



**Scientist Professional Advisory Committee  
Meeting Minutes**

**Tuesday, September 3, 2013  
1100-1300 (EDT)**

Toll-Free Number: 1-877-691-9937  
Pass code: 4549026

**Chief Scientist Officer and 2013/2014 SciPAC Voting Members and Liaisons**

<b>Rank</b>	<b>Name</b>	<b>Role</b>	<b>Present</b>
<b>Voting Members, Executive Board</b>			
CAPT	Sanders, Martin	Chief Scientist Officer	Yes
CDR	Frazer, Nicole	Chair	Yes
CDR	Robbins, Danisha	Vice Chair; Rules & Membership Chair	Excused
LCDR	Adjemian, Jennifer	Executive Secretary	Yes
CDR	Eaton, Danice	COF Liaison	Yes
<b>Voting Members</b>			
CDR	Boehmer, Tegan	Website Subcommittee Chair	Yes
LCDR	Breiding, Matt	Mentoring Subcommittee Chair	Yes
CDR	Clayton, Mark	Category Day Subcommittee Chair	Yes
CDR	Frasca, Dominic	Recruitment, Retention, & Readiness Subcommittee Chair	Yes
CDR	Hu, Sally	Billet Transformation Liaison	Yes
	Meechan, Paul	Civil Service Liaison	No
CDR	Novak, Ryan	Rules and Membership Subcommittee Co-Chair	Yes
LCDR	Rodgers, Loren	Visibility Subcommittee Chair	Yes
LCDR	Sancho, Alfredo	Career Development Subcommittee Co-Chair	Excused
CDR	Satterfield, William	Category Day Subcommittee Co-Chair	Yes
LCDR	Smith, Michael	Career Development Subcommittee Chair	Yes
CDR	Sram, Jacqueline	Website Subcommittee Co-Chair	Yes
LCDR	Sydnor, Charlene	Awards Subcommittee Chair	Yes
LCDR	Toblin, Robin	Science Subcommittee Chair	Yes
LCDR	Wally, Jeremy	Policy Review Subcommittee Chair	Yes
CDR	Xu, Fei	Policy Review Subcommittee Co-Chair	Yes
<b>Non-voting Liaisons</b>			
CDR	Goodie, Jeffrey	PSYPAG Liaison	Yes
CAPT	Moffett, Daphne	SciPAC Historian	No
CDR	Newman, Sara	COA Liaison	Yes
LCDR	Steffen, Scott	JOAG Liaison	Yes

## Participation by Nonvoting Scientist Officers

Rank	Participant	Agency	Present
CAPT	Adekoya, Nelson	CDC	Yes
CAPT	Avchen, Rachel	CDC	Yes
CAPT	Burkhardt III, William	FDA	Yes
CAPT	Murry, Michael	BOP	Yes
CAPT	Nelle, Timothy	FDA	Yes
CDR	Abe, Karon	CDC	Yes
CDR	Bennett, Marco	FDA	Yes
CDR	Bhagwat, Aditya	DoD	Yes
CDR	Bodart , Jennifer	DoD	Yes
CDR	Chu, Dan-My T.	FDA	Yes
CDR	Davidson, Bryan	DoD	Yes
CDR	Dobmeyer, Anne C.	DoD	Yes
CDR	Goodie, Jeffrey L.	DoD	Yes
CDR	Kenney, James	FDA	Yes
CDR	Murphy, Matthew	CDC	Excused
CDR	Newland, Matthew	HRSA	Yes
CDR	Newman, Sara	NPS	Yes
CDR	Sharma, Andrea	CDC	Yes
CDR	Thomas, Jennifer Dolan	CDC	Yes
CDR	Thompson, David	DoD	Yes
CDR	Yip, Fuyuen	CDC	Yes
CDR	Zapata, Lauren B.	CDC	Yes
LCDR	Bobo, Qiao	FDA	Yes
LCDR	Calanan, Renee	CDC	Yes
LCDR	Carroll, Dianna D.	CDC	Yes
LCDR	Coard, Herbert	DoD	Yes
LCDR	Cole, Jessica	FDA	Yes
LCDR	Cui, Minglei	FDA	Yes
LCDR	Dee, Deborah	CDC	Yes
LCDR	Demissie, Zewditu	CDC	Yes
LCDR	Facey, Judy	EPA	Yes
LCDR	Gaines, Joanna	CDC	Yes
LCDR	Garnett, Theodore	FDA	Yes
LCDR	Garrett, Tiana	CDC	Yes
LCDR	Geissler, Aimee	CDC	Yes
LCDR	Gelio, Alves	NIH	Yes
LCDR	Green, Seth	DoD	Yes
LCDR	Hatch, Arlin	DoD	Yes
LCDR	Hollis, NaTasha	CDC	Yes
LCDR	Irvin-Barnwell, Elizabeth	ATSDR	Yes

LCDR	McCollum, Andrea	CDC	Yes
LCDR	Myers, Todd	DoD	Yes
LCDR	Odom, Erika	CDC	Yes
LCDR	Pamboukian, Ruiqing	FDA	Yes
LCDR	Parker, Erin	CDC	Yes
LCDR	Pulliam, Sara	DoD	Yes
LCDR	Rivera, Luz	FDA	Yes
LCDR	Rossiter, Lana	FDA	Yes
LCDR	Sircar, Kanta	CDC	Yes
LCDR	Sloop, Sue L.	HHS	Yes
LCDR	Steele, Matthew	FDA	Yes
LCDR	Steffen, Scott	FDA	Yes
LCDR	Tate, Jacqueline	CDC	Yes
LCDR	Taylor, Eboni	CDC	Yes
LCDR	Tyus, Nadra	HRSA	Yes
LCDR	Zhou, Eric	NIH	Yes
LT	Cleck-Derenick, Jessica	FDA	Yes
LT	Houston, Keisha	CDC	Yes
LT	Hudson, Gwendolyn	FDA	Yes
LT	Irving, Shalon	CDC	Yes
LT	Laufer, Alison	CDC	Yes
LT	Leshin, Jonathan	EPA	Yes
LT	Lozier, Matt	CDC	Yes
LT	Miller, Leigh Ann	CDC	Yes
LT	Ortiz, Muniz	USDA	Yes
LT	Pesce, John	NIH	Yes
LT	Rodriguez, Michelle	FDA	Yes
LT	Shumate, Alice	CDC	Yes
LT	Slayton, Rachel B.	CDC	Yes
LT	Tian, Nancy	ASPR	Yes
LT	Wilken, Jason	CDC	Yes
LT	Wu, K. Geoffrey	FDA	Yes
LT	Zhang, Xinzhi	NIH	Yes
LT	Zucco, Julia	CMS	Yes

**1) Call to Order and Welcome:** CDR Nicole Frazer

- Email LCDR Jennifer Adjemian (Jennifer.adjemian@nih.gov) for roll call on the day of the call.
- Mute your phones when not speaking (press \*6 if you do not have a mute button).
- Do not place the conference call line on hold.

**2) Report from the CPO:** CAPT Martin Sanders

- Policy instructions will be coming from DCCPR regarding enforcement of the Office of the Surgeon General's (OSG) policy on tobacco use while in uniform. This policy is set to be implemented in January 2014.

- The Acting Surgeon General, RADM Boris Lushniak, has organized his office into two teams: “Team Commissioned Corps” is headed by RADM Scott Giberson (Acting Deputy Surgeon General) and includes DCCPR and the Division of Systems Integration; “Team Nation’s Doctor” is headed by CAPT DeMartino (Chief of Staff) and includes the other OSG divisions, Calls to Action, Public Health Reports, etc.... This is not an official reorganization but the informal organization the Acting Surgeon General will be using to run the OSG.
- Recently there was an Office of Management and Budget data call to OPDIVs asking for the numbers of Commissioned Officers they projected for FY2014 and FY2015. DCCPR considered this a benign request and the data indicate stable numbers of officers assigned over the next two fiscal years.
- The OSG wants to ensure officers in the field are getting the OSG messages, as increasing communication from the OSG to officers is a priority for the Acting Surgeon General. The OSG encourages all officers to be signed up with the USPHS listserv and your category listserv.

### 3) Report from the Chair: CDR Nicole Frazer

- Welcome: Welcome to new PAC members: LCDRs Rodgers, Toblin and Wally. Also, welcome back to CDRs Novak, Robbins, and Sram.
- Thank you: Thank you to those officers leaving the PAC as voting members: CDRs Facey & Kenney, and Murphy.
- Executive Board Elections: Elections were held last month for 2013-14 term. Welcome and congratulations.
  - Vice Chair: CDR Danisha Robbins
  - Executive Secretary: LCDR Jennifer Adjemian
  - COF Liaison: CDR Danice Eaton
- Subcommittee assignments: Subcommittee leadership assignments were completed last week. A big thank you to the officers who are taking on new challenges and a bigger thanks to those who have agreed to continue to lead a subcommittee for a second term. There were a number of truly remarkable initiatives started by the subcommittees during CDR Novak’s tenure and I look forward to working with leadership to continue to build on this foundation. We will be hearing from our fellow scientists momentarily.
  - I would like to remind Subcommittee Chairs and Liaisons of a couple of due outs:
    1. Subcommittee Goals: The Executive Board will be meeting at the end of September to review our PAC accomplishments during 2012-13 and discuss strategic areas to focus this coming year. Thus, we requested that each of the new subcommittee chairs submit 2-3 goal/objectives for the coming year. Please send these to me by the end of next week, 16 September 2013.
    2. A reminder to the 2012 subcommittee Chairs and Liaisons: 2012-13 Activity Reports detailing the subcommittees’ accomplishments and membership are due to CDR Novak by COB, Friday, 13 September 2013. CDR Novak distributed a template for these reports by email on 8 August 2012.
- General comments: I want to make some general comments to put us all on the same page about the functions of our PAC. I am not sure how many Scientists are aware that we have almost 350 Scientists on AD who hold doctoral degrees from over 46 general disciplines. More than 60% of Scientist officers are in one of three major disciplines including, Epidemiology/Public health, Psychology, and the Biological Sciences. It makes us unique, but it can also be challenging as we function as a PAC. However, as a PAC, we do have a unifying document- our Charter. The SciPAC Charter was last revised May 2011. It is going to be under

revision this year—which will be led by the R&M Committee. Our Charter delineates 5 basic functions of our PAC: <http://usphs-scientist.org/documents/SciPACCharter.pdf> .

- Our functions include:
  1. Provide general professional advice and recommendations (this can include review and comment on issues referred to SciPAC by the SG, our CSO, etc...)
    - Second Thursday PAC Chairs
    - Third Wednesday Combined Surgeon General’s Policy Advisory Council Meeting & Chief Professional Officers/PAC Chairs Meeting
  2. Act as a primary source for career development (this includes identifying both continuing and long-term intramural/extramural education and recommended training and/or experiences designed to meet those needs).
  3. Provide advice and assistance on staffing issues (review recruiting brochures; many have put bios or videos on the web; we are still working on the CAD task from DCCPR).
  4. Communicate and encourage appropriate use of awards/recognition systems to foster visibility (we identify, establish, and administer professional Scientist category specific awards)
  5. Serve as a communication link and information resource for the various scientific disciplines (includes this monthly meeting where we discuss the specifics of the above four functions, our website, our listserv communications, etc...). One change we are going to implement starting next meeting in an attempt to increase our communication with our Scientists is to move our meetings to noon eastern. We will try this to see if it has an impact if not, we can always move the time back. I want to also encourage the entire membership to communicate freely with myself or any of the Committee Chairs.
- Those are the 5 basic functions of our PAC. Our PAC is our voice and representation in the PHS. In the next year we will continue to perform these functions and attempt to do so in innovative and efficient manner and to do our best to represent all 350 Officers and each discipline. No easy task, but we have lost of great officers who have volunteered their time to work on behalf of all of us. Before we move on to other reports, in the spirit of increasing our sense of community and cohesion, I’d like each chair/co-chair/liaison to do a brief introduction on the call today.

**4) Report from Vice Chair:** CDR Danisha Robbins

- Nothing to report.

**5) COF Liaison: CDR Danice Eaton**

- We currently have an inventory of 298 Scientist coins and 32 Scientist t-shirts (17 L/ 19 M/ 8 S).
- Our current balance is \$2,454.68.

**6) Secretary: LCDR Jennifer Adjemian**

- Please remember to send me your attendance and subcommittee/liaison reports for this call to [Jennifer.adjemian@nih.gov](mailto:Jennifer.adjemian@nih.gov).
- Our next SciPAC monthly meeting will be held at a **new time**, which will be from **1200-1300 EDT** and a **new call-in number: 1-800-857-7630, Pass code: 5004234.**

**7) Subcommittee Reports**

a. **Awards:** LCDR Charlene Sydnor; Co-chair: CDR Jennifer Bodart

- A call for nominations for the Scientist Responder of the Year Award will be sent out shortly.

- LCDR Charlene Sydnor and CDR Jennifer Bodart (Co-Chair) had a transitional meeting with CDR Fei Xu.
  - The Subcommittee will provide its goals for FY2013-2014 to CDR Nicole Frazer by 16 September 2013.
  - The Subcommittee will review the Standard Operating Procedures and provide updates as needed.
- b. **Career Development:** LCDR Michael Smith; Co-chair: LCDR Alfredo Sancho
- Career Development Subcommittee leadership: LCDR Charlene Sydnor stepped down as the Chair of Career Development Subcommittee and LCDR Mike Smith will assume the role of the chair after being the co-chair for two years. LCDR Alfredo Sancho will be the new co-chair of the Subcommittee.
  - OBC: Two scientists attended the August 2013 OBC class: 1) LT Tyann Blessington (DHS) and 2) LT Folasade Kembi (CDC). The roster for the September 2013 OBC has not been released yet.
  - CV Review Service: The SciPAC Career Development Subcommittee is gearing up for its annual Curriculum Vitae (CV) review service. If you are a senior officer (O-5/O-6) and would like to help review CVs submitted by officers eligible for promotion in 2014, please email LCDR Mike Smith and LCDR Alfredo Sancho at the below email addresses with “CV Review 2014” in the subject line: e-mail address: [michael.smith2@fda.hhs.gov](mailto:michael.smith2@fda.hhs.gov) and [Alfredo.Sancho@hhs.gov](mailto:Alfredo.Sancho@hhs.gov) Subject: CV review 2014
  - Commissioned Corps COER & Promotion Process Presentations: There will be two presentations by Division of Commissioned Corps Personnel and Readiness (DCCPR) personnel at the FDA White Oak Campus on Thursday, 19 September 2013 from 1300 – 1600 on the Commissioned Officer’s Effectiveness Report (COER) and Promotion Process.
    - Thursday, 19 September 2013, 1300 – 1600 (FDA badge probably required, no t-con line provided) Bldg 31 - Great Room - Rm 1503 C
    - For those that cannot attend the meeting during this date and time, we plan to record the presentations; if there are no technical difficulties, a link to view it will be distributed.
- c. **Category Day:** CDR Mark Clayton; Co-chair: CDR William Satterfield
- A Category Day planning kick-off meeting is scheduled for 11 September 2013. More information will be available to report at the October SciPAC call.
- d. **Mentoring:** LCDR Matthew Breiding; Co-chair: CDR Bryan Davidson
- A thank you goes out to previous leadership, particularly LCDR Sancho, for his assistance thus far in transitioning to new leadership of the subcommittee. Vice-chair CDR Davidson and I are in the process of setting up a transitional call with LCDR Sancho and hope to meet soon to discuss the history of the current projects that the mentoring subcommittee is working on.
- e. **Policy Review:** LCDR Jeremy Wally; Co-chair: LCDR Fei Xu
- There were no policy documents for the subcommittee to review in August.

- We have completed a draft version of our End-of-Year Report and are working on finalizing it.
  - We will be assessing the membership needs of the subcommittee and will be solicited for new members if needed.
- f. **Recruitment, Retention & Readiness (RRR):** CDR Dominic Frasca; Co-chair: CDR Matthew Murphy
- The RRR subcommittee continues to work with scientist officers identified as not basic ready, to assist them with attaining readiness. Officers encountering difficulty documenting readiness should contact OFRD via the readiness assistance form on their website SCIPAC POCs: [dominic.frasca@fda.hhs.gov](mailto:dominic.frasca@fda.hhs.gov); [jessica.cole@fda.hhs.gov](mailto:jessica.cole@fda.hhs.gov).
  - DCCPR is clearing a backlog of officer applicants, now down to 750 from 1200. They will soon reopen recruiting for nonclinical categories though there will not be the open recruiting, like before. Recruiting will be targeted towards specific skillsets identified as filling a preexisting need. Applicants will go through a 3 stage screening process: 1) screening questions to gauge mobility and deployment support, 2) personal narrative, and 3) interview with appointment board.
- g. **Rules and Membership:** CDR Danisha Robbins; Co-Chair: CDR Ryan Novak
- I am proud to be selected for a second term as SciPAC voting member, honored to serve on the Executive Board as the Chair ex-officio, and will look forward to supporting CAPT Sanders, CDR Frazer and the rest of the Executive Board. I also am looking forward to working in support of CDR Danisha Robbins, as the co-Chair of the Rules & Membership Subcommittee.
  - There are three main R&M Subcommittee activities:
    - SciPAC Subcommittee SOP annual review
    - SciPAC Charter and SOP review
    - SciPAC Voting Membership nomination process
  - Each PAC is recommended to conduct an in-depth review of their Charter every three years. This review process will begin imminently, with CDR Robbins leading the R&M Subcommittee through a review of existing SOPs as well as the model charter. Our goal would be to have a draft ready for Executive Board review by December/January, and final version submitted to the OSG for approval by next summer.
- h. **Science:** LCDR Robin Toblin; Co-chair: CDR Jennie Thomas
- Several new publications have been submitted to the list of Scientist officers' 2010-to-present publications. Keep those submissions coming, but for now, please submit them via e-mail to our new subcommittee chair, LCDR Robin Toblin ([robin.l.toblin.mil@mail.mil](mailto:robin.l.toblin.mil@mail.mil)) and co-chair CDR Jennie Thomas ([fsu8@cdc.gov](mailto:fsu8@cdc.gov)) instead of CDR Jackie Sram, who will be co-chairing the Website Subcommittee for the next year.
  - We have been working with the Website Subcommittee to develop content for the Science Subcommittee page, the Scientist Publication List page, and the National Prevention Strategy page. Thanks to CDR Tegan Boehmer and her team for their leadership and assistance in this endeavor.
- i. **Visibility:** LCDR Loren Rodgers; Co-chair: LCDR Seth Green
- LCDRs Rodgers and Green are the new Visibility SC chairs and LCDR Dee is the new Newsletter lead editor.

- We are in the process of determining our level of need for volunteers, and will issue a call for subcommittee members if more officers are needed.
- The current newsletter issue is in review and should be released mid-September.
- We are working on new Esprit-de-Corps activities, including a Scientist creed, increasing historical knowledge, and social events.
- We are planning Meet and Greets with the new CPO in DC and Atlanta.
- Ongoing tasks include encouraging participation in visibility events, including science fairs and recruiting events.

**j. Website:** CDR Tegan Boehmer; Co-chair: CDR Jacqueline Sram

- I am pleased to be serving SciPAC as Chair of the Website Subcommittee for another year, and am looking forward to working with my new Co-Chair, CDR Jackie Sram. We will continue to work toward the goal we set last year to transition the current HTML-based website to an online content management system. Our collaboration with the HSO IT PAG is going well. They have developed a mock-up of the website template and our subcommittee is working on finalizing the content for the new website.
- The following updates were made to the SciPAC website last month:
  - Posted bio and photograph of our new CPO, CAPT Martin Sanders. Available at: <http://www.usphs-scientist.org/cpo.htm>
  - In process of updating photograph of August 2013 OBC graduates on home page.

**8) Liaison Reports**

**a. COA:** CDR Sara Newman

- This year's COA conference will be held at the Raleigh Convention Center in the Research Triangle area of North Carolina from 10-12 June 2013.
- If you have not seen it yet, you will find a recent study published by the University of Maryland School of Public Health on the Value of USPHS Commissioned Corps, which debunks unsupported claims that the Corps is too costly or is not effective in securing the security of our nation's public health. Find a copy of the study here <http://www.phscof.org/news>, or call COA (Phone: (301) 731-9080) to obtain a hard copy of the study.
- The COA announced the C. Everett Koop Living Legacy Fund (through generous contributions of current and retired officers and friends of COA). The fund will support junior officer scholarships, continuing education, research and reports advancing public health and the Corps, as well as a public health seminar series.
- A top legislative agenda item for COA is the appointment by the president of a new Surgeon General and urging by COA to appoint a career PHS officer. Four active duty or retired PHS officers have been recommended for consideration to the White House.

**b. JOAG:** LCDR Scott Steffen

- JOAG will be heading two initiatives per the request of the Acting Surgeon General RADM Lushniak. The two initiatives will be The Health Insurance Marketplace Initiative (HIMI) and "Walk the Walk" Walking Initiative. There was recently a kick off meeting by the co-leads of the HIMI. There will be webinars training about the Affordable Care Act for volunteers involved in this initiative; please look for the announcement through the listserv.
- In an attempt to get back to basics of serving Junior Officers, JOAG drafted a survey to determine the major concerns facing Junior Officers to help advise OSG. This survey was sent out once already and was reviewed by RADM Lushniak who found it helpful. However,

he would like to see more respondents to the survey. So I encourage all junior officers who have not participated in the survey to please participate.

- The “Not the Navy” t-shirts should be received any day now. Please look out for an email from LCDR Tina Walther ([tina.walther@fda.hhs.gov](mailto:tina.walther@fda.hhs.gov)) about how to order them.
- The Executive Committee for JOAG has been decided. The following officers have been selected: Chair - LCDR Racquel Williams; Chair-Elect - LCDR Jessica (Schwarz) Otto; Vice-Chair - LCDR Tina Walther; Secretary - LCDR Kari Irvin; Financial Liaison - LT Kazu Okumura.
- The JOAG Professional Development committee will be rolling out a Job Shadowing Program in D.C., Atlanta, and IHS. Please look out for this announcement. I encourage all officers to participate.
- The next Journeyman Lecture is scheduled for Friday, 13 September 2013; 1300 – 1500 EDT. Topic: AMSUS by LCDR Thorton and LCDR Cheng-Dobson; The subsequent Journeyman Lecture is scheduled for Friday, 8 November 2013; 1300 – 1500. Topic: Leadership Principles by CAPT Holly Williams, CDR Sara Luckhaupt, and CDR Meena Vythilingam, Dial-in# 1 (213) 342-3000 ; access code: 6904646
- The JOAG General Meeting will on Friday, 11 October 2013; 1300 – 1500 EDT. Dial-in # (626) 677-3000; passcode: 7919605#.
- This will be my last meeting as the JOAG liaison as the JOAG will be starting their Operational year 1 October 2013. It has been a pleasure and a privilege to serve in this capacity. I would like to introduce your new JOAG liaison, LCDR Qiao Bobo. I have worked with her on a number of occasions and I know she will be a great job.

c. PSYPAG: CDR Jeffrey Goodie

- PsyPAG is continuing efforts to collaborate with the PACE program. We have a special interest group working with the PACE program on curriculum development for the Mental and Emotional Well-being priority area of the National Prevention Strategy.
- The recruitment subcommittee is continuing to work with the DCCPR Recruitment office on initiating the Academic Collaboration recruitment model for psychologists
- PsyPAG representatives will continue to be available to the CPO and Commissioned Corps Special Pay Advisory Board (CPAB) for consultation regarding special pays for psychologists
- PsyPAG Professional Development Committee:
  - Hosting Psychologist Development Series, Writing Peer Reviews for Journals by LCDR Robin Toblin on 11 September 2013 @ 1200 EDT [1-877-691-9937](tel:1-877-691-9937); Passcode: 4549026.
  - Developing a mentoring program between senior and junior psychologists.
  - Continuing to post weekly job listing updates appropriate for psychologists on the PsyPAG listserv.
- The next PsyPAG meeting is on 2 October 2013 @ 1200 EDT. The dial-in # is: 1-877-691-9937, Passcode: 4549026.
- To learn more about PsyPAG members can go to: <http://usphs-hso.org/?q=pags/psypag>
- If you are a psychologist and would like to join PsyPAG please contact: CDR Meghan Corso (Meghan.Corso@med.navy.mil ).

9) Other Business, Questions, Comments

- a. Nothing to report.

10) Closing Remarks: CDR Nicole Frazer

- a. Nothing further to report.

**NOTE:** Next meeting **Tuesday, October 1, 2013 @ 1200–1300 EDT**



**Scientist Professional Advisory Committee  
Meeting Minutes**

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1200–1300 (EDT)**

Toll-Free Number: 1-800-857-7630  
Pass code: 5004234

**Chief Scientist Officer and 2013/2014 SciPAC Voting Members and Liaisons**

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<b>Non-voting Liaisons</b>			
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CAPT	Moffett, Daphne	SciPAC Historian	No
CDR	Newman, Sara	COA Liaison	Excused
LCDR	Bobo, Qiao	JOAG Liaison	Yes

## Participation by Nonvoting Scientist Officers

Rank	Participant	Agency	Present
CAPT	Adekoya, Nelson	CDC	Yes
CAPT	Aponte, Boris	CDC	Yes
CAPT	Barrett, Drue	CDC	Yes
CAPT	Bensyl, Diana	CDC	Yes
CAPT	Blanck, Heidi	CDC	Yes
CAPT	Brett, Kate	CDC	Yes
CAPT	Daugherty, Jon	FDA	Yes
CAPT	Draski, Laura	OS	Yes
CAPT	Hendricks, M. Thomas	FDA	Yes
CAPT	Massoudi, Mehran	CDC	Yes
CAPT	Murry, Michael	BOP	Yes
CAPT	Nelle, Timothy	FDA	Yes
CAPT	Spears, Ross	CDC	Yes
CDR	Abe, Karon	CDC	Yes
CDR	Bennett, Marco	FDA	Yes
CDR	Bhagwat, Aditya	DoD	Yes
CDR	Bodart , Jennifer	DoD	Yes
CDR	Davidson, Bryan	DoD	Yes
CDR	Dobmeyer, Anne C.	DoD	Yes
CDR	Elson, Diana	ICE	Yes
CDR	Fleischauer, Aaron	CDC	Yes
CDR	Goodie, Jeffrey L.	DoD	Yes
CDR	Guo, Wei	DoD	Yes
CDR	Hunter, Christopher L.	DoD	Yes
CDR	Kenney, James	FDA	Yes
CDR	Laird, David	FDA	Yes
CDR	Murphy, Matthew	CDC	Yes
CDR	Newland, Matthew	HRSA	Yes
CDR	Prather, Cynthia	CDC	Yes
CDR	Streeter, Emily	DoD	Yes
CDR	Thomas, Jennifer Dolan	CDC	Yes
CDR	Thompson, David	DoD	Yes
CDR	Yip, Fuyuen	CDC	Yes
CDR	Zapata, Lauren B.	CDC	Yes
CDR	Zhang, Yi	FDA	Yes
LCDR	Bobo, Qiao	FDA	Yes
LCDR	Calanan, Renee	CDC	Yes
LCDR	Carroll, Dianna D.	CDC	Yes
LCDR	Cole, Jessica	FDA	Yes

LCDR	Cui, Minglei	FDA	Yes
LCDR	Cunningham, Timothy	CDC	Yes
LCDR	Dee, Deborah	CDC	Yes
LCDR	Demissie, Zewditu	CDC	Yes
LCDR	Facey, Judy	EPA	Yes
LCDR	Gardner, Tracie	CDC	Yes
LCDR	Garnett, Theodore	FDA	Yes
LCDR	Garrett, Tiana	CDC	Yes
LCDR	Geissler, Aimee	CDC	Yes
LCDR	Gelio, Alves	NIH	Yes
LCDR	Goodrich-Doctor, Adrienne J.	NIH	Yes
LCDR	Green, Seth	DoD	Yes
LCDR	Hatch, Arlin	DoD	Yes
LCDR	Henderson, Tamara	FDA	Yes
LCDR	Hollis, NaTasha	CDC	Yes
LCDR	Huang, David	CDC	Yes
LCDR	Irvin-Barnwell, Elizabeth	ATSDR	Yes
LCDR	Iuliano, A. Danielle	CDC	Yes
LCDR	Jentes, Emily	CDC	Yes
LCDR	Lowther, Sara	CDC	Yes
LCDR	Lu, Xiaowu	FDA	Yes
LCDR	McCollum, Andrea	CDC	Yes
LCDR	Nielsen, Carrie	CDC	Yes
LCDR	Odom, Erika	CDC	Yes
LCDR	O'Neill, Eduardo	CDC	Yes
LCDR	Parker, Erin	CDC	Yes
LCDR	Purfield, Anne	FDA	Yes
LCDR	Rivera, Luz	FDA	Yes
LCDR	Rossiter, Lana	FDA	Yes
LCDR	Sandhu, Sukhminder	FDA	Yes
LCDR	Sharp, Tyler M.	CDC	Yes
LCDR	Sircar, Kanta	CDC	Yes
LCDR	Sloop, Sue L.	HHS	Yes
LCDR	Steele, Matthew	FDA	Yes
LCDR	Steffen, Scott	FDA	Yes
LCDR	Tate, Jacqueline	CDC	Yes
LCDR	Taylor, Eboni	CDC	Yes
LCDR	Toussaint, Esra	FDA	Yes
LCDR	Tyus, Nadra	HRSA	Yes
LCDR	Vagi, Sara	CDC	Yes
LCDR	Walters, Matthew	FDA	Yes
LCDR	Yard, Ellen	CDC	Yes
LCDR	Blackburn, Tajah	DHS	Yes

LT	Blessington, Tyann	DoD	Yes
LT	Cleck-Derenick, Jessica	FDA	Yes
LT	Folasade, Kembri	CDC	Yes
LT	Hamill, Caitilin	FDA	Yes
LT	Hickey, Andrew	OHA	Yes
LT	Hoffman, Kelsy	FDA	Yes
LT	Houston, Keisha	CDC	Yes
LT	Hudson, Gwendolyn	FDA	Yes
LT	Jamoom, Eric	CDC	Yes
LT	Johnson, Jonetta	CDC	Yes
LT	Laufer, Alison	CDC	Yes
LT	Leshin, Jonathan	EPA	Yes
LT	Ortiz, Muniz	USDA	Yes
LT	Pesce, John	NIH	Yes
LT	Rodriguez, Michelle	FDA	Yes
LT	Russell, Elizabeth	CDC	Yes
LT	Schwitters, Ameer	CDC	Yes
LT	Slayton, Rachel B.	CDC	Yes
LT	Wu, K. Geoffrey	FDA	Yes
LT	Zhang, Xinzhi	NIH	Yes
LT	Zucco, Julia	CMS	Yes

**1) Call to Order and Welcome:** CDR Nicole Frazer

- Email LCDR Jennifer Adjemian (Jennifer.adjemian@nih.gov) for roll call on the day of the call.
- Mute your phones when not speaking (press \*6 if you do not have a mute button).
- Do not place the conference call line on hold.

