (t1rodriguez@bop.gov)
 CDR Damion Killsback (Damion.killsback@ihs.gov)
 CDR Mark Miller (mark.miller2@fda.hhs.gov)
 LT Jun Lee (jun.lee@nih.gov)

Section Web Address: https://dcp.psc.gov/osg/pharmacy/sc_recruit.aspx

[Responsibilities: Duty Station Map, Pharmacy's Best Kept Secret, UPOC \(Activity Report, Biannual Report, Master List, Newsletter, Request to be a POC\), Recruitment Presentations \(BOP, IHS, PHS\), Vacancy Listings \(Vacancy Map\), Welcome to the PHS!, Call to Active Duty Tracking Team](#)

- We're in the process of contacting every officer enrolled in the University Point of Contact program to ensure their information is correct. If you receive an email, please respond so that we can update and verify the UPOC records.
- The deadline for submissions to the UPOC newsletter is 1-APRIL-2016. Articles can be sent to LCDR Honeylit Cuco at hkcueco@anthc.org.
- Questions regarding student programs can be forward to LT Lena Choe at lena.choe@fda.hhs.gov.
- We encourage COSTEPS to write about their experiences; these can also be sent to LT Lena Choe.
- We recently selected the newest COSTEPS. We're looking forward to their involvement in the Public Health Service.

Administration

CDR Jinhee Lee (jinhee.lee@samhsa.hhs.gov)
 CDR David Schatz (david.j.schatz@uscg.mil)
 CDR Aimee Young (alyoung@anthc.org)
 LCDR Benjamin Bishop (benjamin.bishop@fda.hhs.gov)
 LCDR Melinda McLawhorn (melinda.mclawhorn@fda.hhs.gov)
 LT Jane McLaughlin-Middlekauff (jmclaughlin@hrsa.gov)

Section Web Address: https://dcp.psc.gov/osg/pharmacy/sc_admin.aspx

[Responsibilities: Awards, Coins , Charter and SOP, History, Liaisons \(Agency Liaisons , Organization Liaisons\), Legislation Monitoring, PharmPAC member directory, PHS Pharmacists List](#)

- Thanks to everyone who submitted nominations for the Honor Awards. **The award recipients will be announced at this year's COA Symposium in Oklahoma City (May 16th-19th).**

Career Development

CDR Shary Jones (shary.jones@hhs.gov)
 CDR Marisol Martinez (marisol.martinez@dha.mil)
 CDR Jefferson Fredy (Jefferson.Fredy@ihs.gov)
 LCDR Anna Santoro (astevenson@bop.gov)

Section Web Address: https://dcp.psc.gov/osg/pharmacy/sc_career.aspx

[Responsibilities: Career Guidance, CV Template, Mentoring Tools](#)

- **The next Topics in Public Health presentation is 19-FEB-2016.** The topic is “Public Health Impact of Synthetic Cannabinoids.”
- Professional Development hours are available for D.C. Metro officers at the University of Maryland Health Clinic. A listserv message was sent regarding this opportunity.

Chair-Elect Update: LCDR Rodney Waite

- COF Symposium updates from LT Katie Watson:
 - Website: <http://symposium.phscof.org/> - Use this for primary reference!
 - Dates:

Conference: May 16th -19th
Category Day: Wednesday, May 18th
 - Location:

Renaissance Oklahoma City Convention Center Hotel
10 North Broadway Avenue
Oklahoma City, OK 73102
- The room rate will be the prevailing government per diem.
- This year’s theme will be “Give Me Five, Building a Better Tomorrow Through Prevention Today.”
- Early bird registration is open and will close 4-APRIL-2016.
- The Pharmacy social will be Tuesday 17-MAY-2016 after the Ensemble.
- There will be survey coming out to get a sense of how many officers plan to attend the social.
- The room block appears to already be booked. JOAG Outreach Committee has created an online tool at that is updated in real-time for officers. To access the online tool in Google Docs go to: https://docs.google.com/spreadsheets/d/1JMgkZCOL5J4yD11AgNXDRMmdSMSMptLjJVbc_ImKjZo/edit#gid=0
- If you have any questions or concerns about the Officer Room Share/Car Share Program, please contact LCDR Tricia Booker by email at tricia.h.booker.mil@mail.mil, or by phone at 910-670-3964.
- There will be 12 presentations on category day.
- Presentation on how to connect with fellow officers. [You can view this presentation via the WebEx recording beginning at 01:05:00](#). An additional reference guide with screen shots is also attached.

Chair Update and Old/New Business: CAPT Aaron Sigler

- COF is a great event to connect with fellow officers and I want to encourage people to attend. Don’t wait too long, room reservations have filled quickly.
- There was a new uniform guidance that has gone out on CCMIS. You can now get fire-resistant coveralls; unfortunately they have done away with the ODU wicking t-shirt for the ODU and the female beret.
- I want to apologize to CDR Mahmud because last meeting I was asking him questions regarding the leave system which is outside what he typically deals with.
- I look forward to having everyone on board for March’s meeting.

The next PharmPAC General Meeting begins at

1300 EST Thursday, 3-MAR-2016

Agenda and teleconference information will be distributed prior to the meeting.

Respectfully Submitted,

CAPT Aaron Sigler
PharmPAC Chair

LCDR Kevin Herkenham
Executive Secretary

Useful Links and Contact Info:

PHS Pharmacists Directory:

<http://dcp.psc.gov/osg/pharmacy/directory.aspx>

PHS Social Media Websites:

Facebook: <https://www.facebook.com/USPHSPharmacists>

Instagram: USPHSPharmacy at <https://www.instagram.com/usphspharmacy/>

Twitter: @USPHSPharmacy at <https://twitter.com/usphspharmacy>

Reminder to use #USPHS, #USPHSPharmacy, and #USPHSAthletics in your own personal social media posts/tweets as appropriate

Emails:

phs-pharmacists@list.nih.gov

phs-rx-jobs@list.nih.gov

phs-rx-students@list.nih.gov

Listservs:

PHS Pharmacists	https://list.nih.gov/archives/phs-pharmacists.html
PHS Rx Students	https://list.nih.gov/archives/phs-rx-students.html
PHS Immunizing Pharmacists	https://list.nih.gov/archives/phs-immunizing-pharm.html
JOAG	https://list.nih.gov/archives/joag.html
OFRD	https://list.nih.gov/cgi-bin/wa.exe?A0=ofrd
RPh Job Vacancies	https://list.nih.gov/archives/phs-rx-jobs.html
Commissioned Corps Vacancies	https://list.nih.gov/archives/ccvacancies-l.html

Websites:

PharmPAC	http://dcp.psc.gov/osg/pharmacy/
CCMIS	http://dcp.psc.gov/ccmis/
USPHS	http://www.usphs.gov/
RedDOG	http://dcp.psc.gov/ccmis/readiness menu/
JOAG	http://dcp.psc.gov/osg/joag/
Pharmacy Benchmarks	http://dcp.psc.gov/ccmis/PDF_docs/2015_pharmacy_benchmarks/
APFT Initiative Website	https://sites.google.com/site/apftinitiative/
USPHS Athletics	http://www.publichealthserviceathletics.org/home/
Facebook	https://www.facebook.com/usphs_pharmacists/

Meeting Attachment(s): These may be viewed by clicking the paperclip icon on the left side tool bar or through top left menu bar View → Show/Hide → Navigation Panes → Attachments

- TED Talk – Tobacco Cessation Services Access Workgroup
- PHS Athletics
- USPHS Pharmacist Information Resource Guide