**2) Report from the CPO:** CAPT Martin Sanders

- In regards to the shutdown, we ask all officers to remain flexible as we await further information. Commissioned Corps officers are exempt from furlough.
- There have been recent, positive discussions regarding how to move forward to call new PHS officers to active duty to fill jobs as advertised on USA jobs that meet at least one of the five pillars, which are: 1) serves needs of vulnerable or medically underserved populations; 2) satisfies significant unmet need to serve in hardship locations or difficult to fill positions; 3) requires 24/7 availability or rapid deployment capabilities; 4) requires regular interactions with other uniformed services; 5) cannot be filled without the Commissioned Corps to address an important public health need.
  - Less than 5% of current Scientist officers do not fall into one of these five pillars.
  - According to DCCPR, this emphasis on the pillars for placement of new officers should have no impact on existing officers, but only on bringing new officers into the Corps.
  - Leadership is aware of challenges related to this and discussions are ongoing.

**3) Report from the Chair:** CDR Nicole Frazer

- Unfortunately, the government has shut down. We do hope that this will be resolved quickly. In the meantime, we are entering into a very important period for us—COER and promotion season.

- The COER is supposed to open today—I didn't see it at 1100. Please make sure to go to the website: <http://dcp.psc.gov/ccmis/> and download the current versions of the ROS & OS.
- This next item we have been speaking about for as long as I can remember and that's *Basic Readiness*. On every meeting I have attended -- PAC Chairs meeting, SG PAC meeting-- there has been a discussion about *Basic Readiness*. Check Direct Access for *Basic Readiness* status as of 1 October—please address your status immediately if you are not *Basic Ready*. This will impact your promotion eligibility if unaddressed.
- A number of messages have been sent to the listserv lately. Please take the time to review them. They include:
  - AMSUS; The 118th Association of Military Surgeons of the United States (AMSUS) Annual Continuing Education Meeting will be held 3-8 November 2013 in Seattle, Washington. A call was sent out for officers who can volunteer their time for the USPHS Information Booth.
  - OBC opportunity in December: The Officer Basic Course (OBC) scheduled for December 1-13 is at risk of cancellation due to low enrollment.
  - 2014 Scientist Responder of the Year Award: The nomination deadline is: COB Friday, 24 October 2013.
  - Call for abstracts for Category Day for COA: The submission deadline is 11:59 p.m., Friday, November 15, 2013. The theme of the 2014 Symposium is, "Public Health Today: Prevention, Innovation, Progress." The 2014 Symposium will be held June 10-12 at the Raleigh Convention Center in Raleigh, North Carolina.
- Lastly, I wanted to thank the committees for working thoughtfully to establish goals for this year—we will include those in a future iteration of the minutes once the Executive Board has finalized a strategic plan for the year. The Executive Board met on 27 September to review the goals and begin strategic planning discussions—the next meeting will be on 17 October.

#### 4) **Report from Vice Chair:** CDR Nisha Robbins

- CDR Robbins thanked the PAC for the opportunity to serve as the Vice Chair and provided an introduction and brief biography.

#### 5) **Secretary: LCDR Jennifer Adjemian**

- Please remember to send me your attendance and subcommittee/liaison reports for this call to [Jennifer.adjemian@nih.gov](mailto:Jennifer.adjemian@nih.gov).
- We had 91 attendees on the last SciPAC call.
- Our next SciPAC monthly meeting will be held on Tuesday, 5 November 2013, from 1200-1300 EST at **1-800-857-7630, Pass code: 5004234.**

#### 6) **COF Liaison: CDR Danice Eaton**

- The SciPAC balance is pending reconciliation. I will announce the balance on next month's call.
- The current inventory of coins is 249. After removing 14 t-shirts from inventory due to stains, we have 17 t-shirts remaining.
- The merchandise order form has been updated with my contact information and posted on the SciPAC website.
- If you wish to place an order that will require shipping, please contact me (CDR Danice Eaton, [dhe0@cdc.gov](mailto:dhe0@cdc.gov)) for a shipping quote prior to sending payment.
- Thank you for supporting SciPAC through your SciPAC merchandise purchases.

#### 7) **Subcommittee Reports**

- **Awards:** LCDR Charlene Sydnor; Co-chair: CDR Jennifer Bodart
  - The SciPAC Awards Subcommittee is now accepting nominations for the 2014 Scientist Responder of the Year Award. The Scientist Officer selected for this distinguished award will be acknowledged at the 2014 USPHS Scientific and Training Symposium during the Scientist Officer Category Day Luncheon.
    - Background: The Scientist Responder of the Year Award was established in 2007 by the Chief Scientist Officer, U.S. Public Health Service, to recognize a scientist's impact on emergency preparedness, disaster response, and contributions to local, national or international public health threats, during the previous fiscal year (from 1 October through 30 September). The award has been presented annually since its initiation in 2007.
    - Criteria upon which this award is based include: One time impact on public health preparedness and response; Career contributions to emergency preparedness and/or disaster response; Nominee's role in deployments and the impact thereof; Training and education applicable to preparedness and response; Publications and presentations in the public arena related to preparedness and response; The nominee's willingness to give credit to the USPHS for deployment activities (i.e., wearing the uniform while deployed, crediting the USPHS in presentations and publications); Application of the nominee's scientific background to the response; Other factors as deemed appropriate by the Scientist Professional Advisory Committee (SciPAC), which is the recommending body, and the Chief Scientist Officer, who serves as the selecting official.
    - Nominations must include:
      1. Nomination cover sheet.
      2. Narrative, not to exceed 2 pages (font size 10 or 12), that describes:
        - A. The nominee's achievement(s) and the impact on the nation's health during the previous fiscal year (from 01 October 2012 through 30 September 2013).
        - B. The narrative should address the individual's accomplishments and impact as described in the Criteria Section above. The narrative should provide specific information describing the role the nominee played in each accomplishment.
        - C. The narrative must be signed and dated by the nominee and the deployment team-lead.
      3. CV summary sheet
  - Please send nominations electronically to LCDR Charlene Sydnor, at [sydnorc@mail.nih.gov](mailto:sydnorc@mail.nih.gov) and include in the subject line, "2014 Scientist Responder of the Year Award". If you are unable to submit nomination material electronically please contact LCDR Sydnor for a mailing address to send hard-copy documents. The nomination deadline is: COB Friday, 25 October 2013. Late or incomplete nominations will not be considered.
- **Career Development:** LCDR Michael Smith; Co-chairs: LCDR Alfredo Sancho, LCDR Zewditu Demissie
  - LCDR Zewditu (Zewde) Demissie was added as a non-voting co-chair to the Career Development Subcommittee.
  - The Career Development subcommittee is seeking a couple of volunteers, if you are interested in helping, please send an e-mail to LCDR Mike Smith, LCDR Alfredo Sancho and

LCDR Zewditu Demissie at the below e-mail addresses with “SciPAC Career Development Volunteer” in the subject line.

- e-mail address: [michael.smith2@fda.hhs.gov](mailto:michael.smith2@fda.hhs.gov), [Alfredo.Sancho@hhs.gov](mailto:Alfredo.Sancho@hhs.gov) and [izj5@cdc.gov](mailto:izj5@cdc.gov)
- Subject: SciPAC Career Development Volunteer
- **OBC:**
  - One scientist attended the September 2013 OBC class: LT Kimberly Litton-Belcher (BOP in Texarkana, TX)
  - One scientist is scheduled to attend the October 2013 OBC class: LT Leslie Rivera Rosado (FDA/CDER in Bethesda, MD)
- **CV Review Service:**
  - The SciPAC Career Development Subcommittee is gearing up for its annual Curriculum Vitae (CV) review service. If you are a senior officer (O-5/O-6) and would like to help review CVs submitted by officers eligible for promotion in 2014, please e-mail LCDR Mike Smith, LCDR Alfredo Sancho and LCDR Zewditu Demissie at the below e-mail addresses with “CV Review 2014” in the subject line. We will also be sending a request for CV reviewers through the SciPAC listserv in the next couple of weeks.
    - e-mail address: [michael.smith2@fda.hhs.gov](mailto:michael.smith2@fda.hhs.gov), [Alfredo.Sancho@hhs.gov](mailto:Alfredo.Sancho@hhs.gov) and [izj5@cdc.gov](mailto:izj5@cdc.gov)
    - Subject: CV review 2014
- **Promotion Process Presentation:**
  - CDR Mary McCormick, the Promotions Coordinator at Division of Commissioned Corps Personnel & Readiness will be giving a teleconference presentation entitled “Preparing for Promotion Success” immediately following the 5 November 2013 SciPAC call.
- **Category Day:** CDR Mark Clayton; Co-chair: CDR William Satterfield
  - Category Day is 12 June 2014 this year and will be at the Raleigh Convention Center.
  - The theme this year is "Public Health Today: Prevention, Innovation, Progress."
  - Working Group Team Leads for this year are:
    - LCDR Debra Dee: Abstract Submission/Speakers
    - LCDR Qiao Bobo: Keynote/Invited Speaker
    - LCDR Robin Toblin: Panel Discussion
    - LCDR Nadra Tyus: Social
    - LCDR Danielle Iuliano: Thank You Notes/Evaluations
  - The call for abstracts for the 2014 USPHS Scientific and Training Symposium was sent out via the listserv on 24 September 2013. The deadline for submission of abstracts is 15 November 2013. While we invite abstracts that are consistent with this year’s theme, we understand that there is a great deal of diversity in the work conducted within the Scientist Category. Therefore, in an effort to represent this diversity, we are not limiting submissions to only those related to this year's theme. Submissions can be made to one of three tracks: (1) Science/Epidemiology, (2) Program/Policy, or (3) USPHS Deployment/Leadership. The criteria for each track and instructions for completing abstracts were sent out with the call for abstracts. If you have any questions about the abstract submission process, please contact LCDR Deborah Dee at [DDee@cdc.gov](mailto:DDee@cdc.gov) or 770-448-5556.

- Our outstanding officers make great teams and those teams are working hard to produce a memorable Category Day for all in 2014.
- **Mentoring:** LCDR Matthew Breiding; Co-chair: CDR Bryan Davidson
  - Mentoring Subcommittee members continue to make progress in developing a Mentoring Toolkit that will eventually be shared with all mentors and mentees. This will serve as a guide to creating a productive mentoring relationship as well as to assist with any issues that might come up. Also, our membership has been working hard on developing written procedures describing the matching process. We will keep you posted as those projects progress further.
- **Policy Review:** LCDR Jeremy Wally; Co-chair: LCDR Fei Xu
  - A call for new members was sent out and eight officers were selected to join the subcommittee. These officers have been contacted by email.
  - There were no policy documents for the subcommittee to review in September.
- **Recruitment, Retention & Readiness (RRR):** CDR Dominic Frasca; Co-chair: CDR Matthew Murphy
  - No updates to report.
- **Rules and Membership:** CDR Nisha Robbins; Co-Chair: CDR Ryan Novak
  - Thank you to the outstanding officers who are serving on the Rules and Membership subcommittee this year. The new members are: CDRs Goodie, Bodart, Riggs, and Facey.
  - The Scientist PAC would like to welcome two new Scientists! LT Kimberley Litton-Belcher is a psychologist with the BOP and LT Leslie Rosado Rivera has joined the FDA/CDER branch. We are glad to have you as new Scientists.
- **Science:** LCDR Robin Toblin; Co-chair: CDR Jennie Thomas
  - We are creating six teams with team leads: 1) National Prevention Strategy (NPS), 2) CV (Publication List), 3) Science & Practice Series, 4) NPS Journal Club Series, 5) Standard Operating Procedures, and 6) Website.
  - The last two of the NPS articles are being finalized for the first issue of 2014. Three others will be published in the next issue this fall.
  - The CV group is reformatting the way submissions are requested and formatted; please be on the lookout for announcements on this.
  - The subcommittee will meet soon to go over each of the teams and the goals .
  - The subcommittee needs a co-lead for the NPS Journal Club Series and a couple more volunteers to help with the CV list. Please email [robin.l.toblin.mil@mail.mil](mailto:robin.l.toblin.mil@mail.mil) if interested in these activities.
- **Visibility:** LCDR Loren Rodgers; Co-chair: LCDR Seth Green
  - We had a kickoff meeting to discuss goals, including: Esprit de Corps (creed, coins, social); OBC liaison (helping the Career Development subcommittee); Newsletter; Meet and greets; Poster; and PACE.
  - Meet and Greets were held in DC and Atlanta
  - LCDR Neil Bonzagni is putting together a student Public Health Action Group. This is in collaboration with Dowling College and the Suffolk County Medical Reserve Corps. The goal

is to expose undergraduate students to Public Health. Participating students will lead a Community Assessment Public Health Emergency Response (CASPER) survey among communities in Long Island that were affected by Hurricane Sandy to identify populations in need of additional support in the event of a future storm.

- PACE Updates:
  - LT John Pesce was invited to participate in a “Champions of Change” Event at the White House.
  - LT John Pesce participated in 1 event at William B Gibbs Jr. Elementary on September 13<sup>th</sup> 2013 to promote the National Prevention Strategy at their career day.
  - Three articles highlighting the activities of Scientist Category Officers efforts in the PACE program were published in the September 2013 issue of COA Frontline Vol.50, Issue 7 pgs. 14-15.
  - We are looking for motivated officers from all over the country to begin PACE branches in their local community. Please contact LT John Pesce ([john.pesce@nih.gov](mailto:john.pesce@nih.gov)) for more information.
  - We are looking for officers in the DC metro area to help expand the PACE program in Fairfax, Frederick, and Baltimore County. Please contact LCDR Luz Rivera ([Luz.E.Rivera@fda.hhs.gov](mailto:Luz.E.Rivera@fda.hhs.gov)) for more information.
  - Upcoming events in the DC Area that we are looking for help with:
    - Sligo Middle School Career Day Friday, 8 November 2013-POC LCDR Nadra Tyus ([ntyus@hrsa.gov](mailto:ntyus@hrsa.gov))
    - 12<sup>th</sup> Annual US Freedom Walk Sunday, 20 October 2013-POC LCDR Luz Rivera ([Luz.E.Rivera@fda.hhs.gov](mailto:Luz.E.Rivera@fda.hhs.gov))
- Newsletter is waiting on clearance of an article submitted by the Office of the Surgeon General.

**j. Website:** CDR Tegan Boehmer; Co-chair: CDR Jacqueline Sram

- Goals of the subcommittee this year are to:
  - Keep the Scientist website up-to-date and ensure that the information on the website is relevant and accurate.
  - Complete the transition of the current HTML-based website to an online content management system (CMS) platform.
  - Increase the capacity of Website Subcommittee members to update website content using the selected CMS (i.e., WordPress).
- The following updates were made to the SciPAC website last month:
  - Updated bios and photographs of new Executive Board.
  - Posted photograph of August 2013 OBC graduates on home page.
  - Updates to Membership table and Subcommittee chairs/co-chairs are in process.
- We apologize for the delay in responding to update requests, but there is a lot of information to update this time of year and we only have a few people who are capable of doing so. Thank you for your patience and understanding.
- Please send website update requests to CDR Boehmer at: [TBoehmer@cdc.gov](mailto:TBoehmer@cdc.gov).

**8) Liaison Reports**

- a. COA: CDR Sara Newman
  - Nothing to report.
- b. JOAG: LCDR Qiao Bobo

- JOAG started its new operational year on 1 October, which means many volunteer opportunities will be available. To junior officers, if you are interested in volunteering for any of the JOAG committees, watch out for the e-mail announcement that will be sent out soon via the listserv.
- To all O-6 and above officers, JOAG is calling for nominations for a senior advisor for the 2013-2016 term. The Senior Advisor serves as a liaison between the JOAG and the OSG, speaking and advocating on behalf of the JOAG. The Senior Advisor must be an officer ranked T-O6 or above, meet basic readiness standards, and have supervisory approval. E-mail complete nomination package to LT Tracy Tilghman at [tracy.tilghman@fda.hhs.gov](mailto:tracy.tilghman@fda.hhs.gov). Nominations are due no later than close of business, Wednesday, 11 October 2013. For questions, please contact LT Tracy Tilghman, 2012-2013 JOAG Chair at [tracy.tilghman@fda.hhs.gov](mailto:tracy.tilghman@fda.hhs.gov) or LCDR Racquel Williams, 2013-2014 JOAG Chair at [iic3@cdc.gov](mailto:iic3@cdc.gov).
- The next JOAG General Member Meeting will be held on Friday, 11 October 2013; 1300-1500 EST. Dial-in # (626) 677-3000; passcode: 7919605#.
- The next meeting in the JOAG Journeyman Series will be held on 4 October 2013 at 1300 EST. CDR Mary McCormick, Promotions Coordinator for the USPHS will speak on a timely and important professional development topic: "Preparing for Promotion Success". Call in: 1-213-342-3000; Participant Access Code: 6904646. The announcement together with the slides was sent out to the JOAG listserv. This event may be postponed due to the government shutdown and if that is the case, the announcement will be sent out by 3 October 2013.

c. PSYPAG: CDR Jeffrey Goodie

- PsyPAG has developed and implemented a Standard Operating Procedure for its election procedures and will be starting the nomination process for elections in October.
- PsyPAG members voted to change bylaws related to subcommittee chair appointments. We have received approval from SciPAC to change bylaws and are awaiting approval from HSPAC prior to finalizing the change.
- PsyPAG continuing efforts to collaborate with PACE program. Special interest group working with PACE program on curriculum development for Mental and Emotional Well-being priority area of the National Prevention Strategy.
- Recruitment subcommittee is continuing to work with DCCPR Recruitment office on initiating the Academic Collaboration recruitment model for psychologists.
- PsyPAG representatives will continue to be available to the Chief Professional Officers and Compensation Policy Advisory Board for consultation regarding special pays for psychologists.
- PsyPAG Professional Development Committee:
  - Developing a mentoring program between senior and junior psychologists.
  - Continuing to post weekly job listing updates appropriate for psychologists on the PsyPAG listserv.
  - The next PsyPAG meeting is on 2 October 2013 @ 1200 EST. The dial-in # is: [1-800-857-7630](tel:1-800-857-7630) passcode 5004234. Guest Speaker: LCDR Shane Davis - will discuss her detail to the Division of Violence Prevention at CDC
- To learn more about PsyPAG members can go to: <http://usphs-hso.org/?q=pags/psypag>
- If you are a psychologist and would like to join PsyPAG please contact: CDR Meghan Corso (Meghan.Corso@med.navy.mil )

9) Other Business, Questions, Comments

- Nothing to report.

**10) Closing Remarks: CDR Nicole Frazer**

- Nothing further to report.

**NOTE:** Next meeting **Tuesday, November 05, 2013 @ 1200–1300 EST**



**Scientist Professional Advisory Committee  
Meeting Minutes**

**Tuesday, 05 November 2013  
1200–1300 (EDT)**

Toll-Free Number: 1-866-782-0573  
Pass code: 2214354

**Chief Scientist Officer and 2013/2014 SciPAC Voting Members and Liaisons**

<b>Rank</b>	<b>Name</b>	<b>Role</b>	<b>Present</b>
<b>Voting Members, Executive Board</b>			
CAPT	Sanders, Martin	Chief Scientist Officer	Yes
CDR	Frazer, Nicole	Chair	Yes
CDR	Robbins, Danisha	Vice Chair; Rules & Membership Chair	Yes
LCDR	Adjemian, Jennifer	Executive Secretary	Yes
CDR	Eaton, Danice	COF Liaison	Yes
<b>Voting Members</b>			
CDR	Boehmer, Tegan	Website Subcommittee Chair	Yes
LCDR	Breiding, Matt	Mentoring Subcommittee Chair	Yes
CDR	Clayton, Mark	Category Day Subcommittee Chair	Yes
CDR	Frasca, Dominic	Recruitment, Retention, & Readiness Subcommittee Chair	Yes
CDR	Hu, Sally	Billet Transformation Liaison	Yes
	Meechan, Paul	Civil Service Liaison	No
CDR	Novak, Ryan	Rules and Membership Subcommittee Co-Chair	Excused
LCDR	Rodgers, Loren	Visibility Subcommittee Chair	Yes
LCDR	Sancho, Alfredo	Career Development Subcommittee Co-Chair	Yes
CDR	Satterfield, William	Category Day Subcommittee Co-Chair	Yes
LCDR	Smith, Michael	Career Development Subcommittee Chair	Yes
CDR	Sram, Jacqueline	Website Subcommittee Co-Chair	Yes
LCDR	Sydnor, Charlene	Awards Subcommittee Chair	Excused
LCDR	Toblin, Robin	Science Subcommittee Chair	Excused
LCDR	Wally, Jeremy	Policy Review Subcommittee Chair	Yes
CDR	Xu, Fei	Policy Review Subcommittee Co-Chair	Yes
<b>Non-voting Liaisons</b>			
CDR	Goodie, Jeffrey	PSYPAG Liaison	Yes
CAPT	Moffett, Daphne	SciPAC Historian	No
CDR	Newman, Sara	COA Liaison	Excused

LCDR	Bobo, Qiao	JOAG Liaison	Yes
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### Participation by Nonvoting Scientist Officers

Rank	Participant	Agency	Present
CAPT	Adekoya, Nelson	CDC	Yes
CAPT	Avchen, Rachel	CDC	Yes
CAPT	Brett, Kate	CDC	Yes
CAPT	Lotz, William Gregory	CDC	Yes
CAPT	McGuinness, Kevin M.	HRSA	Yes
CAPT	Murry, Michael	BOP	Yes
CAPT	Nelle, Timothy	FDA	Yes
CDR	Abe, Karon	CDC	Yes
CDR	Bennett, Marco	FDA	Yes
CDR	Bhagwat, Aditya	DoD	Yes
CDR	Bodart , Jennifer	DoD	Yes
CDR	Chu, Dan-My T.	FDA	Yes
CDR	Davidson, Bryan	DoD	Yes
CDR	Dobmeyer, Anne C.	DoD	Yes
CDR	Dutton, Samuel S.	DHS	Yes
CDR	Glover, Maleeka	CDC	Yes
CDR	Goodie, Jeffrey L.	DoD	Yes
CDR	Goodrich-Doctor, Adrienne J.	NIH	Yes
CDR	Guo, Wei	DoD	Yes
CDR	Hunter, Christopher L.	DoD	Yes
CDR	Kenney, James	FDA	Yes
CDR	Laird, David	FDA	Yes
CDR	Murphy, Matthew	CDC	Yes
CDR	Newland, Matthew	HRSA	Yes
CDR	Pauli, Ingrid	DoD	Yes
CDR	Riggs, Margaret	CDC	Yes
CDR	Saydah, Sharon	CDC	Yes
CDR	Sharma, Andrea	CDC	Yes
CDR	Stansberry, John	NIH	Yes
CDR	Thomas, Jennifer Dolan	CDC	Yes
CDR	Yip, Fuyuen	CDC	Yes
CDR	Zapata, Lauren B.	CDC	Yes
CDR	Zhang, Yi	FDA	Yes
LCDR	Bjork, Adam	CDC	Yes
LCDR	Bobo, Qiao	FDA	Yes
LCDR	Bonzagni, Neil	CDC	Yes
LCDR	Carroll, Dianna D.	CDC	Yes
LCDR	Cui, Minglei	FDA	Yes
LCDR	Cunningham, Timothy	CDC	Yes
LCDR	Dee, Deborah	CDC	Yes

LCDR	Demissie, Zewditu	CDC	Yes
LCDR	Facey, Judy	EPA	Yes
LCDR	France, Anne Marie	CDC	Yes
LCDR	Gardner, Tracie	CDC	Yes
LCDR	Garnett, Theodore	FDA	Yes
LCDR	Garrett, Tiana	CDC	Yes
LCDR	Geissler, Aimee	CDC	Yes
LCDR	Green, Seth	DoD	Yes
LCDR	Henderson, Tamara	FDA	Yes
LCDR	Huang, David	CDC	Yes
LCDR	Jentes, Emily	CDC	Yes
LCDR	Ko, Jean	CDC	Yes
LCDR	Nielsen, Carrie	CDC	Yes
LCDR	Odom, Erika	CDC	Yes
LCDR	O'Neill, Eduardo	CDC	Yes
LCDR	Parks Brown, Sharyn	CDC	Yes
LCDR	Powell, Tracy	HHS	Yes
LCDR	Pulliam, Sara	DoD	Yes
LCDR	Purfield, Anne	FDA	Yes
LCDR	Rossiter, Lana	FDA	Yes
LCDR	Sandhu, Sukhminder	FDA	Yes
LCDR	Sircar, Kanta	CDC	Yes
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LCDR	Steffen, Scott	FDA	Yes
LCDR	Taylor, Eboni	CDC	Yes
LCDR	Toussaint, Esra	FDA	Yes
LCDR	Tyus, Nadra	HRSA	Yes
LCDR	Vagi, Sara	CDC	Yes
LCDR	Walters, Maroya	CDC	Yes
LCDR	Walters, Matthew	FDA	Yes
LCDR	Wise, Matt	CDC	Yes
LCDR	Zhou, Eric	NIH	Yes
LT	Gieraltowski, Laura	CDC	Yes
LT	Halldin, Cara	CDC	Yes
LT	Hamill, Caitilin	FDA	Yes
LT	Hickey, Andrew	OHA	Yes
LT	Hoffman, Kelsy	FDA	Yes
LT	Hoots, Brooke	CDC	Yes
LT	Houston, Keisha	CDC	Yes
LT	Jamoom, Eric	CDC	Yes
LT	Johnson, Jonetta	CDC	Yes
LT	Kembi, Folasade	CDC	Yes
LT	Leshin, Jonathan	EPA	Yes
LT	Muniz Ortiz, Jorge	USDA	Yes
LT	Schwitters, Ameer	CDC	Yes

LT	Shumate, Alice	CDC	Yes
LT	Slayton, Rachel B.	CDC	Yes
LT	Thompson-Paul, Angela	CDC	Yes
LT	Wu, K. Geoffrey	FDA	Yes
LT	Zucco, Julia	CMS	Yes

**1) Call to Order and Welcome:** CDR Nicole Frazer

- Email LCDR Jennifer Adjemian (Jennifer.adjemian@nih.gov) for roll call on the day of the call.
- Mute your phones when not speaking (press \*6 if you do not have a mute button).
- Do not place the conference call line on hold.

**2) Report from the CPO:** CAPT Martin Sanders

- The annual COER process is underway, and officers need to remember to check on their COER status and ensure that all steps are completed by the specified deadlines.
- The Division of Commissioned Corps Personnel and Readiness (DCCPR) updated all deadlines for promotion following the government shutdown. Officers up for promotion should be taking all necessary steps at this time to similarly ensure that all steps and deadlines for promotion consideration are met.
  - Officers are strongly advised to complete the readiness request form off the website as apparently the uses that as a time anchor for correction requests.
    - [http://ccrf.hhs.gov/ccrf/readiness\\_assistance\\_form.htm](http://ccrf.hhs.gov/ccrf/readiness_assistance_form.htm)
- Certain Categories are now open for new calls to active duty (CAD)
  - Scientist Category is not open for new CADs at this time except through training programs such as the Epidemic Intelligence Service (EIS).
  - An agency can also specifically request an officer to be brought in as a Scientist. To explore this option, please connect with the agency's PHS Liaison.

**3) Report from the Chair:** CDR Nicole Frazer

- a) Given the government closure, the Professional Advisory Committee (PAC) Chairs meeting and the regularly scheduled Surgeon General PAC, Chief Professional Officer (CPO), and PAC Chairs meeting were cancelled. Therefore, I have just a couple of comments:
- New COER dates were released:
    - Online Annual COER was due to the Rater by 04 November 2013.
    - Online Annual COER is due to the Reviewing Official (RO) by 25 November 2013.
    - The completed COER must be in the officer's eOPF by **16 December 2013**.
  - Please use the 2014 versions of the Officer Statement and the Reviewing Official Statement.
- b) CAPT Sanders advised officers to complete the readiness request form off the website as apparently the DCCPR uses that as a time anchor for correction requests.
- [http://ccrf.hhs.gov/ccrf/readiness\\_assistance\\_form.htm](http://ccrf.hhs.gov/ccrf/readiness_assistance_form.htm)
- c) Our Subcommittees have been working very hard over the past few months on specific objectives they had outlined for this year to support SciPAC. As mentioned last month, we will include those objectives in the minutes for this month. Thank you again to our Chairs and Subcommittee members for all of their efforts and look forward to hearing from you today.
- **Subcommittee Objectives 2013-2014**
    - Awards:
      1. Special Assignment Awards:
        - a. Determine how SciPAC has previously handled Special Assignment Awards.
        - b. Determine criteria/eligibility for Special Assignment Awards.
        - c. Inform Scientist officers about Special Assignment Awards.

- d. Devise a strategy for handling Special Assignment Awards and update the Awards Subcommittee Standard Operating Procedures (SOP) accordingly.
- 2. Work with Website Subcommittee to update the Awards Subcommittee webpage.
- Career Development:
  - 1. To generate and maintain Career Development subcommittee SOPs for working groups on functions such as: Curriculum Vitae (CV) review, updates to the CV guidelines document, Officer Basic Course (OBC) training, revisions to the Scientist officer handbook, professional development and subcommittee routine operations (i.e., periodic teleconferences, etc.).
  - 2. To strengthen the Career Development subcommittee by recruiting additional officers so there is adequate officer support on these workgroups.
  - 3. To coordinate several professional development teleconferences during the 2013-2014 year, including one on the 2014 promotion process.
  - 4. Update the Curriculum Vitae (CV) Guidelines document.
- Category Day:
  - 1. Provide an opportunity for subcommittee members to display leadership and personal responsibility for the benefit of the Corps.
  - 2. Create an environment where current scientific discourse can occur, the talents of Scientist Officers is showcased, and where opportunities for mentor-mentee interactions can take place.
- Mentoring:
  - 1. Match new officers with mentors
  - 2. Complete mentor toolkit
  - 3. Make an effort to recruit mentors/mentees by reaching out to scientists who are not active in SciPAC
- Policy Review:
  - 1. To stand ready and to provide comment on, within the allotted timeframes, all policies, procedures, guidelines and other documents that are sent to the Subcommittee for review.
  - 2. To review and update the current versions of the SOP and Comments Matrix for the Subcommittee.
- Recruitment, Retention & Readiness:
  - 1. Provide the larger SciPAC with information and assistance related to basic readiness status. Continue to assist scientist officers currently not qualified to gain/ regain basic qualified status, with end goal of improving the category's overall readiness.
  - 2. Provide assistance to DCCPR (and applicants) through our efforts to assist with the backlog of applicants. Serve as a POC for applicants seeking information and assistance on billets/ careers as a scientist officer. Lead call to active duty applicant processing task.
  - 3. Inform Scientist officers about emergency response training opportunities and deployment processes (DRF note: we've not done much of this recently. I've (for my day job) taken FEMA's HSEEP (exercise and evaluations) course and the Incident Command System (ICS) Incident Commander's course, and Planning Section Chief course. We should expand efforts to engage scientist officers in emergency management/ preparedness training. )

- Rules and Membership:
  1. Review SciPAC charter and revise based on the needs of the PAC and goals set by PAC Chair.
  2. Review and revise SOP as indicated.
  3. Assess the new voting nomination process for potential changes. Would like to consider increasing the number of voting members (tie in with charter revision).
  4. Advocate for special pays and changing the Training and Education cap on incoming EIS officers/prior service officers.
  
- Science:
  1. Restructure publication collection process to allow easier and more representative submissions
  2. Complete all National Prevention Strategy articles and collate into an article for submission to Public Health Reports
  3. Create a subcommittee structure that has team leads for a variety of tasks and projects, recruit officers into team lead positions, and hold every other month calls
  4. Create at least one teleconference series focused on science topics
  5. Subcommittee Teams that report to LCDR Toblin and CDR Thomas include:
    - a. National Prevention Strategy Publication
    - b. CV (Publications)
    - c. Journal Club
    - d. Scientist Development Series
    - e. SOP
    - f. Website
  
- Visibility:
  1. Increase Esprit-de-Corps through initiatives including development of a Scientist officer creed
  2. Support the Career Development Subcommittee to increase Officer Basic Course participation for Scientist graduates
  3. Continue to develop the newsletter as a tool for highlighting Scientist accomplishments, communicating issues throughout the category, and inspiring officers to participate in SciPAC initiatives
  4. Plan two meet and greet sessions with new Chief Professional Officer
  5. Create and present a poster of SciPAC Activities for the 2014 USPHS Scientific and Training Symposium
  6. Serve the local community through participation in science fairs
  
- Website:
  1. Keep the Scientist website up-to-date and ensure that the information on the website is relevant and accurate
  2. Complete the transition of the current HTML-based website to an online content management system (CMS) platform
  3. Increase the capacity of Website Subcommittee members to update website content using the selected CMS (e.g., WordPress)

**4) Report from Vice Chair: CDR Nisha Robbins**

- a) A warm SciPAC welcome to our newest Scientist, LT Andrea Gonzalez; she is working at SAMHSA. Welcome aboard!

**5) Secretary: LCDR Jennifer Adjemian**

- a) We had 120 Scientist Officers attend the last SciPAC Monthly Meeting, which was the first at the new time of 1200 EST.
- b) All future SciPAC Monthly Meetings will be held at this new time and at the new number: 1-866-782-0573 pass code: 2214354
- c) Please remember to email me your attendance during the meeting at [Jennifer.adjemian@nih.gov](mailto:Jennifer.adjemian@nih.gov) with the subject line "SciPAC Monthly Meeting attendance"

**6) COF Liaison: CDR Danice Eaton**

- a) The current SciPAC account balance is \$2,434.88.
- b) In our inventory, we currently have 249 coins and 16 t-shirts (5L, 7M, 4S).
- c) If you wish to place an order that will require shipping, please contact me (CDR Danice Eaton, [dhe0@cdc.gov](mailto:dhe0@cdc.gov)) for a shipping quote prior to sending payment.
- d) Thank you for supporting SciPAC through your merchandise purchases.

**7) Subcommittee Reports**

- a) **Awards:** LCDR Charlene Sydnor; Co-chair: CDR Jennifer Bodart
  - The deadline for nominations for the 2014 Scientist Responder of the Year Award has been extended to Friday, 4 November 2013. The nomination packets should include:
    - A Nomination Cover Sheet,
    - Narrative, not to exceed 2 pages (font size 10 or 12) that describes:
      - The nominee's achievement(s) and the impact on the nation's health during the previous fiscal year (from 01 October 2012 through 30 September 2013);
      - The narrative should address the individual's accomplishments and impact as described by the criteria listed above. The narrative should provide specific information describing the role the nominee played in each accomplishment; and
      - The narrative must be signed and dated by the nominee and the deployment team-lead.
    - CV summary sheet
    - Screen capture verifying basic readiness.
  - Nominations should be submitted electronically to LCDR Sydnor at [sydnorc@mail.nih.gov](mailto:sydnorc@mail.nih.gov). If officers are unable to submit their nomination material electronically they should contact LCDR Sydnor to make shipping arrangements.
- b) **Career Development:** LCDR Michael Smith; Co-chairs: LCDR Alfredo Sancho, LCDR Zewditu Demissie
  - **CV Review Service:**
    - We received 22 CV's so far, and we will continue to accept CV's through COB Friday, 8 November 2013. If you are up for promotion this year and would like your CV reviewed, then send your CV to the Career Development subcommittee leadership (for further instructions on this, please see the e-mail sent through the list serve on 9 October 2013 at 1213 EST). CV's will be sent to the reviewers no later than COB Tuesday, 12

November 2013. If you already sent your CV to the Career Development subcommittee leadership, but have not received a confirmation e-mail, then please resend it.

- 28 Senior Officers have volunteered to review CV's, but we could still use additional reviewers. If you are a Senior Officer and are willing to review 1-2 CVs, please contact the Career Development subcommittee leadership (see e-mail sent through the list serve on 9 October 2013 at 1243 EST).

- **OBC:**

- The October OBC was cancelled.
- One scientist is scheduled to attend the November 2013 OBC class
  - LT Andrea Gonzalez (SAMHSA, Rockville, MD)

- **Promotion Process Presentation:**

- CDR Mary McCormick, the Promotions Coordinator at Division of Commissioned Corps Personnel & Readiness, will give a teleconference presentation entitled "Preparing for Promotion Success" immediately following the SciPAC call today.

- **Subcommittee Meetings:**

- The Subcommittee has established monthly calls that will occur on the last Tuesdays of the month from 1200-1300 EST. We currently have six officers signed up for our Subcommittee and are working to establish Subcommittee assignments. A call for additional volunteers will be forthcoming.

c) **Category Day:** CDR Mark Clayton; Co-chair: CDR William Satterfield

- Category Day for the 2014 USPHS Scientific and Training Symposium is 12 June 2013 at the Raleigh, NC Convention Center
  - Theme: "Public Health Today: Prevention, Innovation, and Progress"
  - The Sheraton and Marriott hotels are holding rooms at the conference per diem rate of \$96 per night (plus taxes).
  - This year's Keynote Speaker is Dr. Jeffery Engel, MD, MPH, Executive Director of the Council of State and Territorial Epidemiologists (CSTE) since September 2012. Dr. Engel was the North Carolina State Health Director, managing the Division of Public Health from 2009-2012. Dr. Engel served as the North Carolina State Epidemiologist from 2002-2009, and was Professor of Medicine at East Carolina University from 1988-2002.
  - This year's Panel Discussion will focus on: Career Tracks and Career Progression: Scientist officers in Policy Analyst Billets. We hope this will be the first in a series of panels at this Symposium. Panelists will include:
    - LCDR Tracy Powell (USPHS Headquarters) - Senior Policy Analyst at USPHS headquarters/DCCPR working on USPHS policy with RADM Canton and previously worked with RADM Benjamin
    - CDR Tony Satterfield (DoD) - Senior Policy Analyst at DoD in the Behavioral Health Branch primarily working on deployment mental health policy/implementation
    - RADM David Ashley (FDA) - Director of Office of Science for Center for Tobacco Products at FDA - directs scientific affairs for the center including policy
    - CDR Adrienne Goodrich-Doctor (NIH) - Public Health Analyst in the Office of Director in the Strategic Planning and Evaluation Branch at the National Institute for Allergy and Infectious Disease (NIAID), examining issues of planning and policy for the institute.

- Abstracts: The call for abstracts for the 2014 USPHS Scientific and Training Symposium was sent out via the listserv on 24 September 2013 and a reminder went out on 31 October 2013. Submissions can be made to any of three tracks: (1) Science/Epidemiology; (2) Program/Policy; or (3) USPHS Deployment/Leadership. Also, in an effort to represent the diversity of work conducted within the Scientist category, we do not limit submissions to those that relate to this year's conference theme. The deadline for submission of abstracts is 15 November 2013 at 2359 EST. For planning purposes, if you are planning to submit an abstract, please e-mail LCDR Deborah Dee at [DDee@cdc.gov](mailto:DDee@cdc.gov) to let her know your intent. Also, please let LCDR Dee know if you will have any difficulty meeting the submission deadline due to delays caused by the government shutdown or if you have any questions about the abstract submission process. She can be reached at [DDee@cdc.gov](mailto:DDee@cdc.gov) or 770-448-5556.
- Social: We have tentatively identified a venue for the Scientist Social – the Boylen Bridge Brew Pub. This venue not only has good food, but also has a large patio area that we believe will be ideal for socializing. More information about the social will be distributed in the future.

d) **Mentoring:** LCDR Matthew Breiding; Co-chair: CDR Bryan Davidson

- As of our most recent Mentoring Subcommittee teleconference on 24 October 2013 we currently have 29 active mentoring agreements ongoing. There are also an additional 20 active mentoring agreements that are in the process of renewal. Our subcommittee contacted all current mentors and mentees regarding renewing their mentoring agreements several months ago. Just a reminder that if you have not sent in a renewed agreement to please do so. You can send those forms to me or our matching team led by CDR Jackie Sram, CDR Adrienne Goodrich-Doctor, and LCDR Anne France.
- Also, as of 24 October 2013 we have about 9-10 junior officers waiting for a match, so I'd like to put out a call out to senior officers that we are in need of mentors to meet the needs of the officers who have requested a mentor. In particular, we could use some potential mentors from the DoD and from DHS.
- Finally, for those officers interested in serving as a mentor for the first time, as well as current mentors, we need you to fill out the mentoring application if you have not done so already. We need the information from the application so that we can provide the best-fitting matches for mentees. The mentoring application is available on the SciPAC website under the Mentoring Subcommittee section, and I will provide a link in the minutes ([http://www.usphs-scientist.org/documents/careerdev\\_content/mentoringappl.pdf](http://www.usphs-scientist.org/documents/careerdev_content/mentoringappl.pdf))

e) **Policy Review:** LCDR Jeremy Wally; Co-chair: LCDR Fei Xu

- There were no policy documents for the subcommittee to review in October.

f) **Recruitment, Retention & Readiness (RRR):** CDR Dominic Frasca; Co-Chair: CDR Matthew Murphy

- Recruiting:
  - In addition to Medical, Dental, and Pharmacy, recruiting has opened up for Physician Assistants and Nurse Practitioners. This is the new multi-tier recruitment/ application process, involving an electronic prescreening, essay, and telephonic interview with an application board. Recruitment will open up to other categories at a later, undisclosed, date. There is still a list of candidates that applied, but have not yet landed a job/had a 1662 issued. Due to sequestration and furlough delays, their deadline for securing a 1662 has been pushed back to 1 April 2014. DCCPR will send this subcommittee an

updated list, broken down, so that we can determine whether there are still any Scientist category candidates in this limbo phase.

- **Retention:**
  - LCDR Jennifer Thomas has agreed to conduct a retention survey, querying officers who are retiring or separating their reasons for doing so. LCDR Thomas requests that officers notify her if they know of anyone who did leave the Corps or is about to leave and reasons; she will follow up. A similar retention survey was performed by another category a few years ago; those survey questions will be forwarded for review/inclusion in the SciPac survey. LCDR Thomas' email: [fsu8@cdc.gov](mailto:fsu8@cdc.gov)
- **Readiness:**
  - The Subcommittee continues to work with the Office of Force Readiness and Deployment (OFRD) to generate reports of our category's readiness statistics. OFRD has resumed production of the readiness database; however, a review of the spreadsheets uncovered numerous errors. For this reason, the spreadsheets have not been used for compiling November readiness statistics. The Subcommittee is also continuing to work with officers who have been identified as "not basic qualified" by OFRD to achieve/regain basic qualified status. We reemphasize CAPT Sanders' advice: document any difficulties you have with the OFRD Readiness Assistance Form [http://ccrf.hhs.gov/ccrf/readiness\\_assistance\\_form.htm](http://ccrf.hhs.gov/ccrf/readiness_assistance_form.htm). This is the form OFRD is using for documentation (and timeline marker) that an officer attempted to correct an issue with them. In addition to documenting issues via the form, CDR Frasca ([Dominic.frasca@fda.hhs.gov](mailto:Dominic.frasca@fda.hhs.gov)), LCDR Jessica Cole ([Jessica.cole@fda.hhs.gov](mailto:Jessica.cole@fda.hhs.gov)) and LCDR Matthew Murphy ([zqj7@cdc.gov](mailto:zqj7@cdc.gov)) can work with you to attempt to resolve readiness issues.

**g) Rules and Membership:** CDR Nisha Robbins; Co-Chair: CDR Ryan Novak

- We will begin our work on examining the SciPAC Charter and Standard Operating Procedures next month. The subcommittee will consider issues such as the number of voting members, length of terms, and goals set for all PACs.

**h) Science:** LCDR Robin Toblin; Co-chair: CDR Jennie Thomas

- The Science Subcommittee has established six teams and is currently rounding out the membership of those teams.
- National Prevention Strategy (NPS) (LCDR Jean Ko): The team is helping to wrap up all the articles for the SciPAC Newsletter related to the seven priority areas of the NPS and is considering future directions on how to continue highlighting the work Scientist officers do toward the NPS.
- CV (CDR Andrea Sharma): The CV team will be meeting soon discuss modifying the publication list and the collection of submissions.
- Science & Practice Series (LCDR Shane Davis & CDR Julie Chodacki): We will host our first talk focused on grant writing on Tuesday, 17 November 2013 with CAPT Christine Hunter from the NIH at 1200 EST (slides and call-in to be sent shortly)
- Journal Club (LCDR Nadra Tyus & CDR Maleeka Glover): We will host our first journal article discussion on HIV prevention as part of the sexual health priority of the NPS to follow-up on World AIDS Day. LCDR Tyus will facilitate while CDR Matt Newland from HRSA will give a perspective as a Subject Matter Expert.
- SOP (LCDR Dianna Carroll): The SOP team will meet soon to discuss what sections to modify or add to the current SOP.

- Web (LCDR Erin Parker): The Web team is working with the Website Subcommittee to get ready for the subcommittee's 3 pages when the new site launches.

i) **Visibility:** LCDR Loren Rodgers; Co-chair: LCDR Seth Green

- CPO Meet and Greets:
  - DC: The event will be held on Tuesday, 10 December 2013 from 18:30-20:30 EST at the Bethesda Naval Bowling Center on the campus of Walter Reed National Military Medical Center in Bethesda, MD.
  - Atlanta: Venue and date are being determined.
- The creed has been written and reviewed. Over the past two months it has gone through reviews and revisions from junior and senior officers at multiple agencies including the CDC, FDA, IHS, DoD, NIEHS, and BOP. This final version will be submitted to the SciPAC Executive Board for consideration. Thanks to all who worked on this, particularly LCDR Mark Miller.
- Newsletter is in revision.

j. **Website:** CDR Tegan Boehmer; Co-chair: CDR Jacqueline Sram

- Welcome to the new Website Subcommittee members: LCDR Tracy Powell, LT Oliver Ou, and LT Ameer Schwitters. I look forward to working with each of you.
- The following updates were made to the SciPAC website last month:
  - Posted photograph of September 2013 OBC graduates on home page.
  - Updated membership table and list of subcommittee chair/co-chairs to reflect the new members and roles of voting members.
  - Updated date and time of 2013-2014 meetings and conference call number on Meetings page. New number announced yesterday will be updated this month.
- We continue to make progress on the development of the new SciPAC website with a goal of launching it by the end of the calendar year. Subcommittee chairs will be receiving an email from the Website Subcommittee requesting that they review the website content provided by last year's chair and make updates as needed.
- Please send website update requests to CDR Boehmer at: [TBoehmer@cdc.gov](mailto:TBoehmer@cdc.gov). At this point, we are limiting updates to the most urgent requests so that we can focus our efforts on developing the new content.

8) **Liaison Reports**

a. COA: CDR Sara Newman

- Secretary Sebelius signed yesterday the implementing instructions that provide PHS Commissioned Corps officers whistleblower protections. The DHHS protections are modeled on Title 10 statutes for the other uniformed services and require all officers claiming whistleblower status to do so with the DHHS Inspector General regardless of where assigned.
- CAPT (ret) Gerald Farrell has announced that he will step down as Executive Director of COA/COF. I am currently serving as the co-chair with ADM (ret) Bob Williams for a committee of members of the COA/COF Boards to find a new Executive Director. Please see the latest issue of Frontline for more details regarding his retirement and search process.
  - [https://members.coausphs.org/secure/Pages/Secure/documents/NovCOAFL13\\_Finalcolor.pdf](https://members.coausphs.org/secure/Pages/Secure/documents/NovCOAFL13_Finalcolor.pdf)

b. JOAG: LCDR Qiao Bobo

- JOAG's Let's Move! volunteer program was created in response to First Lady Michelle Obama's challenge to promote physical fitness and good nutrition habits in our youth. The Let's Move! Campaign objectives are: 1) Creating a healthy start for children, 2) Empowering parents and caregivers, 3) Providing healthy food in schools, 4) Improving access to healthy affordable foods, and 5) Increasing physical activity and encouraging healthy eating choices.
- Currently there is one pre-approved activity highlighting the My Plate (<http://www.choosemyplate.gov/>) principles that officers can implement at a school, daycare, church, or other venue, at a time that is most convenient to them. Officers also have an opportunity to create their own activities in line with the Let's Move! Campaign objectives, which can then be submitted for approval and used by other officers. If you are interested in participating in the My Plate activity or if you would like to create a Let's Move! activity, please contact LCDR Kelly Ngan ([kelly.ngan@fda.hhs.gov](mailto:kelly.ngan@fda.hhs.gov)) or LCDR Catherine Beer ([catherine.beer@fda.hhs.gov](mailto:catherine.beer@fda.hhs.gov)).  
For more information please see the following links:
  - JOAG Let's Move! website: [http://www.usphs.gov/corpslinks/JOAG/resources\\_letsmove.aspx](http://www.usphs.gov/corpslinks/JOAG/resources_letsmove.aspx)
  - Other important links:
    1. Let's Move: <http://www.letsmove.gov/>
    2. My Plate: <http://www.choosemyplate.gov/>
    3. The President's Challenge: <http://www.presidentschallenge.org/challenge/active/index.shtml>
- The JOAG Job Shadowing Program has received several applications and has begun to match junior officers with senior officers. We are still actively recruiting interested officers in the DC, Atlanta or IHS Navajo area to join this one-day job shadowing opportunity. The enrollment period will close on 22 November 2013. If interested in this opportunity, please contact LCDR Jae Choi ([Jae.Choi@cms.hhs.gov](mailto:Jae.Choi@cms.hhs.gov)) or LCDR Janice Maniwang ([Janice.Maniwang@fda.hhs.gov](mailto:Janice.Maniwang@fda.hhs.gov)).
- The JOAG updates you get from the SciPAC listserv and my report at this meeting represent the highlights of JOAG activities. I would encourage all of you to sign up to the JOAG listserv (<https://list.nih.gov/cgi-bin/wa.exe?SUBED1=JOAG&A=1>) if you have not already done so to get all the information relevant to junior officers.
- The next JOAG General Member Meeting will be held on Friday, 8 November 2013; 1300-1500 EST. Dial-in # (626) 677-3000; passcode: 7919605#.

c. PSYPAG: CDR Jeffrey Goodie

- PsyPAG has received nominations for chair-elect and secretary and began the voting process on 04 November 2013. Results will be announced on the PsyPAG call on 04 December 2013.
- PsyPAG members voted to change bylaws related to subcommittee chair appointments. We have received approval from SciPAC to change bylaws and are awaiting approval from HSPAC prior to finalizing the change.
- PsyPAG has initiated a Special Interest Group (SIG) for psychologist prescribers and those pursuing licensing and privileging in the Corps. CDR Anthony Tranchita is the lead officer for this SIG, which will meet bimonthly on the third Tuesdays at 1300 EST. First call is scheduled for 19 November 2013; Call in number is 877-491-5696; password of 6425561.
- PsyPAG is continuing efforts to collaborate with the PACE program. There is a special interest group working with the PACE program on curriculum development for Mental and Emotional Well-being priority area of the NPS.
- Recruitment subcommittee is continuing to work with DCCPR Recruitment office on initiating the Academic Collaboration recruitment model for psychologists.

- PsyPAG representatives continue to support the CPO and CPAB for consultation regarding special pays for psychologists.
- PsyPAG Science and Conference Committee distributed a recent PsyPAG vita. In 2013 psychologists have published/or in press: 13 peer-reviewed articles, 8 book chapters, 1 government publication.
- PsyPAG Professional Development Committee is developing a mentoring program between senior and junior psychologists and continuing to post weekly job listing updates appropriate for psychologists on the PsyPAG listserv.
- The next PsyPAG meeting is on 4 December 2013 at 1200 EST. **The dial-in # has changed**, the number is: [866-782-0573](tel:866-782-0573) Participant Passode: 2214354. Guest Speaker: LCDR Shane Davis will discuss her detail to the Division of Violence Prevention at CDC
- To learn more about PsyPAG members can go to: <http://usphs-hso.org/?q=pags/psypag>
- If you are a psychologist and would like to join PsyPAG please contact: CDR Meghan Corso (Meghan.Corso@med.navy.mil )

**9) Other Business, Questions, Comments**

- a) Nothing to report.

**10) Closing Remarks: CDR Nicole Frazer**

- a) Nothing further to report.

**11) Career Development Presentation**

- a) Presentation, entitled "Preparing for Promotion Success", was given by CDR Mary McCormick.

**NOTE: Next meeting Tuesday, 05 November 2013 @ 1200-1300 EST**



**Scientist Professional Advisory Committee  
Meeting Minutes**

**Tuesday, 03 December 2013  
1200-1300 (EDT)**

Toll-Free Number: 1-866-782-0573  
Pass code: 2214354

**Chief Scientist Officer and 2013/2014 SciPAC Voting Members and Liaisons**

<b>Rank</b>	<b>Name</b>	<b>Role</b>	<b>Present</b>
<b>Voting Members, Executive Board</b>			
CAPT	Sanders, Martin	Chief Scientist Officer	Yes
CDR	Frazer, Nicole	Chair	Yes
CDR	Robbins, Danisha	Vice Chair; Rules & Membership Chair	Yes
LCDR	Adjemian, Jennifer	Executive Secretary	Yes
CDR	Eaton, Danice	COF Liaison	Yes
<b>Voting Members</b>			
CDR	Boehmer, Tegan	Website Subcommittee Chair	Yes
LCDR	Breiding, Matt	Mentoring Subcommittee Chair	Yes
CDR	Clayton, Mark	Category Day Subcommittee Chair	Excused
CDR	Frasca, Dominic	Recruitment, Retention, & Readiness Subcommittee Chair	Yes
CDR	Hu, Sally	Billet Transformation Liaison	Yes
LCDR	Maddox, Charlene	Awards Subcommittee Co-Chair	Yes
	Meechan, Paul	Civil Service Liaison	No
CDR	Novak, Ryan	Rules and Membership Subcommittee Co-Chair	Yes
LCDR	Rodgers, Loren	Visibility Subcommittee Chair	Yes
LCDR	Sancho, Alfredo	Career Development Subcommittee Co-Chair	Yes
CDR	Satterfield, William	Category Day Subcommittee Co-Chair	Yes
LCDR	Smith, Michael	Career Development Subcommittee Chair	Yes
CDR	Sram, Jacqueline	Website Subcommittee Co-Chair	Excused
LCDR	Toblin, Robin	Science Subcommittee Chair	Excused
LCDR	Wally, Jeremy	Policy Review Subcommittee Chair	Yes
CDR	Xu, Fei	Policy Review Subcommittee Co-Chair	Yes
<b>Non-voting Liaisons</b>			
CDR	Goodie, Jeffrey	PSYPAG Liaison	Excused
CAPT	Moffett, Daphne	SciPAC Historian	Excused
CDR	Newman, Sara	COA Liaison	Excused

LCDR	Bobo, Qiao	JOAG Liaison	Yes
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### Participation by Nonvoting Scientist Officers

Rank	Participant	Agency	Present
CAPT	Crago, David	BOP	Yes
CAPT	Daugherty, Jon	FDA	Yes
CAPT	Murry, Michael	BOP	Yes
CAPT	Nelle, Timothy	FDA	Yes
CAPT	Thoumaian, Armen	DoD	Yes
CDR	Abe, Karon	CDC	Yes
CDR	Bennett, Marco	FDA	Yes
CDR	Bhagwat, Aditya	DoD	Yes
CDR	Bodart, Jennifer	DoD	Yes
CDR	Chu, Dan-My T.	FDA	Yes
CDR	Clingman, Chekesha S.	FDA	Yes
CDR	Davidson, Bryan	DoD	Yes
CDR	Dutton, Samuel S.	DHS	Yes
CDR	Glover, Maleeka	CDC	Yes
CDR	Hunter, Christopher L.	DoD	Yes
CDR	Kenney, James	FDA	Yes
CDR	Murphy, Matthew	CDC	Yes
CDR	Sharma, Andrea	CDC	Yes
CDR	Thomas, Jennifer Dolan	CDC	Yes
CDR	Yip, Fuyuen	CDC	Yes
CDR	Zhang, Yi	FDA	Yes
LCDR	Bobo, Qiao	FDA	Yes
LCDR	Carroll, Dianna D.	CDC	Yes
LCDR	Cui, Minglei	FDA	Yes
LCDR	Cunningham, Timothy	CDC	Yes
LCDR	Dee, Deborah	CDC	Yes
LCDR	Facey, Judy	EPA	Yes
LCDR	France, Anne Marie	CDC	Yes
LCDR	Gardner, Tracie	CDC	Yes
LCDR	Garnett, Theodore	FDA	Yes
LCDR	Garrett, Tiana	CDC	Yes
LCDR	Green, Seth	DoD	Yes
LCDR	Hatch, Arlin	DoD	Yes
LCDR	Irvin-Barnwell, Elizabeth	ATSDR	Yes
LCDR	Ivey-Stephenson, Asha Z.	CDC	Yes
LCDR	Ko, Jean	CDC	Yes
LCDR	Nichols, Erin	CDC	Yes
LCDR	Pamboukian, Ruiqing	FDA	Yes
LCDR	Parker, Erin	CDC	Yes
LCDR	Parks Brown, Sharyn	CDC	Yes

LCDR	Powell, Tracy	HHS	Yes
LCDR	Pulliam, Sara	DoD	Yes
LCDR	Purfield, Anne	FDA	Yes
LCDR	Rivera, Luz	FDA	Yes
LCDR	Rossiter, Lana	FDA	Yes
LCDR	Sircar, Kanta	CDC	Yes
LCDR	Sloop, Sue L.	HHS	Yes
LCDR	Steele, Matthew	FDA	Yes
LCDR	Steffen, Scott	FDA	Yes
LCDR	Tate, Jacqueline	CDC	Yes
LCDR	Tyus, Nadra	HRSA	Yes
LCDR	Vagi, Sara	CDC	Yes
LCDR	Walters, Maroya	CDC	Yes
LCDR	Walters, Matthew	FDA	Yes
LCDR	Zhou, Eric	NIH	Yes
LT	Bowen, Virginia	CDC	Yes
LT	Hoffman, Kelsy	FDA	Yes
LT	Hudson, Gwendolyn	FDA	Yes
LT	Jamoom, Eric	CDC	Yes
LT	Johnson, Jonetta	CDC	Yes
LT	Kebker, Eric	DoD	Yes
LT	Kembi, Folasade	CDC	Yes
LT	Lacayo, Juan	FDA	Yes
LT	Lucas, Neali	FDA	Yes
LT	Muniz Ortiz, Jorge	USDA	Yes
LT	Pesce, John	NIH	Yes
LT	Schwitters, Ameer	CDC	Yes
LT	Slayton, Rachel B.	CDC	Yes
LT	Thompson-Paul, Angela	CDC	Yes
LT	Zucco, Julia	CMS	Yes

**1) Call to Order and Welcome:** CDR Nicole Frazer

- Email LCDR Jennifer Adjemian (Jennifer.adjemian@nih.gov) for roll call on the day of the call.
- Mute your phones when not speaking (press \*6 if you do not have a mute button).
- Do not place the conference call line on hold.

**2) Report from the CPO:** CAPT Martin Sanders

- a) Reminder to look over your file on Direct Access to make sure that nothing needed to maintain Basic Readiness will expire for the next six months to ensure that all items are entered in time
- b) Leadership is currently working on evaluating the promotion benchmarks for the 2015 promotion year
- c) Flag billet review will be started next year to remove those billets that are no longer needed, followed by a call for new billets, as well as an Admiral Board for the selection process

**3) Report from the Chair:** CDR Nicole Frazer

- From the Commissioned Corps Leadership Meeting:

- CAPT Jung talked about the new Separations Team at Headquarters: designed to provide assistance to retiring or separating officers. A new tab on the CCMIS website and information about the separations team is here:  
<http://dcp.psc.gov/CCMIS/separations/retirements.aspx#>
- Big focus on tobacco cessation—Publication of Commissioned Corps Instruction cc412.01 21 June 2013, “Uniforms and Appearance” prohibits use of tobacco products in uniform 6 months from the date of the Instruction (which would be January 2014).
- In September RADM Giberson (Acting Deputy Surgeon General) sent out a request for volunteers to participate in a tobacco working group to assess, develop, compile, and disseminate tobacco cessation materials for Public Health Service Officers. He received over 100 volunteers and formed a number of sub-working groups. Currently, information on tobacco cessation can be found on the Surgeon General’s website.
- CAPT DeMartino discussed the Chief of Staff survey. The survey was sent by CAPT Sanders to our listserv on 07 November 2013. We will resend the link. The purpose of the survey is to assist leadership in understanding how Commissioned Corps Officers were utilized during the government shutdown. It only took me about 2 minutes to complete, and covers communication, scope of work, and hours of work, with a place for comments/accomplishments.
- From the PAC Chairs meeting:
  - There was discussion about the APFT versus the President’s Challenge. The Pharmacy Category has an incentive program in place they are piloting which provides letters of recognition for officers who improve their APFT scores or those who score at level 4.
- Other acknowledgements:
  - Our November 2013 Newsletter was sent to the listserv on 19 November 2013. We continued the theme of highlighting Scientist contributions toward the National Prevention Strategy. I'd also like to take a moment to acknowledge the SciPAC Visibility Subcommittee Co-Chairs LCDR Loren Rodgers and LCDR Seth Green, the Newsletter Editors LCDR Loren Rodgers, LCDR Deborah Dee, CDR Carma Ayala and the Editorial Board, as well as the many Scientist Officers that contributed articles to this issue. Your commitment to showcasing the many talents and contributions of our diverse category is evident! Thank you!
  - The All PAC Combined Newsletter was also sent out in November. CDR Goodie's article on the Commissioned Corps response to the Boston Marathon Tragedy appears on page 15.
  - Officer Basic Course (OBC) faculty reached out to us for information to include in the "History of the PHS" lecture to incoming officers. Thanks to our historian CAPT Moffett for submitting information about SciPAC for the OBC class.

**4) Report from Vice Chair: CDR Nisha Robbins**

- a) Welcome to SciPAC goes out to LT Jonathan Burgos; he is stationed with the FDA, Center for Biologics Evaluation and Research (CBER) division, in Rockville, Maryland. LT Burgos is in the December OBC graduating class.

**5) Secretary: LCDR Jennifer Adjemian**

- We had 88 Scientist Officers attend the last SciPAC Monthly Meeting.
- Please remember to email me your attendance during the meeting at [Jennifer.adjemian@nih.gov](mailto:Jennifer.adjemian@nih.gov) with the subject line “SciPAC Monthly Meeting attendance”
- If you have anything that you need distributed through the SciPAC listserv, please email me for more information.

**6) COF Liaison: CDR Danice Eaton**

- a) The current SciPAC account balance is \$2,460.78.
- b) In our inventory, we currently have 249 coins and 16 t-shirts (5L, 7M, 4S).
- c) If you wish to place an order that will require shipping, please contact me (CDR Danice Eaton, [dhe0@cdc.gov](mailto:dhe0@cdc.gov)) for a shipping quote prior to sending payment.
- d) Thank you for supporting SciPAC through your merchandise purchases.

## 7) **Subcommittee Reports**

### a) **Awards:** LCDR Charlene Maddox; Co-chair: CDR Jennifer Bodart

- The Awards Subcommittee received seven nominations in response to the call for the Scientist Responder of the Year Award.
- The Awards subcommittee will be forming an awards selection team (judging committee) to review and rank the nomination packets.
- Our Scientist Responder of the Year Award nominee's packet will need to be submitted to the CPO (CAPT Sanders) in time for the Commissioned Officer's Association (COA) Responder of the Year deadline which is 31 December 2013.
- We also received a request from the Website subcommittee to review the content for the awards subcommittee page and to review our standard operating procedure.

### b) **Career Development:** LCDR Michael Smith; Co-chairs: LCDR Alfredo Sancho, LCDR Zewditu Demissie

#### • **CV Review Service:**

- 47 CV's were distributed to Senior Officers by 14 November 2013 and we requested that comments be sent directly to the officer within three weeks. As a reminder to the Senior Officers that agreed to review CV's, they should send comments to the officer by close of business on Thursday, 05 December 2013. If officers have not received comments by Friday, 06 December 2013, they should contact LCDR Michael Smith and request a status update on their CV review.

#### • **OBC:**

- One scientist attended the November 2013 OBC class
  - LT Andrea Gonzalez (SAMHSA, Rockville, MD)
- One scientist is scheduled to attend the December 2013 OBC class.
  - LT Jonathan Burgos (FDA/CBER, Rockville, MD)

#### • **Subcommittee Meetings:**

- The Subcommittee has received numerous requests from volunteers and the subcommittee leadership is still compiling the list of volunteers and will contact each volunteer in the near future regarding their potential role. We will have monthly calls that will typically occur on the last Tuesdays of the month from 1200-1300 EST. Due to the holidays, the January call will occur on Tuesday, 14 January 2014, from 1200-1300 EST.

### c) **Category Day:** CDR Mark Clayton; Co-chair: CDR William Satterfield

- Category Day is scheduled for 12 June 2014. The tentative agenda has been submitted to the Symposium planning committee and includes a keynote speaker, abstract presentations, and a panel discussion. Annual Scientist Category Awards will be presented during lunch.

- The Abstract subcommittee received 10 abstract proposals. These abstracts were reviewed and seven were selected to fill the available timeslots in the agenda; six of those selected have confirmed and the three remaining proposals will serve as back-ups in the event there is a change in the agenda. Thank you to all who submitted abstracts for Category Day and to LCDR Deborah Dee and the Abstract Review Committee for their hard work in the review and selection process.
  - The Social subcommittee continues to explore venue options for the Category Day Social. More information will be provided as we get closer to the time of the conference.
  - Abstracts are being accepted for 30-minute oral presentations as part of the broader Symposium agenda for Wednesday, 11 June 2014. The deadline for abstracts is 20 December 2013. Please see the Symposium website (<http://symposium.phscof.org/>) for further details.
  - Hotel rooms for the Symposium are booking up fast. Please visit the Accommodations section of the Symposium website for information on how to reserve a room.
- d) **Mentoring:** LCDR Matthew Breiding; Co-chair: CDR Bryan Davidson
- Currently we have 30 active mentoring agreements ongoing. There are also an additional 22 active mentoring agreements that have officially lapsed but may be ongoing. Our subcommittee contacted all current mentors and mentees regarding renewing their mentoring agreements several months ago. If you have not sent in a renewed agreement, this is a reminder to please do so. You can send those forms to me ([dvi8@cdc.gov](mailto:dvi8@cdc.gov)) our matching team led by CDR Adrienne Goodrich-Doctor ([adrienne.goodrich-doctor@nih.gov](mailto:adrienne.goodrich-doctor@nih.gov)), CDR Jackie Sram ([Jacqueline.Sram@fda.hhs.gov](mailto:Jacqueline.Sram@fda.hhs.gov)), or LCDR Anne France ([hgj6@cdc.gov](mailto:hgj6@cdc.gov)).
  - I want to thank the officers who responded to my call last month for more volunteers to serve as a mentor. We have made some progress but we still have six junior officers looking for a mentor, so I'd again like to put out a call for additional officers to serve as a mentor.
- e) **Policy Review:** LCDR Jeremy Wally; Co-chair: LCDR Fei Xu
- There were no policy documents for the subcommittee to review in November.
- f) **Recruitment, Retention & Readiness (RRR):** CDR Dominic Frasca; Co-Chair: CDR Matthew Murphy
- RRR has no new recruitment information to report on this month.
  - For retention, the subcommittee has received the Retention Survey questionnaire used by the Physician Professional Advisory Committee for their survey, and is in the process of modifying it for our category.
  - For readiness: the subcommittee continues to work with officers identified as "not basic qualified", and will assist them in gaining/documenting their readiness status. The subcommittee echoes CAPT Sanders' advice to: a) check your readiness status in Direct Access frequently, and b) used the OFRD Readiness Assistance Form [http://ccrf.hhs.gov/ccrf/readiness\\_assistance\\_form.htm](http://ccrf.hhs.gov/ccrf/readiness_assistance_form.htm) when notifying OFRD of any difficulties encountered in documenting readiness. It will serve as an official "time stamp" of when you notified OFRD.
- g) **Rules and Membership:** CDR Nisha Robbins; Co-Chair: CDR Ryan Novak

- The Scientist Category Charter has been disseminated to the Rules and Membership subcommittee members for editing and revision. If anyone has ideas or input they would like to see reflected in issues such as the Scientist Mission, Objectives, Functions and the like, please email CDR Robbins at: [danisha.L.robbins.mil@mail.mil](mailto:danisha.L.robbins.mil@mail.mil).
- The Rules and Membership subcommittee will be glad to review your suggestions!

h) **Science:** LCDR Robin Toblin; Co-chair: CDR Jennie Thomas

- The Science Subcommittee has established six teams and the membership of those teams has been filled out.
- Updates from the six teams are as follows:
  - National Prevention Strategy (LCDR Jean Ko): The team is continuing to wrap up all the articles for the SciPAC Newsletter related to the seven priority areas of the National Prevention Strategy (NPS) and is considering future directions on how to continue highlighting the work Scientist officers do toward the NPS.
  - CV (CDR Andrea Sharma): CDR Sharma has set up a new database and is working on the new CV format. The CV team will be meeting soon to discuss adding all existing publications into the database. A call for submissions of manuscripts, abstracts and presentations completed in 2013 will come out in January.
  - Science & Practice Series (LCDR Shane Davis & CDR Julie Chodacki): The next talk is scheduled for Tuesday, 21 January 2014 from 1130-1230 EST. The topic is “How to be an Effective Reviewer for Journals” and LCDR Robin Toblin will be the speaker. Mark your calendars!
  - Journal Club (led by LCDR Nadra Tyus & CDR Maleeka Glover) will facilitate Journal Club calls every other month focusing on priority areas of the NPS. Journal Club will allow Scientist officers to discuss cutting-edge research on the NPS priority areas. During the calls, Subject Matter Experts in a given NPS priority area will discuss an article and then the remaining time on the call will be dedicated to questions and answers.
    - The first SciPAC Journal Club call will be on Tuesday, 17 December 2013 from 1200-1300 EST. The article to be discussed is entitled “Absence of Detectable HIV-1 Viremia after Treatment Cessation in an Infant”. This article is written by Dr. Deborah Persaud and colleagues. The article was published in the New England Journal of Medicine on 23 October 2013 (DOI:10.1056/NEJMoa1302976) and was chosen for December’s call to address the Reproductive and Sexual Health priority area of the National Prevention Strategy (and to commemorate World AIDS Day). The December Journal Club call will include SciPAC’s very own CDR Matthew Newland as the Subject Matter Expert. CDR Newland is a Senior Public Health Analyst in the Division of Metropolitan HIV/AIDS Programs at HRSA’s HIV/AIDS Bureau and he will provide an overview of the article and highlights regarding the implications of this research.
      - When: Tuesday, 17 December from 1200-1300 EST
      - Call-in Number: 866-823-4648
      - Participant Passcode: 3679681
    - If you have questions about Journal Club, please contact CDR Maleeka Glover at [mhg6@cdc.gov](mailto:mhg6@cdc.gov) and LCDR Nadra Tyus at [ntyus@hrsa.gov](mailto:ntyus@hrsa.gov). Also, if you have specific questions that

you'd like to discuss regarding the article during the call, please send those questions to CDR Glover and LCDR Tyus. We are hoping for a very robust discussion, so we encourage call attendees to read the article before the Tuesday, 17 December 2014 journal call.

- LCDR Tracy Powell will lead the February Journal Club call with Mental and Emotional Well-being as the NPS priority area. She is working on identifying an article for that call.
  - Standard Operation Procedures (SOP) (LCDR Dianna Carroll): The SOP team will meet on Wednesday 04 December to discuss potential SOP modifications and plan next steps.
  - Web (LCDR Erin Parker): The Web team has completed first drafts of three subcommittee pages for the new website and is working on them with the Website Subcommittee in preparation for the launch of the SciPAC's new site. We are interested in collecting photos of scientist officers in action for the publications webpage! If you have a photo of yourself or another scientist officer doing work that resulted in a publication and would not mind it possibly being posted on our website, please send photos to LCDR Erin Parker at [vig4@cdc.gov](mailto:vig4@cdc.gov).
- i) **Visibility:** LCDR Loren Rodgers; Co-chair: LCDR Seth Green
- Scientist officers are highly encouraged to participate in a meet and greet with CAPT Martin Sanders in the DC area. The event will be held on Tuesday, 10 December 2013 from 6:30-8:30pm at the Bethesda Naval Bowling Center on the campus of Walter Reed Military Medical Center in Bethesda, MD.
  - The November 2013 newsletter was released. LCDR Deborah Dee is the new Editor in Chief; contact her ([ddee@cdc.gov](mailto:ddee@cdc.gov)) for future submission ideas.
  - Laurel High School in Laurel, MD (a Prince George's County Public School) is looking for volunteers to assist them with their Science, Technology, Engineering, and Mathematics (STEM) needs. The first opportunity will be for 3-4 PHS Officers to participate in a Family STEM night on Thursday, 12 December 2013. We need Officers to talk about the U.S. Public Health Service, the NPS, and possibly do STEM demonstrations for the students and their parents. If you would like to volunteer for the Laurel High School Family STEM night, please contact LCDR Nadra Tyus @ [ntyus@hrsa.gov](mailto:ntyus@hrsa.gov) by Thursday, 05 December 2013. Also, if you are interested in participating in other ways at Laurel High School, please be aware there are other opportunities available. Laurel High School is in need of:
    - Biology tutors, especially Officers willing to assist with English for Speakers of Other Languages (ESOL) students;
    - Speakers for their new Forensics program (e.g., Officers with Toxicology, Forensics, Pharmacology, etc. training)
    - STEM science fair mentors – you will be paired with students to assist them with the science fair process.
  - LCDR Lana Rossiter, an FDA Chemist, was recently highlighted in Chemical and Engineering News, a high profile trade publication of the American Chemical Society. LCDR Lana Rossiter highlighted the Corps in her description of her career path.
  - Multiple officers have participated in individual visibility events, such as giving presentations to universities and schools.

- The 1<sup>st</sup> PACE event in Atlanta with 7<sup>th</sup> graders at Woodward Academy on 22 November 2013 was a success! Ten officers participated in the event (nine were Scientists). The officers trained 60 students throughout the day over seven class periods by active participation in a “contagion” case study with hands-on lessons for preventing the spread of germs using proper hand-washing techniques.
- LT John Pesce and LCDR Ruiqing Pamboukian (Rea-ching Pam-bou-kian) participated in Gaithersburg High School Career day on 18 November 2013. We presented the Commissioned Corps as a career choice to a group of high school student.
- CDR Robert L. Williams conducted a PHS recruitment session to 15 graduate students at the College of Pharmacy and Pharmaceutical Sciences at Florida A&M University in Tallahassee, Florida on 13 November 2013.
- LCDR Erin Nichols ([EKNichols@cdc.gov](mailto:EKNichols@cdc.gov)) is making a SciPAC Poster for the USPHS symposium. She is seeking photos and brief stories about what Scientists are working on that they are excited about, and asked additionally for anything specifically related to Prevention, Innovation, and Progress. LCDR Nichols will email the listserv with more information.

j) **Website:** CDR Tegan Boehmer; Co-chair: CDR Jacqueline Sram

- The following updates were made to the SciPAC website last month:
  - Posted the November 2013 issue of the Scientist Officer Newsletter and the 2014 Benchmarks.
- Each subcommittee chair should have received an email from a member of the Website Subcommittee requesting that they review and update their website content by Friday, 06 December 2013. Please be sure to respond by the requested deadline. Also, let me know as soon as possible if you have not received an email regarding website content.
- The Information Technology Professional Advisory Group (IT PAG) draft Charter was reviewed.
- Please send website update requests to CDR Boehmer at: [TBoehmer@cdc.gov](mailto:TBoehmer@cdc.gov). At this point, we are limiting updates to the most urgent requests so that we can focus our efforts on developing the new content.

## 8) **Liaison Reports**

a) COA: CDR Sara Newman

- The search for a new COA executive director is currently underway, and applications are still being accepted through the end of December. Scientists are encouraged to assist in the process of identifying potential candidates and encouraging them to apply. You can direct potential candidates to the COA website for more information: <http://www.coausphs.org/>
- DHHS Secretary Sebelius approved implementing regulations to provide Public Health Service whistleblower protections to parallel the same protections afforded to armed services members under Title 10.
- There is a good article in the Frontline this month from our COA Chair in which he lists what you can do as an officer to engage your elected representatives and he provides a good summary list. It's worth including here:
  - Do NOT use gov't resources for legislative advocacy.
  - Do NOT make it appear you are speaking or writing on behalf of your agency, the Department or the Corps.
  - Do NOT wear your uniform while doing legislative advocacy.
  - DO identify yourself as a constituent.
  - DO identify yourself as a PHS officer. You can mention your rank and the work you do.
  - DO give background on what the PHS Commissioned Corps is – there's a good chance the elected representative doesn't know much or anything about us.

- DO be specific – what action are you requesting for what bill?

b) JOAG: LCDR Qiao Bobo

- The JOAG Senior Advisor nomination period closed on Monday, 04 November 2013. We received nine nominations from senior officers interested in the position. The selection process is ongoing.
- Our next JOAG Journeyman Speaker Series will be “Workplace Stress Management” on 10 January 2014 at 1300 EST by CDR Jonathan White, Deputy Director for the Office of Human Services Emergency Preparedness and Response in the Administration for Children and Families. Dial-in Number: 218-936-4700; Access code: 7919605
- The next JOAG General Member Meeting will be held on Friday, 13 December 2013, 1300-1500 EST. Dial-in # (626) 677-3000; passcode: 7919605#.
  - Topic: “Lessons Learned on Leadership- How to Best Practice our USPHS Core Value”
  - Additional information on the next Journeyman Lecture Series will be posted on the JOAG listserv and website.

c) PSYPAG: CDR Jeffrey Goodie

- Results for chair-elect and secretary will be announced on the PsyPAG call on 04 December 2013.
- PsyPAG members voted to change bylaws related to subcommittee chair appointments. We have received approval from SciPAC to change bylaws and are awaiting approval from HSPAC prior to finalizing the change.
- PsyPAG has initiated a Special Interest Group (SIG) for psychologist prescribers and those pursuing licensing and privileging in the Corps. CDR Anthony Tranchita is the lead officer for this SIG, which will meet bimonthly on the third Tuesdays at 1300 EST. The next call is scheduled for 18 December 2013; Call in number is 877-491-5696; password of 6425561
- PsyPAG leadership is exploring collaboration with Social Work Professional Advisory Group regarding development of an assignments mentoring program to provide additional guidance to officers seeking new assignments.
- PsyPAG continuing efforts to collaborate with PACE program. Special interest group working with PACE program on curriculum development for Mental and Emotional Well-being priority area of NPS.
- PsyPAG representatives continue to support the CPO and CPAB for consultation regarding special pays for psychologists.
- PsyPAG Professional Development Committee:
  - Continuing to implement a mentoring program between senior and junior psychologists
  - Continuing to post weekly job listing updates appropriate for psychologists on the PsyPAG listserv
  - The next PsyPAG meeting is on 04 December 2013 @ 1200 EST. The dial-in # has changed, the number is: [866-782-0573](tel:8667820573) Participant Passcode: 2214354. Guest Speaker: CAPT Jeffrey Coady - will discuss his detail to SAMHSA as a Regional Administrator
- To learn more about PsyPAG members can go to: <http://usphs-hso.org/?q=pags/psypag>
- If you are a psychologist and would like to join PsyPAG please contact: CDR Meghan Corso (Meghan.Corso@med.navy.mil )

9) Other Business, Questions, Comments

- a) Nothing to report.

10) Closing Remarks: CDR Nicole Frazer

- a) Nothing further to report.

**NOTE:** Next meeting **Tuesday, 07 January 2014 @ 1200-1300 EST**



**Scientist Professional Advisory Committee  
Meeting Minutes**

**Tuesday, 07 January 2014  
1200–1300 (EDT)**

Toll-Free Number: 1-866-782-0573  
Pass code: 2214354

**Chief Scientist Officer and 2013/2014 SciPAC Voting Members and Liaisons**

<b>Rank</b>	<b>Name</b>	<b>Role</b>	<b>Present</b>
<b>Voting Members, Executive Board</b>			
CAPT	Sanders, Martin	Chief Scientist Officer	Excused
CDR	Frazer, Nicole	Chair	Yes
CDR	Robbins, Danisha	Vice Chair; Rules & Membership Chair	Yes
LCDR	Adjemian, Jennifer	Executive Secretary	Excused
CDR	Eaton, Danice	COF Liaison	Yes
<b>Voting Members</b>			
CDR	Boehmer, Tegan	Website Subcommittee Chair	Excused
LCDR	Breiding, Matt	Mentoring Subcommittee Chair	Yes
CDR	Clayton, Mark	Category Day Subcommittee Chair	Yes
CDR	Frasca, Dominic	Recruitment, Retention, & Readiness Subcommittee Chair	Excused
CDR	Hu, Sally	Billet Transformation Liaison	Yes
LCDR	Maddox, Charlene	Awards Subcommittee Co-Chair	Yes
	Meechan, Paul	Civil Service Liaison	No
CDR	Novak, Ryan	Rules and Membership Subcommittee Co-Chair	No
LCDR	Rodgers, Loren	Visibility Subcommittee Chair	Yes
LCDR	Sancho, Alfredo	Career Development Subcommittee Co-Chair	No
CDR	Satterfield, William	Category Day Subcommittee Co-Chair	Yes
LCDR	Smith, Michael	Career Development Subcommittee Chair	Yes
CDR	Sram, Jacqueline	Website Subcommittee Co-Chair	Yes
LCDR	Toblin, Robin	Science Subcommittee Chair	Yes
LCDR	Wally, Jeremy	Policy Review Subcommittee Chair	Yes
CDR	Xu, Fei	Policy Review Subcommittee Co-Chair	Yes
<b>Non-voting Liaisons</b>			
CDR	Dobmeyer, Anne	PSYPAG Liaison	Yes
CAPT	Moffett, Daphne	SciPAC Historian	No
CDR	Newman, Sara	COA Liaison	Excused

LCDR	Bobo, Qiao	JOAG Liaison	Yes
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**Participation by Nonvoting Scientist Officers**

Rank	Participant	Agency	Present
CAPT	Adekoya, Nelson	CDC	Yes
CAPT	Avchen, Rachel	CDC	Yes
CAPT	Barrett, Drue	CDC	Yes
CAPT	Benally, Christine J.	HHS	Yes
CAPT	Crago, David	BOP	Yes
CAPT	Hottenstein, Omar	DoD	Yes
CAPT	Nelle, Timothy	FDA	Yes
CAPT	Seaton, Mark	FDA	Yes
CAPT	Thoroughman, Doug	CDC	Yes
CDR	Abe, Karon	CDC	Yes
CDR	Bennett, Marco	FDA	Yes
CDR	Bhagwat, Aditya	DoD	Yes
CDR	Bodart , Jennifer	DoD	Yes
CDR	Chu, Dan-My T.	FDA	Yes
CDR	Clingman, Chekesha S.	FDA	Yes
CDR	Davidson, Bryan	DoD	Yes
CDR	Dobmeyer, Anne C.	DoD	Yes
CDR	Goodie, Jeffrey L.	DoD	Yes
CDR	Guo, Wei	DoD	Yes
CDR	Laird, David	FDA	Excused
CDR	Murphy, Matthew	CDC	Yes
CDR	Newman, Sara	NPS	Excused
LCDR	Bjork, Adam	CDC	Yes
LCDR	Bobo, Qiao	FDA	Yes
LCDR	Bonzagni, Neil	CDC	Yes
LCDR	Calanan, Renee	CDC	Yes
LCDR	Carroll, Dianna D.	CDC	Yes
LCDR	Cole, Jessica	FDA	Yes
LCDR	Dee, Deborah	CDC	Yes
LCDR	Demissie, Zewditu	CDC	Yes
LCDR	Facey, Judy	EPA	Yes
LCDR	Garnett, Theodore	FDA	Yes
LCDR	Geissler, Aimee	CDC	Yes
LCDR	Green, Seth	DoD	Yes
LCDR	Hatch, Arlin	DoD	Yes
LCDR	Henderson, Tamara	FDA	Yes
LCDR	Hollis, NaTasha	CDC	Yes
LCDR	Huang, David	CDC	Yes

LCDR	Irvin-Barnwell, Elizabeth	ATSDR	Yes
LCDR	Ivey-Stephenson, Asha Z.	CDC	Yes
LCDR	Ko, Jean	CDC	Yes
LCDR	Lowther, Sara	CDC	Yes
LCDR	Myers, Todd	DoD	Yes
LCDR	Nichols, Erin	CDC	Yes
LCDR	Nielsen, Carrie	CDC	Yes
LCDR	Odom, Erika	CDC	Yes
LCDR	Pamboukian, Ruiqing	FDA	Yes
LCDR	Parker, Erin	CDC	Yes
LCDR	Parks Brown, Sharyn	CDC	Yes
LCDR	Powell, Tracy	HHS	Yes
LCDR	Purfield, Anne	FDA	Yes
LCDR	Rossiter, Lana	FDA	Yes
LCDR	Sauber-Schatz, Erin K.	CDC	Yes
LCDR	Sloop, Sue L.	HHS	Yes
LCDR	Steele, Matthew	FDA	Yes
LCDR	Steffen, Scott	FDA	Excused
LCDR	Tate, Jacqueline	CDC	Yes
LCDR	Taylor, Eboni	CDC	Yes
LCDR	Toussaint, Esra	FDA	Yes
LCDR	Walters, Maroya	CDC	Yes
LCDR	Walters, Matthew	FDA	Yes
LT	Blessington, Tyan	DoD	Yes
LT	Bowen, Virginia	CDC	Yes
LT	Crarey, Emily	FDA	Yes
LT	Halldin, Cara	CDC	Yes
LT	Hickey, Andrew	OHA	Yes
LT	Kebker, Eric	DoD	Yes
LT	Merrill, Rebecca	CDC	Yes
LT	Muniz Ortiz, Jorge	USDA	Yes
LT	Pesce, John	NIH	Yes
LT	Puckett, Mary	CDC	Yes
LT	Russell, Elizabeth	CDC	Yes
LT	Shumate, Alice	CDC	Yes
LT	Slayton, Rachel B.	CDC	Yes
LT	Thompson-Paul, Angela	CDC	Yes
LT	Wilken, Jason	CDC	Yes
LT	Zhang, Xinzhi	NIH	Yes
LT	Zucco, Julia	CMS	Yes
LT	Miller, Leigh Ann	CDC	Yes

**1) Call to Order and Welcome:** CDR Nicole Frazer

- Email LCDR Jennifer Adjemian (Jennifer.adjemian@nih.gov) for roll call on the day of the call.
- Mute your phones when not speaking (press \*6 if you do not have a mute button).
- Do not place the conference call line on hold.

**2) Report from the CPO: CAPT Martin Sanders**

- Nothing to report.

**3) Report from the Chair: CDR Nicole Frazer**

- First, Happy New Year everyone. I hope you had an enjoyable holiday and some time with family and friends. Unfortunately, CAPT Sanders cannot be on the call with us today. He is currently moving Director positions within the Program Support Center. He wanted me to let you know that his schedule may be a bit challenging over the next few weeks as he settles in to his new position. If you have any questions for him please feel free to send them to me.
- Just a few items to pass on from the leadership meetings:
  - This has been mentioned before but there is going to be a focus on the Presidents Challenge versus the Annual Physical Fitness Test (APFT) this year-senior leadership would prefer officers shift to the APFT. So, if you haven't already, you may want to look at doing the APFT this year...I will keep you posted on any developments with this.
  - There is a big focus on tobacco cessation this year as with this month the policy goes into effect regarding no use of tobacco products in uniform. LCDR Rossiter will be talking more about this later in the call. LCDR Rossiter works at FDA in the Division of Product Science/Center for Tobacco Products and is on the PHS Working Group.
- The SciPAC Executive Board (EB) met in December. One of the main things we are doing this year is taking a comprehensive look at our Charter. On the September call, I delineated the basic functions of our PAC as outlined in the Charter. Our Rules and Membership Subcommittee is taking the lead on a review/edit of the Charter and will be working closely with our EB. The Charter is really the path we walk along each PAC year and so we want to make sure we are putting our efforts to best use given how precious the contributions to the PAC really are-so let's target our efforts in the most effective manner. We will also be asking the Subcommittees to take a look at their accomplishments a little earlier this year than usual (usually August but we will do a call for information in July likely). This will enable us to address any gaps or focus areas for the 2014/2015 PAC year to facilitate an effective transition from year to year. We will also work towards a more iterative goal-setting process between the EB and the Subcommittee Chairs as goals are established. This will help to ensure we incorporate any areas of focus that are coming down from PHS Senior leadership as we work over each year.
- Finally, I sent it on the listserv but I wanted to recognize CAPT Kevin McGuinness as the 2014 recipient of the American Psychological Association (APA) Award for Distinguished Professional Contributions to the Institutional Practice of Psychology. This award recognizes outstanding practitioners in psychology and really is one of the highest awards a psychologist can receive from APA. The award highlights CAPT McGuinness' national leadership impact on many levels, and he will be recognized formally during the August 2014 APA National Convention in Washington DC. Congratulations, CAPT McGuinness!

**4) Report from Vice Chair: CDR Nisha Robbins**

- Nothing to report.

**5) Secretary: LCDR Jennifer Adjemian**

- Nothing to report.

## 6) **COF Liaison: CDR Danice Eaton**

- The current SciPAC account balance is \$2,441.75.
- In our inventory, we currently have 239 coins and 10 t-shirts (3L, 5M, 2S).
- If you wish to place an order that will require shipping, please contact me (CDR Danice Eaton, [dhe0@cdc.gov](mailto:dhe0@cdc.gov)) for a shipping quote prior to sending payment.
- Thank you for supporting SciPAC through your merchandise purchases.

## 7) **Subcommittee Reports**

### a) **Awards:** LCDR Charlene Maddox; Co-chair: CDR Jennifer Bodart

- The Awards Subcommittee has made a selection for the 2014 Scientist Responder of the Year Award. The selection results will be announced in the near future. CDR Bodart and I would like to thank everyone who submitted nomination packets and a special thanks to the judging committee for their time and effort to meet our deadline before the holidays and the tough selection process. In February, we will send out a call for nominations for the Junior and Senior Scientist Officer of the Year Awards. Stay tuned for an announcement via the SciPAC listserv.

### b) **Career Development:** LCDR Michael Smith; Co-chairs: LCDR Alfredo Sancho, LCDR Zewditu Demissie

- **OBC:** One scientist attended the December 2013 OBC class.
  - LT Jonathan Burgos (FDA/CBER, Rockville, MD)
  - The January OBC class was canceled.
- The Subcommittee is finalizing their roster of members and assigning them to tasks. Officers who replied to our call for volunteers will be hearing soon about their assignments.
- The Subcommittee will soon be evaluating the CV review process to determine improvements to the process and the CV guidance.
- **Subcommittee Meetings:** The Subcommittee will have teleconference on Tuesday, 14 January 2014 from 1200-1300 EST. An Outlook announcement was sent to the volunteers yesterday with the dial-in information.

### c) **Category Day:** CDR Mark Clayton; Co-chair: CDR William Satterfield

- Category Day is 12 June 2014 at the Raleigh Convention Center, Raleigh, NC
- All speakers have been entered into the Agenda Management System
  - Each speaker will be notified of actions they must take by 20 January 2014 to upload their presentation description, objectives, knowledge gaps, a biographical summary, and provide a financial disclosure.
- The Scientist Category Day Social will be held at the Boylan Bridge Brewpub. Details to follow.

### d) **Mentoring:** LCDR Matthew Breiding; Co-chair: CDR Bryan Davidson

- I want to thank the officers who responded to my call last month for more volunteers to serve as a mentor. We have made some progress but the number of officers requesting mentors continues to outnumber the number of volunteers for serving as a mentor. So I'd again like to put out a call for additional officers to serve as a mentor. Please contact me at [dvi@cdc.gov](mailto:dvi@cdc.gov) if you would like to serve as a mentor.

- e) Policy Review:** LCDR Jeremy Wally; Co-chair: LCDR Fei Xu
- There were no policy documents for the subcommittee to review in December.
  - The subcommittee developed a Standard Operating Procedure for the selection of SciPAC subcommittee chairs and co-chairs, and this SOP was presented to the SciPAC Executive Board for their consideration on 20 December 2013.
- f) Recruitment, Retention & Readiness (RRR):** CDR Dominic Frasca; Co-Chair: CDR Matthew Murphy
- Still offering readiness assistance to anyone who needs it.
  - Currently working on the retention survey
  - Starting on 1 January 2014 and onward, if you or a scientist officer under your supervision deploys we are requesting a brief email including the following information:
    - Name of the officer
    - Agency of employment
    - Dates of rapid response or emergency deployment (only need to include 2014 and current deployments as we move forward)
    - Brief summary (2-3 sentences) about the purpose of the deployment
    - Role of the officer during the deployment
    - Whether it was an agency deployment (such as CDC, EPA, etc...) or a USPHS-initiated deployment (deployments issued by OFRD)
    - If a USPHS-initiated deployment, the team with which you deployed (such as APHT, MHT, RDF)
  - Information can be sent to CDR Matthew Murphy ([MMurphy@cdc.gov](mailto:MMurphy@cdc.gov))
- g) Rules and Membership:** CDR Nisha Robbins; Co-Chair: CDR Ryan Novak
- Thank you to the Rules and Membership team for a job well done on editing the SciPAC charter. Assignments of all major sections of the charter were made to the team and everyone has given input on proposed changes. I will compile all of those suggestions and forward to the PAC Chair who will then present them to the Executive Board.
- h) Science:** LCDR Robin Toblin; Co-chair: CDR Jennie Thomas
- The National Prevention Strategy (NPS) team is working on a concluding article to be featured in the Scientist Newsletter along with articles related to priority areas.
  - The CV team met to discuss how to streamline and collect contributions from Scientist officers and will begin collecting information in the next couple of months.
  - The Journal Club had its first meeting featuring CDR Matthew Newland describing a case study related to HIV that corresponded with the Sexual and Reproductive Health priority of the NPS; February's meeting will focus on mental well-being.
  - The Science & Practice Series will have their next feature LCDR Robin Toblin speaking about how to critically review a journal article for the peer review process on Tuesday, 21 January 2014 at 1200 EST. Slides and an announcement were sent out and will be sent again prior to the talk.
  - The Web team is working with the Website Subcommittee to edit and create webpage for the subcommittee, the NPS and the CV.
  - Our first subcommittee meeting will be held on Friday, 17 January 2014 at 1500 EST; phone line to be determined.

- i) **Visibility:** LCDR Loren Rodgers; Co-chair: LCDR Seth Green
- Newsletter:
    - Anne Purfield is working on the author submission guidelines (basically a style guide) for the Newsletter.
    - The Newsletter is seeking one more Assistant Editor. Anyone still interested in participating can contact LCDR Deborah Dee at [DDee@cdc.gov](mailto:DDee@cdc.gov).
    - Planning publication of next issue in March. Please consider submitting an article to the newsletter. Deadline is Friday, 07 February 2014. For more information/questions, contact me.
  - Creed is being revised as per the CPO and Executive Board Feedback. A motto is in development.
  - Meetings:
    - Please help us welcome our new CPO CAPT Martin Sanders at a bowling meet-and-greet to be held at the Bethesda Naval Bowling Center on the base of Walter Reed National Military Medical Center (WRNMMC) on 28 January 2014 from 18:30-20:30 pm EST.
  - Atlanta-area social:
    - Please mark your calendars and join the USPHS Visibility Subcommittee for the first Scientist Social for Atlanta-based officers in 2014.
      - When: Wednesday, 05 February 2014, 1800 EST
      - Where: Twain's (Family-friendly), 211 E. Trinity Place Decatur, GA  
<http://www.twains.net/>
      - Who: All USPHS Scientist Officers, their families and friends
      - What to do: Pool, darts, shuffleboard, arcade games along with food and beverage specials (burger and beverage for \$10).
      - Any questions? Contact LCDR Anne Purfield at [aip4@cdc.gov](mailto:aip4@cdc.gov)
- j) **Website:** CDR Tegan Boehmer; Co-chair: CDR Jacqueline Sram
- The following updates were made to the SciPAC website last month:
    - Posted November 2013 Officer Basic Course graduation photograph on the home page.
  - Thank you to the Subcommittee chairs for reviewing and updating their website content and to the Website Subcommittee members for compiling the information.
  - Little progress was made on the development of the new SciPAC website during December, but we hope to get the ball rolling again in January.
  - Please send website update requests to CDR Boehmer at: [TBoehmer@cdc.gov](mailto:TBoehmer@cdc.gov). At this point, we are limiting updates to the most urgent requests so that we can focus our efforts on developing the new content.

## 8) Liaison Reports

- COA: CDR Sara Newman
  - Nothing to report.
- JOAG: LCDR Qiao Bobo
  - Our next JOAG Journeyman Speaker Series will be held on 10 January 2014: 1300-1400 EST on the topic of Workplace Stress Management. Presenter will be CDR Jonathan White, PhD, LCSW-C, Deputy Director for the Office of Human Services Emergency Preparedness and

- Response in the Administration for Children and Families. Dial-in Number: 218-936-4700; Access code: 7919605.
- For the JOAG Senior Advisor position, we received 9 applications. Voting members reviewed the packages and scored all the candidates based on their responses to the narrative questions. The top 3 candidates were interviewed in December. JOAG will provide its recommendation to the Office of the surgeon general, who will officially appoint the candidate as the Senior Advisor.
  - The JOAG is requesting nominations for three awards to be presented at the annual USPHS Scientific and Training Symposium to be held in Raleigh, NC, from 10-12 June 2014.
    - The JOAG Excellence Award recognizes a non-voting junior officer at the rank of O-4 or below in the USPHS Commissioned Corps, who is an active participant of JOAG, for demonstrating outstanding, dedicated effort, leadership ability, and commitment to JOAG through active committee or workgroup participation. Self-nominations are welcome.
    - The JOAG Junior Officer of the Year Award recognizes an active duty junior officer at the rank of O-4 or below in the USPHS Commissioned Corps who has made a significant contribution to the overall mission of the U.S. Public Health Service. Self-nominations are welcome.
    - The JOAG VADM Richard H. Carmona Inspiration Award recognizes an active duty or retired senior officer at the rank of O-5 or above in the USPHS Commissioned Corps who exemplifies outstanding leadership by example, mentorship and empowerment of junior officers, unwavering support of the Commissioned Corps and its mission, and overall inspiration and motivation to the PHS community. Nominations are only accepted from junior officers (at the rank of O-4 or below in the USPHS Commissioned Corps).
    - If you know any outstanding officers deserving the recognition of these awards, please see the JOAG Awards website at [http://www.usphs.gov/corpslinks/joag/index\\_files/Awards.htm](http://www.usphs.gov/corpslinks/joag/index_files/Awards.htm) or the attached documents for details. You can also contact one of the JOAG Awards Committee Co-Chairs, LCDR Nichols Erin at [igd1@cdc.gov](mailto:igd1@cdc.gov) or LCDR Adora Ndu at [adora.ndu@fda.hhs.gov](mailto:adora.ndu@fda.hhs.gov), or one of the JOAG Award Leads listed below for nomination details. Nominations are due to the appropriate JOAG Award Lead listed below no later than COB on 14 February 2014.
    - Send nominations or questions for the JOAG Excellence Award to: LT Hong Vu, Email: [hong.vu@fda.hhs.gov](mailto:hong.vu@fda.hhs.gov); Phone: 301-796-7401
    - Send nominations or questions for the Junior Officer of the Year Award to: LCDR Timothy Albright, Email: [timothy.albright@fda.hhs.gov](mailto:timothy.albright@fda.hhs.gov); Phone: 240-402-1413
    - Send nominations or questions for the VADM Richard H. Carmona Inspiration Award to: LT Sara Azimi-Bolourian, Email: [sara.azimi-bolourian@samhsa.hhs.gov](mailto:sara.azimi-bolourian@samhsa.hhs.gov); Phone: 240-276-2708
  - PSYPAG: CDR Anne Dobmeyer
    - CDR Tony Satterfield is beginning his term as the Chair of PsyPAG for 2014. The prior chair, CDR Anne Dobmeyer, will serve as the liaison between PsyPAG and SciPAC for 2014.
    - Results for 2014 chair-elect and secretary were announced on the PsyPAG call on 04 December 2013. Chair-elect for 2014 is CDR Meghan Corso; Secretary is LCDR Sara Pulliam.
    - PsyPAG members voted to change bylaws related to subcommittee chair appointments. We have now received approval from both SciPAC and HSPAC for the change; the revised bylaws are now final and have been distributed to membership and submitted for upload to the website.

- CDR Satterfield is in the process of making appointments for subcommittee chairs and liaison officers for the upcoming year. Psychologists with an interest in serving as a chair or liaison should contact CDR Satterfield ([William.satterfield@dha.mil](mailto:William.satterfield@dha.mil)) by COB 10 January 2014.
- PsyPAG has initiated a Special Interest Group (SIG) for psychologist prescribers and those pursuing licensing and privileging in the Corps. CDR Anthony Tranchita is the lead officer for this SIG, which will meet monthly on the third Tuesdays at 1300 EST. The next call is scheduled for 21 January 2014; Call in number is 877-491-5696; password of 6425561
- PsyPAG continuing efforts to collaborate with PACE program. Special interest group working with PACE program on curriculum development for Mental and Emotional Well-being priority area of NPS. Interested officers can contact CDR Chris Hunter ([Christopher.hunter@dha.mil](mailto:Christopher.hunter@dha.mil))
- PsyPAG representatives continue to support the CPO and CPAB for consultation regarding special pays for psychologists.
- PsyPAG Professional Development Committee:
  - Continuing to implement a mentoring program between senior and junior psychologists
  - Continuing to post weekly job listing updates appropriate for psychologists on the PsyPAG listserv
  - The next PsyPAG meeting is on 05 February 2014 @ 1200 EST. The dial-in # has changed, the number is: [866-782-0573](tel:866-782-0573) Participant Passode: 2214354.
- To learn more about PsyPAG members can go to: <http://usphs-hso.org/?q=pags/psypag>
- If you are a psychologist and would like to join PsyPAG please contact: LCDR Sara Pulliam ([sara.pulliam@us.af.mil](mailto:sara.pulliam@us.af.mil))

**9) Other Business, Questions, Comments**

- Nothing to report.

**10) Closing Remarks: CDR Nicole Frazer**

- Nothing further to report.

**NOTE: Next meeting Tuesday, 04 February 2014 @ 1200-1300 EST**



**Scientist Professional Advisory Committee  
Meeting Minutes**

**Tuesday, 04 February 2014  
1200–1300 (EDT)**

Toll-Free Number: 1-866-782-0573  
Pass code: 2214354

**Chief Scientist Officer and 2013/2014 SciPAC Voting Members and Liaisons**

<b>Rank</b>	<b>Name</b>	<b>Role</b>	<b>Present</b>
<b>Voting Members, Executive Board</b>			
CAPT	Sanders, Martin	Chief Scientist Officer	Yes
CDR	Frazer, Nicole	Chair	Yes
CDR	Robbins, Danisha	Vice Chair; Rules & Membership Chair	Yes
LCDR	Adjemian, Jennifer	Executive Secretary	Yes
CDR	Eaton, Danice	COF Liaison	Yes
<b>Voting Members</b>			
CDR	Boehmer, Tegan	Website Subcommittee Chair	Yes
LCDR	Breiding, Matt	Mentoring Subcommittee Chair	Yes
CDR	Clayton, Mark	Category Day Subcommittee Chair	Yes
CDR	Frasca, Dominic	Recruitment, Retention, & Readiness Subcommittee Chair	Yes
CDR	Hu, Sally	Billet Transformation Liaison	Yes
LCDR	Maddox, Charlene	Awards Subcommittee Co-Chair	Excused
	Meechan, Paul	Civil Service Liaison	No
CDR	Novak, Ryan	Rules and Membership Subcommittee Co-Chair	Yes
LCDR	Rodgers, Loren	Visibility Subcommittee Chair	Yes
LCDR	Sancho, Alfredo	Career Development Subcommittee Co-Chair	Yes
CDR	Satterfield, William	Category Day Subcommittee Co-Chair	Yes
LCDR	Smith, Michael	Career Development Subcommittee Chair	Yes
CDR	Sram, Jacqueline	Website Subcommittee Co-Chair	Yes
LCDR	Toblin, Robin	Science Subcommittee Chair	Yes
LCDR	Wally, Jeremy	Policy Review Subcommittee Chair	Yes
CDR	Xu, Fei	Policy Review Subcommittee Co-Chair	Yes
<b>Non-voting Liaisons</b>			
CDR	Dobmeyer, Anne	PSYPAG Liaison	Yes
CAPT	Moffett, Daphne	SciPAC Historian	No
CDR	Newman, Sara	COA Liaison	Yes

LCDR	Bobo, Qiao	JOAG Liaison	Yes
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**Participation by Nonvoting Scientist Officers**

Rank	Participant	Agency	Present
CAPT	Adekoya, Nelson	CDC	Yes
CAPT	Avchen, Rachel	CDC	Yes
CAPT	Benally, Christine J.	HHS	Yes
CAPT	Crago, David	BOP	Yes
CAPT	Despins, Joseph	FDA	Yes
CAPT	Draski, Laura	OS	Yes
CAPT	Murry, Michael	BOP	Yes
CDR	Abe, Karon	CDC	Yes
CDR	Bennett, Marco	FDA	Yes
CDR	Bhagwat, Aditya	DoD	Yes
CDR	Bodart , Jennifer	DoD	Yes
CDR	Chu, Dan-My T.	FDA	Yes
CDR	Clingman, Chekesha S.	FDA	Yes
CDR	Dobmeyer, Anne C.	DoD	Yes
CDR	Goodie, Jeffrey L.	DoD	Yes
CDR	Highsmith, Keisher	HRSA	Yes
CDR	Kenney, James	FDA	Yes
CDR	Murphy, Matthew	CDC	Yes
CDR	Newman, Sara	NPS	Yes
CDR	Seo, Paul	FDA	Yes
CDR	Sharma, Andrea	CDC	Yes
CDR	Streeter, Emily	DoD	Yes
CDR	Thomas, Jennifer Dolan	CDC	Yes
CDR	Zhang, Yi	FDA	Yes
LCDR	Bobo, Qiao	FDA	Yes
LCDR	Bonzagni, Neil	CDC	Yes
LCDR	Calanan, Renee	CDC	Yes
LCDR	Cole, Jessica	FDA	Yes
LCDR	Cui, Minglei	FDA	Excused
LCDR	Daniels, Heidi	DoD	Yes
LCDR	Dee, Deborah	CDC	Yes
LCDR	Demissie, Zewditu	CDC	Yes
LCDR	Edwards, Elizabeth	FDA	Yes
LCDR	Garnett, Theodore	FDA	Yes
LCDR	Garrett, Tiana	CDC	Yes
LCDR	Green, Seth	DoD	Yes
LCDR	Hatch, Arlin	DoD	Yes
LCDR	Huang, David	CDC	Yes
LCDR	Irvin-Barnwell, Elizabeth	ATSDR	Yes
LCDR	Ko, Jean	CDC	Yes

LCDR	McCollum, Andrea	CDC	Yes
LCDR	Myers, Todd	DoD	Yes
LCDR	Odom, Erika	CDC	Yes
LCDR	Parker, Erin	CDC	Yes
LCDR	Parks Brown, Sharyn	CDC	Yes
LCDR	Powell, Tracy	HHS	Yes
LCDR	Pulliam, Sara	DoD	Yes
LCDR	Purfield, Anne	FDA	Yes
LCDR	Rossiter, Lana	FDA	Yes
LCDR	Sircar, Kanta	CDC	Yes
LCDR	Sloop, Sue L.	HHS	Yes
LCDR	Steffen, Scott	FDA	Yes
LCDR	Tate, Jacqueline	CDC	Yes
LCDR	Taylor, Eboni	CDC	Yes
LCDR	Toussaint, Esra	CDC	Yes
LCDR	Tyus, Nadra	HRSA	Yes
LCDR	Vagi, Sara	CDC	Yes
LCDR	Walters, Matthew	FDA	Yes
LCDR	Yard, Ellen	CDC	Yes
LCDR	Zhou, Eric	NIH	Yes
LT	Blessington, Tyan	DoD	Yes
LT	Crarey, Emily	FDA	Yes
LT	Halldin, Cara	CDC	Yes
LT	Hickey, Andrew	OHA	Yes
LT	Hoffman, Kelsy	FDA	Yes
LT	Hudson, Gwendolyn	FDA	Yes
LT	Laufer, Alison	CDC	Yes
LT	Leshin, Jonathan	EPA	Yes
LT	Pesce, John	NIH	Yes
LT	Shumate, Alice	CDC	Yes
LT	Slayton, Rachel B.	CDC	Yes
LT	Thompson-Paul, Angela	CDC	Yes
LT	Wu, K. Geoffrey	FDA	Yes
LT	Zhang, Xinzhi	NIH	Yes
LT	Zucco, Julia	CMS	Yes

**1) Call to Order and Welcome:** CDR Nicole Frazer

- Email LCDR Jennifer Adjemian (Jennifer.adjemian@nih.gov) for roll call on the day of the call.
- Mute your phones when not speaking (press \*6 if you do not have a mute button).
- Do not place the conference call line on hold.

**2) Report from the CPO:** CAPT Martin Sanders

- Thank you for those who came out to the meet and greet.
- There is no new information at this time about policies regarding travel and attendance for the USPHS Scientific and Training Symposium.

- Hearings for the Surgeon General (SG) nominee are taking place today; all categories drafted brief descriptions of our categories, CPOs, etc... to provide information on what those are.
- A one-page document on PHS's role in Tobacco prevention and intervention was well-received. Congrats on supporting the SG efforts!
- There has been a request to publish a manuscript in the American Journal of Public Health on PHS Scientist officers' roles in implementing and supporting the National Prevention Strategy (NPS); this will go through CDR Davis in the Office of the Surgeon General (OSG)/Division of Commissioned Corp Personnel and Readiness (DCCPR).
- Promotion boards will be meeting in the next few months.
- SciPAC Thank You letters from 2013 were delayed but should all now be done and out; make sure to submit this to your eOPF. I will brief the promotion board on this issue so that it is not held against officers being considered for promotion. All officers up for promotion must keep their eOPF clear of any flags (expired BLS, missing vaccines, etc...) that would result in them not being promoted even if selected for promotion by the promotion board.
- CDR Tony Tranchita, Mental Health Team 2, has been awarded the Scientist Responder of the Year. Congrats to him! His name has been put forward for the overall Commissioned Corps Responder of the Year.
- Recruiting for the Corps will from now on be a much more focused and specific activity, and different than how it has been traditionally done. Different categories and subsets within Categories will be open at different times for general recruitment (Scientists likely will have this happen around April/May). Anyone who wants to be a Scientist officer needs to put their package/application into the system at that time, as past applications are likely no longer in the system. You will still need to have a federal job to move into that will sign off on the necessary forms. Programs such as the Epidemic Intelligence Service will not be affected and can still accept new Scientist officers.

### 3) Report from the Chair: CDR Nicole Frazer

- I want to also congratulate CDR Anthony Tranchita as our 2014 Scientist Responder of the Year and make a few comments. First, I want to remind colleagues about the judging process for the 2014 Scientist Responder of the Year Award.
  1. Nominees were judged on documented events that had an impact on emergency preparedness, disaster response, and contributions to local, national or international public health threats occurring in the fiscal year (1 October 2012 through 30 September 2013) that encompass the following areas:
    - One time impact on public health preparedness and response.
    - Career contributions to emergency preparedness and/or disaster response.
    - Nominee's role in deployments and the impact thereof.
    - Training and education applicable to preparedness and response.
    - Publications and presentations in the public arena related to preparedness and response.
    - The nominee's willingness to give credit to the U.S. Public Health Service for deployment activities (i.e., wearing the uniform while deployed, crediting the USPHS in presentations and publications).
    - Application of the nominee's scientific background to the response.
    - Other factors as deemed appropriate by the Scientist Professional Advisory Committee (SciPAC), which is the recommending body, and the Chief Scientist Officer, who serves as the selecting official.
  2. This was a highly competitive process; the nominees were judged based on the criteria by a group of peers representing diverse disciplines and backgrounds. The contributions of the officers under consideration to public health preparedness and response is a really a

testament to the quality of officers we have in our category. We indeed are advancing the health and safety of the nation!

3. For CDR Tranchita specifically, you really have distinguished yourself with your contributions to disaster response on local, national, and international levels. I know this puts you on the spot but I want to share with our colleagues the note that the Grand Forks AB Wing Commander wrote about you:

- Warriors of the North—

With great pride, I'd like to congratulate CDR Anthony Tranchita for winning the 2014 Scientist Responder of the Year Award! His contributions stretch across borders, from his contributions while deployed to support Hurricane Sandy relief efforts, to his on-base involvement in the Traumatic Stress Response Team through two separate incidents. He is a model of leadership setting a new standard for the way mental health prevention and intervention services are provided. We wish him well as he competes at the Commissioned Corps level next. He is an invaluable member of our "Team Grand Forks" Family and we join him and his family in celebrating this outstanding achievement! It takes a tremendous amount of professionalism, proficiency, and passion to win an award of this caliber.

PAUL E. BAUMAN, Col, USAF  
Commander, 319 ABW  
Grand Forks AFB ND

**4) Report from Vice Chair: CDR Nisha Robbins**

- Nothing to report.

**5) Secretary: LCDR Jennifer Adjemian**

- We had 90 Scientist officers attend January's SciPAC meeting.
- For today's call, please remember to email me your attendance at [Jennifer.adjemian@nih.gov](mailto:Jennifer.adjemian@nih.gov) using the subject line: "SciPAC Monthly Meeting Attendance".
- If you are providing a report on today's call, please also remember to email me a copy for the meeting minutes.

**6) COF Liaison: CDR Danice Eaton**

- The current SciPAC account balance is \$2,452.73.
- In our inventory, we currently have 238 coins and 10 t-shirts (3L, 5M, 2S).
- If you wish to place an order that will require shipping, please contact me (CDR Danice Eaton, [dhe0@cdc.gov](mailto:dhe0@cdc.gov)) for a shipping quote prior to sending payment.
- We are running low on SciPAC merchandise and are considering purchasing new items. If you have ideas for new SciPAC merchandise items or are interested in serving on a small subcommittee to select and purchase new merchandise, please contact me.

**7) Subcommittee Reports**

**a) Awards: LCDR Charlene Maddox; Co-chair: CDR Jennifer Bodart**

- The Awards Subcommittee would like to echo CAPT Sanders' congratulations to CDR Tranchita for being selected our 2014 Scientist Responder of the Year.
- Officers should be on the lookout for a call for nominations for the Junior and Senior Scientist Officer of the Year Awards. The announcement will be publicized via our listserv.

- b) Career Development:** LCDR Michael Smith; Co-chairs: LCDR Alfredo Sancho, LCDR Zewditu Demissie
- **Officer Basic Course (OBC):**
    - The January OBC class was canceled.
    - Two scientists are scheduled to attend the February 2014 OBC class.
      - LT Charlotte Francia (BOP, Florence, CO)
      - LT Shondelle Wilson-Frederick (OS/OASH/OMH, Rockville, MD)
    - The March OBC has been canceled.
  - **Subcommittee meeting:**
    - The Subcommittee has held two meetings since the last SciPAC call: (1) 14 January 2014 and (2) 28 January 2014. Subcommittee members have been assigned to their workgroups. Workgroups will be proceeding with their tasks.
- c) Category Day:** CDR Mark Clayton; Co-chair: CDR William Satterfield
- USPHS Scientific and Training Symposium registration is now open
  - Category Day is 12 June 2014 at the Raleigh Convention Center, Raleigh, NC
  - All speakers have been entered into the Agenda Management System and all have submitted their presentation description, objectives, knowledge gaps, biographical summary, and provided a financial disclosure.
  - The Scientist Category Day Social will be held at the Boylan Bridge Brewpub from 1800-2000 EST. A flyer has been developed with coordinating instructions and a map for distribution. Please RSVP to LCDR Nadra Tyus at [ntyus@hrsa.gov](mailto:ntyus@hrsa.gov) so we have an idea of the number of attendees.
- d) Mentoring:** LCDR Matthew Breiding; Co-chair: CDR Bryan Davidson
- Our subcommittee is working hard on a mentoring toolkit that will be a resource for mentors and mentees in setting up a productive mentoring relationship.
  - We still have a shortage of mentors with respect to the number of officers requesting a mentor, so I'd again like to put out a call for senior officers to serve as a mentor. Please contact me at [dvi8@cdc.gov](mailto:dvi8@cdc.gov) if you would like to serve as a mentor.
- e) Policy Review:** LCDR Jeremy Wally; Co-chair: LCDR Fei Xu
- There were no policy documents for the subcommittee to review in January.
- f) Recruitment, Retention & Readiness (RRR):** CDR Dominic Frasca; Co-Chair: CDR Matthew Murphy
- **Recruitment:** There is no news to report on recruiting. The Office of Commissioned Corps Operations Recruiting group has been on hold since CDR Pryor's permanent change of station; we hope to hear more soon. Recruiting currently opened up for Environmental Health Officers. We have not yet heard planned dates of opening for scientist officers.
  - **Retention:** We are nearing completion of the draft SCIPAC retention survey. Once finalized, this will be sent to the SciPAC chair for approval prior to dissemination.
  - **Response:** The Subcommittee is currently in the process of collecting stories/anecdotes of Scientist officer deployments—either Office of Force Readiness and Deployment (OFRD)

deployments, or deployments by/for you home agency. Please send any materials to: [Zqj7@cdc.gov](mailto:Zqj7@cdc.gov)

- As always, the Subcommittee is available to assist Scientist officers to obtain/regain/document Basic Qualified status with OFRD, in addition to documenting difficulties via the OFRD Assistance Request Form, which is at:
  - [http://ccrf.hhs.gov/ccrf/readiness\\_assistance\\_form.htm](http://ccrf.hhs.gov/ccrf/readiness_assistance_form.htm)
  - Please feel free to contact CDR Frasca ([Dominic.frasca@fda.hhs.gov](mailto:Dominic.frasca@fda.hhs.gov)); CDR Murphy ([zqz7@cdc.gov](mailto:zqz7@cdc.gov)), or LCDR Cole ([Jessical.cole@fda.hhs.gov](mailto:Jessical.cole@fda.hhs.gov))

**g) Rules and Membership:** CDR Nisha Robbins; Co-Chair: CDR Ryan Novak

- The R&M team has made several edits and suggested changes to the SciPAC charter. Those changes will be reviewed by the Executive Board (EB) and that process will begin next week. Any changes must be approved by the EB.
- Rules and Membership will be starting the nomination for voting member process a bit earlier this year to avoid the end of year rush that inevitably seems to occur. Starting the process earlier will allow more time to pair new voting members with a subcommittee role and time to learn about that subcommittee.

**h) Science:** LCDR Robin Toblin; Co-chair: CDR Jennie Thomas

- The Science Subcommittee held its first meeting with 22 members on the call. The committee will look for a new date for the March meeting that all the team leads can attend.
- The CV team is looking to rename the team so it is not confused with the CV review process. The team will determine a new name soon. They have 12 members each of whom will contact about 30 scientists to obtain contributions for the list and EndNote will be used to create the list.
- The Journal Club will host its next meeting in two weeks on 18 February at 1200 EST focusing on mental well-being. LCDR Seth Green will be the subject matter expert for the article entitled, "Promoting Mental Health Following the London Bombings: A Screen and Treat Approach".
- The NPS team plans to reformat the NPS White Paper into a commentary to submit to the American Journal of Public Health. They are also working on a conclusion article for the SciPAC Newsletter.
- The Standard Operating Procedures (SOP) team is currently working on a new mission statement for the subcommittee, which they will send to the committee for review shortly.
- The S&P team will host its next lecture on 18 March 2014. LCDR Asha Ivey of CDC's Division of Violence Prevention will talk about conducting a needs assessment. They will also be sending out a survey to determine what topics to pursue for the May and July talks.
- The Web team is editing the subcommittee's three pages and working with the Website subcommittee.

**i) Visibility:** LCDR Loren Rodgers; Co-chair: LCDR Seth Green

- Maryland Day is an event held every year at the University of Maryland, College Park to "experience the joys of discovery." This year it is being held on 26 April from 1000–1600 EST.

- USPHS has committed to having a booth in the Public Health area of the event. Topics of discussion will include the role of Commissioned Corps and aspects of the Surgeon General's NPS. We like to have a good showing of officers there to help with the booth and talk about how they impact public health every day through their work, their deployments and how this all ties into the NPS. For more information please contact LT Jonathan Leshin-[Leshin.Jonathan@epa.gov](mailto:Leshin.Jonathan@epa.gov).
- LCDR Scott Steffen will be coordinating a table at the 30th Annual Public Health Career Fair at the Johns Hopkins Bloomberg School of Public Health on Friday, 7 March 2014 from 1000-1500 EST. If anybody is interested in participating or has questions have them email [scott.steffen@fda.hhs.gov](mailto:scott.steffen@fda.hhs.gov). Please have them put "Hopkins Career Fair" in the subject line.
- Atlanta-area social: Please mark your calendars and join the USPHS Visibility Subcommittee for the first Scientist Social for Atlanta-based officers in 2014.
  - When: **Wednesday, February 5, 2014**; 6:00 pm
  - Where: **Twain's (Family-friendly)**, 211 E. Trinity Place, Decatur, GA  
<http://www.twains.net/>
  - Who: All USPHS Scientist Officers, their families and friends
  - What to do: Pool, darts, shuffleboard, arcade games along with food and beverage specials (burger and beverage for \$10).
  - Any questions? Contact LCDR Anne Purfield at [aip4@cdc.gov](mailto:aip4@cdc.gov)
- Newsletter:
  - A guide for authors is being spearheaded by LCDR Anne Purfield.
  - **Officers who wish to submit articles can do so by sending them to me at [DDee@cdc.gov](mailto:DDee@cdc.gov).**
  - LCDR Neil Bonzagni is the new assistant editor. Competition was impressive, and we are excited that he's joining the Newsletter team! Welcome, LCDR Bonzagni.
- Additional individual visibility efforts include CDR Sally Hu Participating in participated a community outreach event (Chinese Culture and Community Service Center) Lunar New Year Health Fairs on last Sunday, 2 February 2014 to increase the visibility of USPHS.

**j) Website:** CDR Tegan Boehmer; Co-chair: CDR Jacqueline Sram

- No updates were made to the current SciPAC website last month.
- We received the request to post the December 2013 OBC graduation photo, but have not been able to fill that request yet.
- Please send website update requests to CDR Boehmer at: [TBoehmer@cdc.gov](mailto:TBoehmer@cdc.gov). At this point, we are limiting updates to the most urgent requests so that we can focus our efforts on developing the new content.

**8) Liaison Reports**

- COA: CDR Sara Newman
  1. National COA is seeking nominations for Branch of the Year. Deadline is April 18th: [http://www.coausphs.org/docs/news/Call\\_for\\_Noms-Branch\\_of\\_the\\_Year1.pdf](http://www.coausphs.org/docs/news/Call_for_Noms-Branch_of_the_Year1.pdf)
  2. National COA is seeking nominations for seats on the Board of Directors for the following: Dietitian, Health Services Officer, Medical, one retired officer, and one field officer. This is due 18 April 2014; See info: COA Board Nominations Form
  3. Mark your calendars for 8 April 2014 at the University of Maryland School of Public Health in College Park, MD. Former Surgeons General David Satcher and Richard Carmona will attend to discuss the role of the Surgeon General in improving health and to celebrate the anniversary of the Smoking and Health report.

4. There is a special committee of the COA Board of Directors currently in the process of searching for a new Executive Director for COA. Interviews of candidates will take place in March.
- JOAG: LCDR Qiao Bobo
    1. The Junior Officer Advisory Group (JOAG) requests nominations for nine (9) open positions for voting membership for the 2014-2016 term.
      - JOAG is the voice for junior officers in the Commissioned Corps, and is responsible for advising the Surgeon General on matters that affect junior officers. Voting members serve as the leadership of this organization. Each category is represented by one voting member with an additional nine at-large members for a total of 20 voting members. Approximately nine to ten positions are available each year. The JOAG Executive Committee is elected from within the voting membership. Current voting members select incoming voting members based upon published criteria. The voting membership term is two years and begins on 1 October 2014.
      - If you know a motivated and dedicated junior officer, please encourage them to self-nominate for the following open positions:
        - Engineer Liaison
        - Environmental Health Officer Liaison
        - Health Services Officer Liaison
        - Nurse Liaison
        - Therapist Liaison
        - At-Large Member (4 openings)
      - Requirements: You must be an active duty junior officer (T-O4 and below) and you must not be eligible to pin-on T-O5 (Commander) prior to 1 July 2016.
      - For questions or to submit nominations for voting membership, contact LCDR Robert Kosko, Co-Chair, Membership Committee, at [Robert.Kosko@fda.hhs.gov](mailto:Robert.Kosko@fda.hhs.gov). Nominations are due no later than close of business, Friday, 7 March 2014.
      - The voting membership application package and frequently asked questions have been provided through the SciPAC listserv.
    2. Our next JOAG Journeyman Series will be held on 14 March 2014 at 1300 EST. RADM Chris Bina will speak on "How to Prepare for a Successful Career and Promotions". Dial-in Number: 218-936-4700; Access code: 7919605
    3. The next JOAG General Member Meeting will be held on next Friday, 14 February at 1300-1500 EST. Dial-in Number: (626) 677-3000; Passcode: 210076
  - PSYPAG: CDR Anne Dobmeyer
    1. CDR Satterfield has finalized the 2014 appointments for PsyPAG committee chairs; this has been distributed to PsyPAG members via listserv. Psychologists interested in serving on a committee should contact CDR Satterfield ([william.satterfield@dha.mil](mailto:william.satterfield@dha.mil)) or the committee chair.
    2. The 2013 PsyPAG End-of-Year Report was completed, distributed to PsyPAG members, and the Chairs of HSPAC and SciPAC.
    3. The Call for Nominations for the PsyPAG annual awards will go out from PsyPAG leadership within the next week. There is a Senior Career and an Early Career psychologist annual award. Officers are encouraged to nominate candidates.
    4. The next PsyPAG meeting is on 05 February 2014 @ 1200 EST. The dial-in number is: [866-782-0573](tel:866-782-0573) Participant Passcode: 2214354.
    5. To learn more about PsyPAG members can go to: <http://usphs-hso.org/?q=pags/psypag>

6. If you are a psychologist and would like to join PsyPAG please contact: LCDR Sara Pulliam (sara.pulliam@us.af.mil).

**9) Other Business, Questions, Comments**

- Commissioned Corps Women's Issues Advisory Board (CCWIAB): CDR Anne Dobbmeyer
  1. The CCWIAB identifies and analyzes key issues that impact women in the Corps, and develops action plans to address those issues. CCWIAB currently has active workgroups in the areas of pregnancy, violence prevention, and outreach.
  2. I am looking for several Scientist volunteers to review a CCWIAB product under development, a resource guide for expectant parents in Corps. Volunteers should be an expectant parent or new parent (birth or adoptive) willing to review and provide feedback on an 8-page document. Please contact me ([anne.c.dobbmeyer.mil@health.mil](mailto:anne.c.dobbmeyer.mil@health.mil)) if you are able to assist.

**10) Closing Remarks: CDR Nicole Frazer**

- Nothing further to report.

**NOTE:** Next meeting **Tuesday, 04 March** 2014 @ **1200-1300** EST



**Scientist Professional Advisory Committee  
Meeting Minutes**

**Tuesday, 04 March 2014  
1200–1300 (EDT)**

Toll-Free Number: 1-866-782-0573  
Pass code: 2214354

**Chief Scientist Officer and 2013/2014 SciPAC Voting Members and Liaisons**

<b>Rank</b>	<b>Name</b>	<b>Role</b>	<b>Present</b>
<b>Voting Members, Executive Board</b>			
CAPT	Sanders, Martin	Chief Scientist Officer	Yes
CDR	Frazer, Nicole	Chair	Yes
CDR	Robbins, Danisha	Vice Chair; Rules & Membership Chair	Excused
LCDR	Adjemian, Jennifer	Executive Secretary	Excused
CDR	Eaton, Danice	COF Liaison	Yes
<b>Voting Members</b>			
CDR	Boehmer, Tegan	Website Subcommittee Chair	Yes
LCDR	Breiding, Matt	Mentoring Subcommittee Chair	Yes
CDR	Clayton, Mark	Category Day Subcommittee Chair	Yes
CDR	Frasca, Dominic	Recruitment, Retention, & Readiness Subcommittee Chair	Yes
CDR	Hu, Sally	Billet Transformation Liaison	Yes
LCDR	Maddox, Charlene	Awards Subcommittee Co-Chair	Yes
	Meechan, Paul	Civil Service Liaison	No
CDR	Novak, Ryan	Rules and Membership Subcommittee Co-Chair	Yes
LCDR	Rodgers, Loren	Visibility Subcommittee Chair	Yes
LCDR	Sancho, Alfredo	Career Development Subcommittee Co-Chair	No
CDR	Satterfield, William	Category Day Subcommittee Co-Chair	Yes
LCDR	Smith, Michael	Career Development Subcommittee Chair	Yes
CDR	Sram, Jacqueline	Website Subcommittee Co-Chair	Yes
LCDR	Toblin, Robin	Science Subcommittee Chair	Yes
LCDR	Wally, Jeremy	Policy Review Subcommittee Chair	Yes
CDR	Xu, Fei	Policy Review Subcommittee Co-Chair	Yes
<b>Non-voting Liaisons</b>			
CDR	Dobmeyer, Anne	PSYPAG Liaison	Yes
CAPT	Moffett, Daphne	SciPAC Historian	No
CDR	Newman, Sara	COA Liaison	Yes

LCDR	Bobo, Qiao	JOAG Liaison	Excused
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### Participation by Nonvoting Scientist Officers

Rank	Participant	Agency	Present
CAPT	Adekoya, Nelson	CDC	Yes
CAPT	Barrett, Drue	CDC	Yes
CAPT	Crago, David	BOP	Yes
CAPT	Daugherty, Jon	FDA	Yes
CAPT	Draski, Laura	OS	Yes
CAPT	Golden, John	DoD	Yes
CDR	Abe, Karon	CDC	Yes
CDR	Bennett, Marco	FDA	Yes
CDR	Bodart , Jennifer	DoD	Yes
CDR	Davidson, Bryan	DoD	Yes
CDR	Dobmeyer, Anne C.	DoD	Yes
CDR	Goodie, Jeffrey L.	DoD	Yes
CDR	Guo, Wei	DoD	Yes
CDR	Kenney, James	FDA	Yes
CDR	Laird, David	FDA	Yes
CDR	Murphy, Matthew	CDC	Yes
CDR	Newman, Sara	NPS	Yes
CDR	Seo, Paul	FDA	Yes
CDR	Sharma, Andrea	CDC	Yes
CDR	Streeter, Emily	DoD	Yes
CDR	Thomas, Jennifer Dolan	CDC	Yes
CDR	Zhang, Yi	FDA	Yes
LCDR	Bonzagni, Neil	CDC	Excused
LCDR	Carroll, Dianna D.	CDC	Yes
LCDR	Cole, Jessica	FDA	Yes
LCDR	Cui, Minglei	FDA	Excused
LCDR	Cunningham, Timothy	CDC	Yes
LCDR	Demissie, Zewditu	CDC	Yes
LCDR	Gardner, Tracie	CDC	Yes
LCDR	Geissler, Aimee	CDC	Yes
LCDR	Green, Seth	DoD	Yes
LCDR	Hatch, Arlin	DoD	Yes
LCDR	Hollis, NaTasha	CDC	Yes
LCDR	Irvin-Barnwell, Elizabeth	ATSDR	Yes
LCDR	Iuliano, A. Danielle	CDC	Yes
LCDR	Ivey-Stephenson, Asha Z.	CDC	Yes
LCDR	Miller, Mark	EPA	Yes
LCDR	Nielsen, Carrie	CDC	Yes
LCDR	Odom, Erika	CDC	Yes
LCDR	O'Neill, Eduardo	CDC	Yes

LCDR	Parker, Erin	CDC	Yes
LCDR	Parks Brown, Sharyn	CDC	Yes
LCDR	Powell, Tracy	HHS	Yes
LCDR	Purfield, Anne	FDA	Yes
LCDR	Sloop, Sue L.	HHS	Yes
LCDR	Steffen, Scott	FDA	Yes
LCDR	Tate, Jacqueline	CDC	Yes
LCDR	Taylor, Eboni	CDC	Yes
LCDR	Toussaint, Esra	CDC	Yes
LCDR	Yard, Ellen	CDC	Yes
LCDR	Zhou, Eric	NIH	Yes
LT	Blessington, Tyan	DoD	Yes
LT	Crarey, Emily	FDA	Yes
LT	Halldin, Cara	CDC	Yes
LT	Hickey, Andrew	OHA	Yes
LT	Hudson, Gwendolyn	FDA	Yes
LT	Jamoom, Eric	CDC	Yes
LT	Johnson, Jonetta	CDC	Yes
LT	Kembi, Folasade	CDC	Yes
LT	Lucas, Neali	FDA	Yes
LT	Pesce, John	NIH	Yes
LT	Shumate, Alice	CDC	Yes
LT	Slayton, Rachel B.	CDC	Yes
LT	Thompson-Paul, Angela	CDC	Yes
LT	Wu, K. Geoffrey	FDA	Yes
LT	Zhang, Xinzhi	NIH	Yes
LT	Zucco, Julia	CMS	Yes
LT	Miller, Leigh Ann	CDC	Yes

**1) Call to Order and Welcome:** CDR Nicole Frazer

- Email LCDR Jennifer Adjemian (Jennifer.adjemian@nih.gov) for roll call on the day of the call.
- Mute your phones when not speaking (press \*6 if you do not have a mute button).
- Do not place the conference call line on hold.

**2) Report from the CPO:** CAPT Martin Sanders

- RADM Lushniak reviewed the events that occurred for the 50<sup>th</sup> anniversary of the Surgeon General's report on the effects of smoking, including the wreath laying at RADM Terry's gravesite at Arlington national Cemetery. There was a great deal of participation and positive media coverage of the report for which we can all be proud.
- Transition activities in anticipation of the incoming Surgeon General (SG) continue; no new information regarding when that will happen.
- For the 2014 USPHS Scientific & Training Symposium, like last year, the Commissioned Corps did not submit a centralized request for slots. Therefore, there will not be a message from the Division of Commissioned Corps Personnel and Readiness (DCCPR) regarding how many officers can attend. That decision will be left up to the individual agencies. Your agency liaisons will have information regarding what the various Operating Divisions (OPDIVs) are doing. If your

OPDIV has not centralized the process, then it should be handled through your chain of command as you would any other training opportunity.

- There will be no March Officer Basic Course (OBC), but instead there will be an officer intermediate course. Details available through DCCPR.
- The Scientist category recruitment window is scheduled to open late April to early May (tentative). Individuals will need to apply following the instructions on the website, even if they have submitted materials in the past.

### 3) **Report from the Chair:** CDR Nicole Frazer

- Thank you CAPT Sanders; we appreciate your comments and details. From the Leadership meetings this month, there is not really much additional information beyond CAPT Sanders' comments to pass along.
- RADM Lushniak, our Acting SG, shared his personal experiences with releasing the SG's Report on Tobacco and the interest of the Nation in what the SG had to say. He relayed that it was quite a humbling experience and he is very proud of the work.
  - Reminder: January 2014 landmark report released by the Acting SG and OSG team entitled: The Health Consequences of Smoking - 50 Years of Progress: A Report of the Surgeon General (available here: (<http://www.surgeongeneral.gov/library/reports/50-years-of-progress/index.html>)).
- RADM Lushniak also discussed our likely new SG, Dr. Vivek Murthy, who is being considered by the full Senate. Dr. Murthy would become the 19th Surgeon General of the United States and the youngest SG in U.S. history. Dr. Murthy is currently an internal medicine physician at Brigham and Women's Hospital in Boston and a Hospitalist Attending Physician and Instructor in Medicine at Harvard Medical School. Of note, in 2011, Dr. Murthy was appointed by President Obama to serve on the U.S. Presidential Advisory Council on Prevention, Health Promotion, and Integrative and Public Health within the U.S. [Department of Health and Human Services](#). This group advises the National Prevention Council on developing strategies and partnerships to advance the nation's health. I'm sure more about his background will be forthcoming. It's an exciting time though and will impact the nature of the leadership of the Corps—and we should hear more soon. That is all I had to relay from the leadership meetings.
- In our SciPAC news, we've had quite a number of requests for SciPAC representation and attendance at recruiting or other events lately. I'm sure our Visibility Subcommittee will be providing more details, but I just wanted to thank that Subcommittee and the officers who have volunteered under short notice to represent us.
- Finally, we are fortunate to have our Career Development Subcommittee hosting a guest speaker at 1300 today—CAPT (RET) Jerry Farrell was going to be speaking with us—but due to the weather which shut down the Federal Government –CAPT Farrell is no longer available, but we are fortunate that his Deputy, John McElligott, is available to speak with us. Our Career Development Subcommittee colleagues will tell us more about that when they give their report.
- Those are all of the comments I have for today.

### 4) **Report from Vice Chair:** CDR Nisha Robbins

- Nothing to report.

### 5) **Secretary:** LCDR Jennifer Adjemian

- We had 74 Scientist officers attend February's SciPAC meeting.
- For today's call, please remember to email me your attendance at [Jennifer.adjemian@nih.gov](mailto:Jennifer.adjemian@nih.gov) using the subject line: "SciPAC Monthly Meeting Attendance".

- If you are providing a report on today's call, please also remember to email me a copy for the meeting minutes.

## 6) **COF Liaison: CDR Danice Eaton**

- The current SciPAC account balance is \$2,452.73.
- In our inventory, we currently have 238 coins and 10 t-shirts (3L, 5M, 2S).
- If you wish to place an order that will require shipping, please contact me (CDR Danice Eaton, [dhe0@cdc.gov](mailto:dhe0@cdc.gov)) for a shipping quote prior to sending payment.
- As I mentioned on last month's call, we are running low on SciPAC merchandise and are considering purchasing new items. Two officers volunteered to assist with selecting and purchasing new SciPAC merchandise. If other officers are interested in volunteering, please let me know. We will be meeting soon to discuss ideas.

## 7) **Subcommittee Reports**

### a) **Awards:** LCDR Charlene Maddox; Co-chair: CDR Jennifer Bodart

- The Awards Subcommittee is now accepting nominations for the Junior and Senior Scientist Officer of the Year Awards. The call for nominations was released via the SciPAC listserv on February 19, 2014. Nominations are due March 14, 2014 and should be submitted to LCDR Charlene Maddox at [maddoxcs@mail.nih.gov](mailto:maddoxcs@mail.nih.gov).
- The Awards Subcommittee would like to collect additional data about awards received by Scientist Officers. These awards could include: PHS Honor awards, PHS Service awards, significant agency awards as well as any other significant professional awards. If any Scientist officer has received an award, please email Charlene Maddox at [maddoxcs@mail.nih.gov](mailto:maddoxcs@mail.nih.gov) your award name along with a short description of the award before the monthly SciPAC teleconference.
- At this time, the Awards Subcommittee would like to congratulate CDR Ryan Novak on being awarded the 2013 Charles C. Shepard Award. This award was established in 1986 to recognize excellence in science at CDC and ATSDR. In 2013, 705 authors were nominated for 69 publications in four categories. The winner in the category of Prevention and Control was CDR Ryan Novak and co-authors from CDC, WHO, and the Burkina Faso Ministry of Health for their 2012 article in the Lancet ID journal titled "Serogroup A meningococcal conjugate vaccination in Burkina Faso: analysis of national surveillance data."

### b) **Career Development:** LCDR Michael Smith; Co-chairs: LCDR Alfredo Sancho, LCDR Zewditu Demissie

- OBC:
  - Two scientists attended the February 2014 OBC class:
    - LT Charlotte Francia (BOP, Florence, CO)
    - LT Shondelle Wilson-Frederick (OS/OASH/OMH, Rockville, MD)
  - The March OBC has been canceled.
- Training workgroup:
  - There will be a presentation after the SciPAC call today from John McElligott, the Commissioned Officers Association (COA) Deputy Executive Director, about current issues affecting the Commissioned Corps.
  - LCDR Jessica Cole will be leading the SciPAC Career Development Training sessions this year, so officers can e-mail potential topics to LCDR Cole at [Jessica.Cole@fda.hhs.gov](mailto:Jessica.Cole@fda.hhs.gov)
- Subcommittee meeting:

- The Subcommittee has held two meetings since the last SciPAC call: (1) 14 January 2014 and (2) 28 January 2014. Subcommittee members have been assigned to their workgroups. Workgroups will be proceeding with their tasks.
  - CV review process workgroup teleconference is scheduled for Thursday, 6 March 2014 at 1500 EST
  - CV Format workgroup teleconference is scheduled for Wednesday, 12 March 2014 at 1400 EST
  
- c) Category Day:** CDR Mark Clayton; Co-chair: CDR William Satterfield
  - USPHS Scientific and Training Symposium registration is now open: <http://symposium.phscof.org/registration>
  - Category Day is 12 June 2014 at the Raleigh Convention Center, Raleigh, NC
  - The agenda for Category Day is set. Session moderators, a room moderator, a SciPAC merchandise retailer, and a photographer have all been identified.
  - The Scientist Category Day Social will be held following Category Day at the Boylan Bridge Brewpub from 1800-2000 EST. A flyer has been developed with coordinating instructions and a map for distribution. Please RSVP to LCDR Nadra Tyus at [ntyus@hrsa.gov](mailto:ntyus@hrsa.gov) so we have an idea of the number of attendees. <http://boylanbridge.com/>
  
- d) Mentoring:** LCDR Matthew Breiding; Co-chair: CDR Bryan Davidson
  - Since our last report of the mentoring numbers in December we have made 4 new matches. We currently have 34 active mentoring agreements on file with an additional 26 in a review phase because the mentoring agreement on file has expired, so those agreements may or may not be ongoing. We have made efforts to contact officers about these expired agreements and will be reaching out again soon.
  - We have made good progress on reducing the number of officers waiting to be matched with a mentor but still have a few officers who are in need of a mentor. If there are any O-5, O-6, or senior O-4 officers interested in serving as a mentor please contact me at [dvi8@cdc.gov](mailto:dvi8@cdc.gov).
  - Our subcommittee is working hard on a mentoring guidebook that will be a resource for mentors and mentees in setting up a productive mentoring relationship. We hope to have a first full draft of the guidebook by mid-March. It will then undergo a period of internal review.
  
- e) Policy Review:** LCDR Jeremy Wally; Co-chair: LCDR Fei Xu
  - There were no policy documents for the subcommittee to review in February.
  
- f) Recruitment, Retention & Readiness (RRR):** CDR Dominic Frasca; Co-Chair: CDR Matthew Murphy
  - Recruitment: Recruiting for dietitian and therapy categories will open next; there is an unconfirmed rumor that the scientist category is next on the rotation to open.
  - Retention: The draft retention survey is currently undergoing review by the SciPAC executive board.
  - Readiness:
    - As always, the Subcommittee is available to assist Scientist officers obtain, regain and/or document Basic Qualified status with OFRD; in addition to documenting difficulties via the

OFRD Assistance Request Form ( [http://ccrf.hhs.gov/ccrf/readiness\\_assistance\\_form.htm](http://ccrf.hhs.gov/ccrf/readiness_assistance_form.htm) ) please feel free to contact CDR Frasca ([Dominic.frasca@fda.hhs.gov](mailto:Dominic.frasca@fda.hhs.gov)), CDR Murphy ([zqz7@cdc.gov](mailto:zqz7@cdc.gov)), or LCDR Cole ([Jessical.cole@fda.hhs.gov](mailto:Jessical.cole@fda.hhs.gov))

- The subcommittee has joined a cross-PAC readiness workgroup, which hosts monthly conference calls. We will be participating in the calls beginning in March, and will update the group with information that becomes available.
- No breakdown is available, but an overall scientist readiness check has 296/350 scientists meeting basic readiness (85%); 21/350 were not qualified (6%) and the remainder were listed as exempted.
- At the last meeting, we issued a call for scientists to submit short descriptions of deployments (Office of Force Readiness and Deployment or agency) to CDR Murphy [Zqj7@cdc.gov](mailto:Zqj7@cdc.gov). We are currently working to get the submissions into the scientist newsletter.

**g) Rules and Membership:** CDR Nisha Robbins; Co-Chair: CDR Ryan Novak

- The Rules and Membership team has made several recommendations to modify the current SciPAC charter. These include suggestions regarding the number of members and term limits. The changes were submitted to the Executive Board last week and are pending edits and/or approval.
- We have also requested a Standard Operating Procedure (SOP) on the selection of subcommittee chairs and co-chairs from the Policy Subcommittee. This SOP will be submitted to the Executive Board next week.

**h) Science:** LCDR Robin Toblin; Co-chair: CDR Jennie Thomas

- The Science Subcommittee will schedule a meeting for this month. Team leads should look out for a Doodle invitation today.
- Bibliography Team: The CV team has renamed itself the Bibliography team so there is no confusion with the CV review process under the Career Development Subcommittee. Each team member has been assigned 30 officers from whom to obtain presentations and publications since 2010 that are associated with their PHS positions. Please be on the lookout for that request and respond by either attaching your CV or copying and pasting that section of your CV into the email.
- NPS Team: We have contacted the Office of the Surgeon General to determine the procedure for submitting an article to a journal that reflects PHS work. The team is finishing up a conclusion article for the Scientist Newsletter.
- S&P Team: The Science and Practice Series will host a talk by LCDR Asha Ivey-Stephenson on "Needs Assessment 101" on Tuesday, 18 March 2014 at 1200 EST. The call-in information is 866-782-0573 and the Participant Passcode is 2214354.
- Journal Club: The Journal Club hosted a discussion about a screen and treat approach for mental health needs after a disaster. LCDR Seth Green was the SME and those on the call enjoyed a robust discussion of the topic. The next journal club will be on Tuesday, 15 April 2014.
- SOP Team: A new mission statement was developed to reflect the current activities of the committee and was approved by CDR Frazer. The team made initial edits to the SOP and the subcommittee chair sent edits back to the team.

- Web Team: The team is working with the Website Subcommittee to update the publications and National Prevention Strategy (NPS) pages.

**i) Visibility:** LCDR Loren Rodgers; Co-chair: LCDR Seth Green

- An Atlanta-area social was held on Wednesday, 05 February 2014 at Twain's Billiards in Decatur, GA. Thanks to LCDR Anne Purfield for organizing this!
- The Creed Workgroup is finishing gathering feedback from multiple officer/agencies and will submit a revised Motto to the Executive Board 18 March 2014.
- The SciPAC Visibility Subcommittee is partnering with an Atlanta school to establish a Pen Pal program in support of Prevention through Active Community Engagement (PACE). Thus far, we have received six letters from 1<sup>st</sup> and 2<sup>nd</sup> grade students with questions such as "what is the most fun/interesting thing about your job," and "is your job awesome?". Officers are currently writing their response letters that will be delivered back to the students later this month. Officers will visit the school during the summer to meet their Pen Pals. Questions about the Pen Pal Program can be directed to LCDR Dianna Carroll at [ddcarroll@cdc.gov](mailto:ddcarroll@cdc.gov).
- Completed Activities:
  - LCDR Lana Rossiter and LCDR Jess Cole participated in the STEM Expo Night at Wood Elementary on 20 February 2014. LCDR Rossiter developed a lesson on the effects of tobacco and the scientific analysis conducted to understand the potential harm and risks of tobacco use.
  - LT John Pesce gave a presentation about the PACE program at the Engineer Professional Advocacy Committee (EPAC) Annual Breakfast on Feb 20th. The focus of the talk was about the historical contribution of Engineers in public health and prevention, and this venue was used to increase the involvement of EPAC in the PACE program.
  - LT Pesce gave the "Healthy Hands: Why clean hands are important" lesson to 50 second graders at Candlewood Elementary on Feb 28th. This program was developed by LCDR Jessica Cole, and focuses on educating students about the prevention of infection and the appropriate technique for washing your hands.
  - CDR Yi Zhang, along with other PHS officers in the Office of Generic Drugs (OGD)/Center for Drug Evaluation and Research (CDER)/FDA, volunteered hours of additional duty per week for four weeks in February 2014 to conduct a complete inventory of all the original abbreviated new drug applications (ANDAs) and Control Correspondences in OGD queue, and provided each applicant with an update regarding the status of its submissions contributing to the Mission Critical Duty Concerning Generic Drug User Fee Amendments (CGDUFA), a Public Health Priority, to speed consumer access to safe, lower cost generic medicines.
  - LT Oliver Ou and CDR Fei Xu attended the Chinese Culture and Community Service Center (CCACC) Lunar New Year Health Fairs on 9 February 2014 in Gaithersburg, MD.
- Upcoming activities:
  - LCDR Scott Steffen will be coordinating a table at the 30th Annual Public Health Career Fair at the Johns Hopkins Bloomberg School of Public Health on Friday, 07 March 2014 from 1000-1500 EST.
  - LCDR Anne Purfield will represent SciPAC at an upcoming CDC Commissioned Corps Awareness Day on 26 March 2014.
  - LT Jonathan Leshin will represent SciPAC at "Maryland Day" at the University of Maryland on 26 April 2014.
  - LCDR Ted Garnett will represent SciPAC at an upcoming FDA Commissioned Corps Awareness Day on 26 April 2014.

- LCDR Ruiqing Pamboukian, LCDR Tina Nhu, CDR Diane Nhu, and CDR Minglei Cui volunteered to staff a USPHS exhibit booth at the 3rd USA Science and Engineering Festival Expo Saturday, 26 April 2014.

**j) Website:** CDR Tegan Boehmer; Co-chair: CDR Jacqueline Sram

- The following updates were made to the SciPAC website last month:
  - Posted photograph of December 2013 OBC graduation on the home page; the February 2014 OBC graduation photo will be posted soon.
  - Regarding the development of the new SciPAC website, we are continuing to work closely with IT PAG. The Website subcommittee has finalized a review of URLs for the current and new websites and is sending finalized content to the website developers on a regular basis. We thank you for your patience as we continue to work behind the scenes on the new website.
  - At this point, we are limiting updates to the current website so that we can focus our efforts on finalizing the new content. Website updates and inquiries can be sent to CDR Boehmer at: [TBoehmer@cdc.gov](mailto:TBoehmer@cdc.gov).

**8) Liaison Reports**

- COA: CDR Sara Newman
  - Candidates were interviewed for the Executive Director position to replace CAPT (RET) Jerry Farrell; a selection will be made soon.
  - John McElligot will be speaking today immediately following the SciPAC meeting and he will discuss the current issues and topics for COA.
- JOAG: LCDR Qiao Bobo
  - Nothing to report.
- PSYPAG: CDR Anne Dobmeyer
  - PsyPAG is forming a Senior Leader Advisory Panel to advise the PsyPAG Executive Leadership Team on a variety of issues. Any O-6 psychologists interested in serving on the panel should email the PsyPAG Chair, CDR Tony Satterfield ([william.satterfield@dha.mil](mailto:william.satterfield@dha.mil)).
  - Nominations are currently being accepted for the PsyPAG annual awards, which include the Senior Career and the Early Career Achievement psychologist annual award. Officers are encouraged to nominate deserving candidates; nominations are due 07 March 2014.
  - The PsyPAG Psychologist Speaker Series continues on our bimonthly calls. In January, CDR Michael Franks spoke to the group on the topic “DoD Substance Abuse Programs and DSM-5 Changes”
  - The next PsyPAG meeting is on 02 April 2014 @ 1200 EST. The dial-in number is: [866-782-0573](tel:866-782-0573) Participant Passcode: 2214354.
  - To learn more about PsyPAG members can go to: <http://usphs-hso.org/?q=pags/psypag>
  - If you are a psychologist and would like to join PsyPAG please contact: LCDR Sara Pulliam ([sara.pulliam@us.af.mil](mailto:sara.pulliam@us.af.mil))

**9) Other Business, Questions, Comments**

- Nothing to report.

**10) Closing Remarks:** CDR Nicole Frazer

- Please remain on the line following the SciPAC meeting for our speaker, John McElligot, who will be discussing current issues and topics for the COA.

**NOTE:** Next meeting **Tuesday, 01 April 2014 @ 1200-1300 EST**



**Scientist Professional Advisory Committee  
Meeting Minutes**

**Tuesday, 01 April 2014  
1200–1300 (EDT)**

Toll-Free Number: 1-866-782-0573  
Pass code: 2214354

**Chief Scientist Officer and 2013/2014 SciPAC Voting Members and Liaisons**

<b>Rank</b>	<b>Name</b>	<b>Role</b>	<b>Present</b>
<b>Voting Members, Executive Board</b>			
CAPT	Sanders, Martin	Chief Scientist Officer	Yes
CDR	Frazer, Nicole	Chair	Yes
CDR	Robbins, Danisha	Vice Chair; Rules & Membership Chair	Yes
LCDR	Adjemian, Jennifer	Executive Secretary	Yes
CDR	Eaton, Danice	COF Liaison	Yes
<b>Voting Members</b>			
CDR	Boehmer, Tegan	Website Subcommittee Chair	Excused
LCDR	Breiding, Matt	Mentoring Subcommittee Chair	Yes
CDR	Clayton, Mark	Category Day Subcommittee Chair	Yes
CDR	Frasca, Dominic	Recruitment, Retention, & Readiness Subcommittee Chair	Excused
CDR	Hu, Sally	Billet Transformation Liaison	Yes
LCDR	Maddox, Charlene	Awards Subcommittee Co-Chair	Excused
	Meechan, Paul	Civil Service Liaison	No
CDR	Novak, Ryan	Rules and Membership Subcommittee Co-Chair	Yes
LCDR	Rodgers, Loren	Visibility Subcommittee Chair	Yes
LCDR	Sancho, Alfredo	Career Development Subcommittee Co-Chair	Yes
CDR	Satterfield, William	Category Day Subcommittee Co-Chair	Yes
LCDR	Smith, Michael	Career Development Subcommittee Chair	Yes
CDR	Sram, Jacqueline	Website Subcommittee Co-Chair	Yes
LCDR	Toblin, Robin	Science Subcommittee Chair	Yes
LCDR	Wally, Jeremy	Policy Review Subcommittee Chair	Yes
CDR	Xu, Fei	Policy Review Subcommittee Co-Chair	Yes
<b>Non-voting Liaisons</b>			
CDR	Dobmeyer, Anne	PSYPAG Liaison	Yes
CAPT	Moffett, Daphne	SciPAC Historian	Yes
CAPT	Newman, Sara	COA Liaison	Yes

LCDR	Bobo, Qiao	JOAG Liaison	Yes
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**Participation by Nonvoting Scientist Officers**

Rank	Participant	Agency	Present
CAPT	Golden, John	DoD	Yes
CAPT	Lawrence, Theresa	HHS	Yes
CAPT	Lotz, William Gregory	CDC	Yes
CAPT	McGuinness, Kevin M.	HRSA	Yes
CAPT	Murry, Michael	BOP	Yes
CAPT	Newman, Sara	NPS	Yes
CAPT	Thoroughman, Doug	CDC	Yes
CDR	Albrecht, Bill	EPA	Yes
CDR	Bennett, Marco	FDA	Yes
CDR	Bhagwat, Aditya	DoD	Yes
CDR	Bodart , Jennifer	DoD	Yes
CDR	Chu, Dan-My T.	FDA	Yes
CDR	Clingman, Chekesha S.	FDA	Yes
CDR	Davidson, Bryan	DoD	Yes
CDR	Dobmeyer, Anne C.	DoD	Yes
CDR	Dutton, Samuel S.	DHS	Yes
CDR	Elson, Diana	ICE	Yes
CDR	Goodrich-Doctor, Adrienne J.	NIH	Yes
CDR	Kenney, James	FDA	Yes
CDR	Murphy, Matthew	CDC	Yes
CDR	Seo, Paul	FDA	Yes
CDR	Stansberry, John	NIH	Yes
CDR	Streeter, Emily	DoD	Yes
CDR	Zapata, Lauren B.	CDC	Yes
CDR	Zhang, Yi	FDA	Yes
LCDR	Barbour, Kamil	CDC	Yes
LCDR	Bobo, Qiao	FDA	Yes
LCDR	Calanan, Renee	CDC	Yes
LCDR	Carroll, Dianna D.	CDC	Yes
LCDR	Cole, Jessica	FDA	Yes
LCDR	Cui, Minglei	FDA	Yes
LCDR	Cunningham, Timothy	CDC	Yes
LCDR	Dee, Deborah	CDC	Yes
LCDR	Facey, Judy	EPA	Yes
LCDR	France, Anne Marie	CDC	Yes
LCDR	Gaines, Joanna	CDC	Yes
LCDR	Garrett, Tiana	CDC	Yes
LCDR	Green, Seth	DoD	Yes
LCDR	Henderson, Tamara	FDA	Yes
LCDR	Huang, David	CDC	Yes

LCDR	Ko, Jean	CDC	Yes
LCDR	Lu, Xiaowu	FDA	Yes
LCDR	Miller, Mark	EPA	Yes
LCDR	Pamboukian, Ruiqing	FDA	Yes
LCDR	Parker, Erin	CDC	Yes
LCDR	Parks Brown, Sharyn	CDC	Yes
LCDR	Powell, Tracy	HHS	Yes
LCDR	Pulliam, Sara	DoD	Yes
LCDR	Sloop, Sue L.	HHS	Yes
LCDR	Steele, Matthew	FDA	Yes
LCDR	Steffen, Scott	FDA	Yes
LCDR	Tyus, Nadra	HRSA	Yes
LCDR	Vagi, Sara	CDC	Yes
LCDR	Walters, Matthew	FDA	Yes
LT	Bowen, Virginia	CDC	Yes
LT	Halldin, Cara	CDC	Yes
LT	Houston, Keisha	CDC	Yes
LT	Hudson, Gwendolyn	FDA	Yes
LT	Jamoom, Eric	CDC	Yes
LT	Kebker, Eric	DoD	Yes
LT	Kembi, Folasade	CDC	Yes
LT	Laufer, Alison	CDC	Yes
LT	Leshin, Jonathan	EPA	Yes
LT	Merrill, Rebecca	CDC	Yes
LT	Muniz Ortiz, Jorge	USDA	Yes
LT	Pesce, John	NIH	Yes
LT	Rivera Rosado, Leslie	FDA	Yes
LT	Shumate, Alice	CDC	Yes
LT	Slayton, Rachel B.	CDC	Yes
LT	Wilken, Jason	CDC	Yes
LT	Wu, K. Geoffrey	FDA	Yes
LT	Zucco, Julia	CMS	Yes

**1) Call to Order and Welcome:** CDR Nicole Frazer

- Email LCDR Jennifer Adjemian (Jennifer.adjemian@nih.gov) for roll call on the day of the call.
- Mute your phones when not speaking (press \*6 if you do not have a mute button).
- Do not place the conference call line on hold.

**2) Report from the CPO:** CAPT Martin Sanders

- Welcome everyone and thank you for attending today's meeting.
- The confirmation of Dr. Murthy as the next U.S. Surgeon General has been delayed; there is no definitive news on how long the delay is for, or how this may impact other activities such as Flag Officer reviews, though that will likely be put on hold.
- There has been talk within the Division of Commissioned Corps Personnel and Readiness (DCCPR) to modify future Annual Physical Fitness Tests (APFT) and readiness measures. An interdisciplinary workgroup was put together to see how current public health science can

reflect fitness measures for the Corps. There is hesitancy to continue using the Presidential Challenge as an annual fitness option, and instead a preference for improving choices available for officers through the APFT that would include a lower-impact alternative. We should expect to hear more sometime in the summer regarding a new policy with standards, which will likely include a long transition period. Among our officers, 75-80% already use the APFT. The medical waiver process will also be improved.

- The window for Scientist Category recruiting is tentatively scheduled to open for late April-early May. People will still need to find jobs. If someone is interested and has applied in the past, they will need to reapply.

### **3) Report from the Chair: CDR Nicole Frazer**

- As CAPT Sanders reported, there was continued discussion about the President's Challenge (80% of officers do the APFT) and modification of the APFT. The plan remains to discontinue the President's Challenge and require the APFT—but not until July 2015. DCCPR has requested that they not receive individual calls from officers; they prefer to work through each Professional Advisory Committee (PAC). They did say that they will be addressing unique circumstances (for example, if there are no other PHS Officers to administer your APFT, etc...). The details and logistics are still in development. If you have individual concerns or feedback that you would like to provide, please send that to me directly.
- LCDR Joel Nelson, Program Manager for the Department of Defense (DoD)/ Health and Human Services (HHS) Mental Health Memorandum of Agreement (MOA) presented at the Surgeon General's (SG) meeting on 19 March 2014 regarding the MOA. The MOA is not sunsetting: just "right-sizing". There are currently 167 officers assigned to DoD under the MOA; 28 officers were notified that their billets would be downgraded and 17 positions are being deleted. For Scientists, 7 officers received notification that their billets would be downgraded and 3 were notified that their positions would be deleted. Officers were notified in March and there is a 12 month minimum timeline before these changes take effect. We do have an ongoing effort within PsyPAG to send out weekly job openings relevant to psychologists. So, if you are one of the affected officers and are not currently on the PsyPAG listserv, please e-mail me and I will get you connected.
- The USPHS Symposium is quickly approaching! If you haven't registered, 11 April 2014 is the deadline for the Early Registration. There will be a Chief Professional Officer (CPO)/CPO PAC Chair Working Group meeting at the Symposium on 11 June 2014. This is a great opportunity for CAPT Sanders and I to interact with the other CPOs/PAC Chairs and represent our PAC; no agenda is set at present.
- The Executive Board is currently reviewing proposed changes to the Charter and once we have those solidified we will send it out to the voting membership for review. This effort is based on the hard work of our colleagues on the Rules & Membership Subcommittee. So, at this point we are looking at their proposed edits and comments and making some decisions.
- Finally, in about 2 months, I will be asking Subcommittee Chairs and Liaisons to submit their end of year reports. So please be aware of the remaining time in this PAC year and adjust accordingly.
- That is all for my report unless there are any questions.

### **4) Report from Vice Chair: CDR Nisha Robbins**

- Please welcome our newest Scientists: LT Danny Benbassat who has joined SAMHSA in Rockville, Maryland; LT Shiny Mathew who is joining the FDA, as well as LT Leslie Rivera Rosado who is also with the FDA and in Maryland; and lastly, please welcome LT Jamie Mells, a new Scientist joining the CDC in Atlanta, Georgia. All four Scientists will be graduating from the April Officer Basic Course (OBC) on 18 April 2014. WELCOME!

**5) Secretary: LCDR Jennifer Adjemian**

- We had 89 Scientist officers attend March's SciPAC meeting. Please encourage fellow Scientists to attend the monthly meetings as they represent the best way to receive important, updated information on SciPAC.
- If you have any information on events or relevant messages that you wish to distribute to the SciPAC listserv, please email it to me along with any important details ([Jennifer.adjemian@nih.gov](mailto:Jennifer.adjemian@nih.gov)).
- For today's call, please remember to email me your attendance using the subject line: "SciPAC Monthly Meeting Attendance".
- If you are providing a report on today's call, please also remember to email me a copy for the meeting minutes.

**6) COF Liaison: CDR Danice Eaton**

- The current SciPAC account balance is \$2,452.73.
- In our inventory, we currently have 237 coins and 10 t-shirts (3L, 5M, 2S). One coin was donated for a framed display of PAC coins presented to Dr. Frieden at the Commissioned Corps Day celebration.
- If you wish to place an order that will require shipping, please contact me (CDR Danice Eaton, [dhe0@cdc.gov](mailto:dhe0@cdc.gov)) for a shipping quote prior to sending payment.
- We recently sent out a call for ideas for new SciPAC t-shirts. Thank you to the officers who submitted ideas to us! We will make a selection soon.

**7) Subcommittee Reports**

**a) Awards:** LCDR Charlene Maddox; Co-chair: CDR Jennifer Bodart

- We'd like to thank everyone who submitted nominations for the 2014 Junior and Senior Scientist of the Year Awards. The Awards Subcommittee received a number of nominations. The judging and selection process is underway and expected to be completed by the end of April.

**b) Career Development:** LCDR Michael Smith; Co-chairs: LCDR Alfredo Sancho, LCDR Zewditu Demissie

- **OBC:**
  - Four scientists are scheduled to attend the April 2014 OBC class.
    - LT Danny Benbassat (SAMHSA, Rockville, MD)
    - LT Shiny Mathew (FDA, Silver Spring, MD)
    - LT Jamie Mells (CDC, Atlanta, GA)
    - LT Leslie Rivera Rosado (FDA, Bethesda, MD)
  - The March OBC was canceled.
  - The May OBC has also been canceled.
- **Subcommittee meeting:**
  - The Subcommittee has held several teleconferences regarding the review and format of the SciPAC CV and they have compiled a list of survey questions for scientists to complete after the Executive Board (EB) reviews and approves of the questions. If there is a potential revision to the CV format, it will not go into effect this year.
  - The SciPAC Handbook Workgroup met in March. Officers were assigned sections of the handbook to update in 2014.

**c) Category Day:** CDR Mark Clayton; Co-chair: CDR William Satterfield

- The USPHS Scientific and Training Symposium registration is now open
- Category Day is 12 June 2014 at the Raleigh Convention Center, Raleigh, NC
- The Agenda for Category Day is set. Session moderators, a room moderator, a SciPAC merchandise retailer, and a photographer have all been identified.
- The Scientist Category Day Social will be held at the Boylan Bridge Brewpub from 1800-2000 EST. A flyer has been developed with coordinating instructions and a map for distribution. Please RSVP to LCDR Nadra Tyus at [ntyus@hrsa.gov](mailto:ntyus@hrsa.gov) so we have an idea of the number of attendees.
- The Category Day Subcommittee would like to encourage everybody to show their support for scientist officers who will present at the main conference on 11 June 2014, the day before Category Day. If you are giving a talk or presenting a poster at the main conference, please send your name, rank, title, agency, duty location, track session, time and title of your presentation to LCDR Qiao Bobo and she will compile a list of scientist officers who will present at the main conference and send it out through the listserv. Her e-mail address is [Qiao.Bobo@fda.hhs.gov](mailto:Qiao.Bobo@fda.hhs.gov)

**d) Mentoring:** LCDR Matthew Breiding; Co-chair: CDR Bryan Davidson

- Since our last report we have made 2 new matches. We currently have 34 active mentoring agreements on file with an additional 30 in a review phase because the mentoring agreement on file has expired, so those agreements may or may not be ongoing.
- We have made good progress on reducing the number of officers waiting to be matched with a mentor but still have a few officers who are in need of a mentor. So if there are any O-5, O-6, or senior O-4 officers interested in serving as a mentor, please contact me at [dvi8@cdc.gov](mailto:dvi8@cdc.gov).
- Our subcommittee is working hard on a mentoring guidebook that will be a resource for mentors and mentees in setting up a productive mentoring relationship. We hope to have that completed and available sometime this summer.

**e) Policy Review:** LCDR Jeremy Wally; Co-chair: LCDR Fei Xu

- There were no policy documents for the subcommittee to review in March.

**f) Recruitment, Retention & Readiness (RRR):** CDR Dominic Frasca; Co-Chair: CDR Matthew Murphy

- We have received the Corps Readiness Compliance numbers from March. Overall, 82% of Corps officers met basic readiness standards.
- The scientist category had 88% of our officers meet basic readiness standards. That was the highest basic readiness rate among all the categories.
- Among our category it appeared that not renewing the BLS certification was the most common reason for basic readiness noncompliance. Just as a reminder, you need to fax in a copy of your BLS card to your eOPF and also manually enter your BLS information into Direct Access to record BLS certification.
- The Cross-PAC Readiness group met again. If an officer has difficulty documenting the completion of the FEMA or Learn courses, they should log into eLearn, print out the list of course completions, and email the document showing that the course(s) were successfully completed to LCDR Mahmud ([Nasser.mahmud@hhs.gov](mailto:Nasser.mahmud@hhs.gov)). He requested that the officer give the system a few weeks to process completions before emailing him.
- The retention survey is still undergoing review and edits, but we will update you when that is ready to be sent out.
- Please contact CDR Dominic Frasca ([Dominic.Frasca@fda.hhs.gov](mailto:Dominic.Frasca@fda.hhs.gov)) or CDR Matthew Murphy ([MMurphy@cdc.gov](mailto:MMurphy@cdc.gov)) with any questions.

- g) Rules and Membership:** CDR Nisha Robbins; Co-Chair: CDR Ryan Novak
- The last EB meeting had to be rescheduled. We will meet next week and will be reviewing the suggested changes to the SciPAC charter. Some of the proposed changes include changing the allowable number of voting members, edits to our Mission, edits to our functions, etcetera. The executive board will address the changes with the voting members.
  - The Rules and Membership Subcommittee will be initiating the new voting member nomination process this month, about a month earlier so that people have time to get information on potential subcommittee chair and co-chair roles before they become voting members.
- h) Science:** LCDR Robin Toblin; Co-chair: CDR Jennie Thomas
- National Prevention Strategy (NPS) Team: The NPS team is wrapping up its conclusion article for the Newsletter. It also received approval from the Office of the Surgeon General (OSG) and PAC leadership to write a commentary based on the white paper that will be submitted to the American Journal of Public Health. This article will update each of the sections so it is comprehensive and current, so be on the lookout for queries about your relevant work.
  - Bibliography Team: The Bibliography team has sent queries to every Scientist officer requesting your presentations, posters, and publications (peer-reviewed and government) from 2010-present. Thus far, we have a 32% response rate. Please respond to the query even if you don't have anything to submit so we can check you off. Feel free to just attach your CV to the email or copy and paste the relevant section into an email. We want to make this as little work as possible on your side. If you haven't received a query, please feel free to email CDR Andrea Sharma ([aec4@cdc.gov](mailto:aec4@cdc.gov)) or CDR Lauren Zapata ([dvq8@cdc.gov](mailto:dvq8@cdc.gov)).
  - Web Team: We are nearing completion of the drafts of our page. The NPS page currently includes information about PACE and we want to verify its accuracy. We would like the PACE coordinator to contact LCDR Erin Parker ([vig4@cdc.gov](mailto:vig4@cdc.gov)).
  - Standard Operating Procedures (SOP): The updated SOP was approved by the SciPAC EB and will be finalized shortly and posted to our subcommittee webpage.
  - Science & Practice Series: We had a very successful talk last month called "Needs Assessment 101" by LCDR Asha Ivey-Stephenson and attended by 15 officers.
  - Journal Club: The next Journal Club will be held on 29 April 2014 at 1200 EST and will focus on Injury and Violence. The speaker will be CAPT Sara Newman and the article reviewed will be: "Accidents and Accountability: Perceptions of Unintentional Injury in Three National Parks" by Rickard & Newman in Leisure Sciences in 2014. You can either watch the power point presentation while listening to CAPT Newman's talk at <https://hrsa.connectsolutions.com/r5cu0amwrvj/> or you can call-in to: 866-808-0644 with Participant Passcode: 5633818. Please contact CDR Maleeka Glover ([mglover@cdc.gov](mailto:mglover@cdc.gov)) for more information and the article.
- i) Visibility:** LCDR Loren Rodgers; Co-chair: LCDR Seth Green
- The creed/motto has been delayed. We only just got feedback from the CDC. However, we now have feedback from all agencies and Junior/Senior officers. We will submit recommendations to the EB/CPO shortly.
  - Coin development: we are developing a white paper proposal to number coins for future Scientists at OBC graduation.
  - Thanks to LCDRs Anne Purfield and Deborah Dee for representing SciPAC at the CDC Commissioned Corps Awareness day.

- Join your fellow officers at the USPHS exhibit booth at the 3<sup>rd</sup> USA Science and Engineering Festival Expo on Saturday, 26 April 2014 and Sunday 27 April 2014 at the Walter E. Washington, DC Convention Center. Volunteers are still needed for the Sunday morning and afternoon shifts. CAPT Sanders plans to be in attendance. Volunteers should email LCDR Simleen Kaur at [simleen.kaur@fda.hhs.gov](mailto:simleen.kaur@fda.hhs.gov) soon as possible.
- We had a very successful visibility event at the 2014 Johns Hopkins Career Fair. The officers involved were CAPT Hottenstein, LCDR Steffen, LTs Maysonet, Hudson, Wu, and Zucco. In total we talked with 80 students about opportunities for them in the Corps. LCDR Steffen would like to express his gratitude to the officers that participated; it was a job well done by everyone.
- LCDR Carroll is organizing the letter exchange for the Pen Pal Project in Atlanta that began in January 2014. After the call for SciPAC officers in February, there are now 28 students from Atlanta Horizons program corresponding with officers (8 officers are Scientists and she's looking for more pen pals). Please contact LCDR Diana Carroll ([feu9@cdc.gov](mailto:feu9@cdc.gov)) for more information.
- We are setting up a team to participate in Tom's Run Relay which is a 200 mile run down the C&O canal from Cumberland, Maryland to Arlington, Virginia the weekend of 30 May 2014 through 1 June 2014. We are looking for runners and bikers. As an added bonus RADM(s) Lushniak and Giberson have agreed to be on the team as long as their schedules permit it. For more information please contact LT John Pesce ([john.pesce@nih.gov](mailto:john.pesce@nih.gov)).

j) **Website:** CDR Tegan Boehmer; Co-chair: CDR Jacqueline Sram

- No updates to report.

#### 8) **Liaison Reports**

- COA: CAPT Sara Newman
  - Col James T. Currie, PhD, USAR (Ret) starts as our new COA/COF's executive director beginning today (1 April 2014) to replace CAPT Gerard Farrell (Ret). The transition process is scheduled for two weeks. Col Currie spent 18 years as a professor at the National Defense University and the last four years as government relations director for trade associations. He also has experience as a congressional staff member. Please join us in welcoming Col Currie. The best way to do that is to attend the 49th annual PHS Scientific and Training Symposium in Raleigh, NC from 10-12 June 2014.
  - Please do not forget to vote for the COA Board of Directors. You can cast your vote from the COA website at <https://www.surveymonkey.com/s/TSB92L5>
  - SG nominee Dr. Vivek Murthy awaits Senate confirmation, however is coming up against opposition mainly because of his stance on gun control and ties to progressive groups. The President does not appear to be dropping him as a nominee for SG; Dr. Vivek Murthy's nomination was cleared on a party line vote by the Senate HELP Committee for a confirmation vote by the full Senate. Dr. Murthy's nomination is one of several hundred on the Senate's executive calendar awaiting a floor vote and while we anticipate his eventual confirmation, it is not a sure thing. Senator Rand Paul, R-KY, has placed a hold on the nomination and objections to the appointment have surfaced in other areas. With the change in Senate rules imposed by Senate Majority Leader Harry Reid, D-NV, last year, the so-called "nuclear option", the threshold for approving nominations is a simple majority and the Democrats have a 55-45 advantage in the Senate. Assuming Dr. Murthy's confirmation, he will be immediately invited to address the attendees at the PHS Scientific and Training Symposium; this is another important reason for all officers to attend this year, 10-12 June in Raleigh, NC.

- The administration proposes new policies for pay and benefits. The DoD has proposed sweeping changes to compensation, retirement, and health care for uniformed service members. The proposed changes will effectively limit active duty pay increases, reduce the amount of retired/retainer pay, and increase health care costs for all service members, active duty and retired. COA is working closely with The Military Coalition to protect compensation and benefits for the uniformed services. This will be a long, hard fight and we need all the help we can get. The best way to help is to help us increase our membership by maintaining current members, winning back lapsed members, and recruiting new members.
- Jerry Farrell will be attending his last PHS Scientific and Training Symposium in Raleigh, NC. This largest annual gathering of Commissioned Corps officers has improved by all measures during the last 12 years and is a well-regarded public health event attracting interest from the other uniformed services, other federal, state, and local public health professionals, as well as the international public health community. Join us in thanking Jerry for his service to the PHS Commissioned Corps, 10-12 June in Raleigh, NC. Please also let Scientists know that they have an opportunity to personally thank Jerry for his hard work over the past 13 years to protect and defend the Corps. We are creating a memory book with messages, photos and memories from all PHS members. Follow the link below to contribute your fond farewells and photos of Jerry. The COA and Foundation boards will present a printed version to Jerry during the Symposium in Raleigh. [http://www.celebrateahero.com/invited-guests/?book\\_id=103054](http://www.celebrateahero.com/invited-guests/?book_id=103054)
- JOAG: LCDR Qiao Bobo
  - JOAG is calling for submission of photos and stories to develop its first ever Scrapbook to showcase the impact and diversity of roles, missions and activities of junior officers. If you are a junior officer, and you have photos that highlight your work, deployment experiences or other PHS activities, you can submit up to three photos. All individuals in the photo must sign the photo release policy form. The deadline for the submission is 18 April 2014. The detailed instructions and criteria for submissions can be found in the e-mail sent out through the SciPAC listserv this morning and it is also post on the JOAG homepage.
    - To submit photos and stories, use the JOAG Scrapbook Project form at <https://adobeformscentral.com/?f=DuWicP9yvoK116z2%2AmoTsg> and submit it along with the photo release policy form. You may start and save the JOAG Scrapbook Project form for up to 7 days before completing. Any information entered into the form that is not completed, and submitted, within 7 days will be lost. You can submit up to three (3) photos per submission, and only one (1) submission/entry per officer.
      - **Criteria for submissions:**
        - (i) Photo size must be at least 4 x 6 inches at 300 dpi (.jpeg or .gif only).
        - (ii) Officers in the photo must be wearing the prescribed uniform properly.
        - (iii) Consent must be obtained from all individuals in photos submitted.
        - (iv) **A signed photo release policy form MUST be included with your submission.**
        - (v) Please submit your completed JOAG Scrapbook Submission form with your photos and the signed photo release policy attached by **COB Friday, 18 April 2014.**
      - If you have any questions, please contact LCDR LaJeana Howie at [lih7@cdc.gov](mailto:lih7@cdc.gov).
  - Our next JOAG Journeyman Series will be held 9 May 2014 at 1300 EST. CAPT Holly Ann Williams and CDR Sara Luckhaupt, will speak on “Lessons Learned on Leadership - How to Best Practice our USPHS Core Values”. Dial-in Number: 218-936-4700; Access code: 7919605

- The next JOAG General Member Meeting will be held next Friday, 11 April 2014, from 1300-1500 EST. Dial-in Number: (626) 677-3000; Passcode: \*210076
  - The FDA PHS awareness day will be held at the White Oak campus 28 April 2014. JOAG will have a Uniform Inspection Booth on site. We plan to have a set of uniforms on display that day. Please stop by if you plan to attend the event.
- PSYPAG: CDR Anne Dobmeyer
    - PsyPAG is currently evaluating the nomination packages that were submitted for the PsyPAG annual awards, which include the Senior Career and the Early Career Achievement psychologist annual awards. The award recipients will be announced at the next PsyPAG meeting (02 April 2014) and presented at the 2014 USPHS Scientific and Training Symposium in June.
    - The PsyPAG Psychologist Speaker Series continues on our bimonthly calls. In April, we will feature LCDR Heidi Daniels speaking on her role as Chief of the Behavioral Health Optimization Program at Joint Base Andrews.
    - Psychologists in DoD billets continue to be impacted by changes in the implementation of the DoD/MOA. Decisions were recently released regarding which billets will be eliminated in one year. PsyPAG continues to assist officers by providing weekly updates to job listings available for PHS psychologists.
    - PsyPAG SIG for psychologists pursuing board certification continues to meet on a monthly basis. They recently developed a list of tips for passing oral exams. Their March meeting focused on required components for board certification in clinical psychology. Interested psychologists can contact LCDR Heidi Daniels ([heidi.daniels@afncr.af.mil](mailto:heidi.daniels@afncr.af.mil))
    - PsyPAG SIG for prescribing psychologists have created an online site with documents related to licensure exam study and credentialing. The group continues to meet on a monthly basis. Interested psychologists can contact CDR Anthony Tranchita ([anthony.tranchita.1@us.af.mil](mailto:anthony.tranchita.1@us.af.mil))
    - The next PsyPAG meeting is on 02 April 2014 @ 1200 EST. The dial-in number is: [866-782-0573](tel:866-782-0573) Participant Passcode: 2214354.
    - To learn more about PsyPAG members can go to: <http://usphs-hso.org/?q=pags/psypag>
    - If you are a psychologist and would like to join PsyPAG please contact: LCDR Sara Pulliam ([sara.pulliam@us.af.mil](mailto:sara.pulliam@us.af.mil))

#### 9) Other Business, Questions, Comments

- Commissioned Corps' Women's Issues Advisory Board (CCWIAB): CDR Anne Dobmeyer
  - The mission of the CCWIAB is to identify and analyze key issues that impact women in the Corps, and develop action plans to address the issues.
  - The CCWIAB has developed a brief survey to gather information on which women's issues in the Corps are of most concern to officers (e.g., pregnancy-related issues, deployment challenges, promotion rates, mentoring, etc.). The Board will use this information to prioritize efforts for the upcoming year. Survey will be open through the month of April.
  - All Scientist officers are encouraged to provide their input via the survey at the link: <http://www.surveymonkey.com/s/7TGZNF3>

#### 10) Closing Remarks: CDR Nicole Frazer

- Nothing else to report.

**NOTE:** Next meeting **Tuesday, 06 May 2014 @ 1200–1300 EST**



**Scientist Professional Advisory Committee  
Meeting Minutes**

**Tuesday, 06 May 2014  
1200–1300 (EDT)**

Toll-Free Number: 1-866-782-0573  
Pass code: 2214354

**Chief Scientist Officer and 2013/2014 SciPAC Voting Members and Liaisons**

<b>Rank</b>	<b>Name</b>	<b>Role</b>	<b>Present</b>
<b>Voting Members, Executive Board</b>			
CAPT	Sanders, Martin	Chief Scientist Officer	Yes
CDR	Frazer, Nicole	Chair	Yes
CDR	Robbins, Danisha	Vice Chair; Rules & Membership Chair	Yes
LCDR	Adjemian, Jennifer	Executive Secretary	Yes
CDR	Eaton, Danice	COF Liaison	Yes
<b>Voting Members</b>			
CDR	Boehmer, Tegan	Website Subcommittee Chair	Yes
LCDR	Breiding, Matt	Mentoring Subcommittee Chair	Yes
CDR	Clayton, Mark	Category Day Subcommittee Chair	Excused
CDR	Frasca, Dominic	Recruitment, Retention, & Readiness Subcommittee Chair	Yes
CDR	Hu, Sally	Billet Transformation Liaison	Yes
LCDR	Maddox, Charlene	Awards Subcommittee Co-Chair	Excused
	Meechan, Paul	Civil Service Liaison	No
CDR	Novak, Ryan	Rules and Membership Subcommittee Co-Chair	Yes
LCDR	Rodgers, Loren	Visibility Subcommittee Chair	Yes
LCDR	Sancho, Alfredo	Career Development Subcommittee Co-Chair	Yes
CDR	Satterfield, William	Category Day Subcommittee Co-Chair	Yes
LCDR	Smith, Michael	Career Development Subcommittee Chair	Yes
CDR	Sram, Jacqueline	Website Subcommittee Co-Chair	Yes
LCDR	Toblin, Robin	Science Subcommittee Chair	Yes
LCDR	Wally, Jeremy	Policy Review Subcommittee Chair	Excused
CDR	Xu, Fei	Policy Review Subcommittee Co-Chair	Yes
<b>Non-voting Liaisons</b>			
CDR	Dobmeyer, Anne	PSYPAG Liaison	Yes
CAPT	Moffett, Daphne	SciPAC Historian	No
CAPT	Newman, Sara	COA Liaison	No

LCDR	Bobo, Qiao	JOAG Liaison	Excused
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### Participation by Nonvoting Scientist Officers

Rank	Participant	Agency	Present
CAPT	Barrett, Drue	CDC	Yes
CAPT	Benally, Christine J.	HHS	Yes
CAPT	Daugherty, Jon	FDA	Yes
CAPT	Golden, John	DoD	Yes
CAPT	Thoroughman, Doug	CDC	Yes
CDR	Abe, Karon	CDC	Yes
CDR	Bennett, Marco	FDA	Yes
CDR	Bhagwat, Aditya	DoD	Yes
CDR	Bodart , Jennifer	DoD	Yes
CDR	Dobmeyer, Anne C.	DoD	Yes
CDR	Dutton, Samuel S.	DHS	Yes
CDR	Elson, Diana	ICE	Yes
CDR	Goodie, Jeffrey L.	DoD	Yes
CDR	Kenney, James	FDA	Yes
CDR	Murphy, Matthew	CDC	Yes
CDR	Riggs, Margaret	CDC	Yes
CDR	Seo, Paul	FDA	Yes
CDR	Streeter, Emily	DoD	Yes
CDR	Thomas, Jennifer Dolan	CDC	Yes
CDR	Yip, Fuyuen	CDC	Yes
CDR	Zapata, Lauren B.	CDC	Yes
CDR	Zhang, Yi	FDA	Yes
LCDR	Bobo, Qiao	FDA	Excused
LCDR	Bonzagni, Neil	CDC	Yes
LCDR	Calanan, Renee	CDC	Yes
LCDR	Cole, Jessica	FDA	Yes
LCDR	Cui, Minglei	FDA	Yes
LCDR	Dee, Deborah	CDC	Yes
LCDR	Demissie, Zewditu	CDC	Yes
LCDR	Facey, Judy	EPA	Yes
LCDR	Gardner, Tracie	CDC	Yes
LCDR	Garrett, Tiana	CDC	Yes
LCDR	Geissler, Aimee	CDC	Yes
LCDR	Green, Seth	DoD	Yes
LCDR	Hatch, Arlin	DoD	Yes
LCDR	McCollum, Andrea	CDC	Yes
LCDR	Miller, Mark	EPA	Yes
LCDR	Nichols, Erin	CDC	Yes
LCDR	Nielsen, Carrie	CDC	Yes
LCDR	Odom, Erika	CDC	Yes

LCDR	Powell, Tracy	HHS	Yes
LCDR	Purfield, Anne	FDA	Yes
LCDR	Rivera, Luz	FDA	Yes
LCDR	Rossiter, Lana	FDA	Yes
LCDR	Sircar, Kanta	CDC	Yes
LCDR	Steffen, Scott	FDA	Yes
LCDR	Tate, Jacqueline	CDC	Yes
LCDR	Toussaint, Esra	CDC	Yes
LCDR	Tyus, Nadra	HRSA	Yes
LCDR	Vagi, Sara	CDC	Yes
LCDR	Zhou, Eric	NIH	Yes
LT	Blessington, Tyan	DoD	Yes
LT	Bowen, Virginia	CDC	Yes
LT	Cleck-Derenick, Jessica	FDA	Yes
LT	Crarey, Emily	FDA	Yes
LT	Halldin, Cara	CDC	yes
LT	Hickey, Andrew	OHA	Yes
LT	Irving, Shalon	CDC	Yes
LT	Jamoom, Eric	CDC	Yes
LT	Jarvis-Durham, Lisa	CMS	Yes
LT	Kebker, Eric	DoD	Yes
LT	Kembi, Folasade	CDC	Yes
LT	Lucas, Neali	FDA	Yes
LT	Mathew, Shiny	FDA	Yes
LT	Mells, Jamie	CDC	Yes
LT	Muniz Ortiz, Jorge	USDA	Excused
LT	Pesce, John	NIH	Yes
LT	Shumate, Alice	CDC	Yes
LT	Tian, Nancy	ASPR	Yes
LT	Wilken, Jason	CDC	Yes
LT	Wilson-Frederick, Shondelle	HHS	Yes
LT	Zucco, Julia	CMS	Yes

**1) Call to Order and Welcome:** CDR Nicole Frazer

- Email LCDR Jennifer Adjemian (Jennifer.adjemian@nih.gov) for roll call on the day of the call.
- Mute your phones when not speaking (press \*6 if you do not have a mute button).
- Do not place the conference call line on hold.

**2) Report from the CPO:** CAPT Martin Sanders

- No further information on the new Applied Physical Fitness Test at this time.
- There is no new information on promotion boards or how they progressed, though they have been held.
- Anyone who is an Epidemic Intelligence Service Officer (EISO) and needs to reach out to me, please do so after the call via email. EISOs are ready reserve and promotion standards and readiness guidelines are different for them. Almost all PhDs hit the maximum Training and Education credit allowed. While letters with a somewhat confusing message regarding this were

recently disseminated to the EISOs, there should be little practical impact from the message conveyed to Scientist officers.

- People are making USPHS Symposium plans and I will be there. If you get a chance to go, you should make an effort to do so.
- Given political and ongoing challenges of the Commissioned Corps, they are being more selective in who can get in and it is possible that more candidates may not be admitted due to medical issues.

### 3) **Report from the Chair:** CDR Nicole Frazer

- We did not have the Senior Leadership meeting in April. There are no other significant actions from leadership to report.
- I mentioned this on the last call, but the Symposium is quickly approaching. I know that CDRs Clayton and Satterfield, and their team, have been working hard to put the finishing touches on our Category Day event at the Symposium and will let them fill you in on those details. I mentioned also that there will be a Chief Professional Officer (CPO)/Professional Advisory Committee (PAC) Chair workgroup meeting at the Symposium on 11 June 2014. This is a great opportunity for us to interact with the other CPOs/PAC Chairs and represent our PAC. There is still no agenda, but if you have something you think would be worth communicating or discussing in this combined meeting, do let us know.
- The Executive Board met again in April to continue review of the proposed changes to the Charter. We've reviewed about two-thirds of the document and will meet again this month to complete the review. The comments from our colleagues on the Rules & Membership Subcommittee have been very thoughtful and informative and the final product will better reflect what we do as a PAC. We are also in the process of reviewing the Scientist Creed and Motto drafted by Our Visibility subcommittee; more to follow on those fronts soon.
- We also have had a few things go out to the listserv this past month. I wanted to bring your attention to the free training opportunity for Public Health Ethics:
  - *The 1 hour 54 minute training presents the basics of public health ethics; examines the complementary role that ethics and law play in decision making; and reviews strategies for analyzing ethical issues, exploring the ethical dimensions of alternative courses of action, and justifying public health decisions. The training also presents an interactive case study that puts the learner in the role of a health official and walks through the steps of an ethical analysis using a real-life case scenario. This interactive case study will illustrate how to use ethics frameworks, such as the Principles of the Ethical Practice of Public Health, developed by the Public Health Leadership Society, in the decision making process.*
- Finally, the 2014 AMSUS (Association of Military Surgeons of the United States) Continuing Education Meeting will be 2-5 December 2014 in Washington, DC. AMSUS provides a unique platform to share innovative and sustaining developments of interest to Federal Health Professionals. For more information, visit: <http://www.amsus.org>
- That is all for my report unless there are any questions.

### 4) **Report from Vice Chair:** CDR Nisha Robbins

- Nothing to report.

### 5) **Secretary:** LCDR Jennifer Adjemian

- We had 85 Scientist officers attend April's SciPAC meeting. Please encourage fellow Scientists to attend the monthly meetings as they represent the best way to receive important, updated information on SciPAC.

- If you have any information on events or relevant messages that you wish to distribute to the SciPAC listserv, please email it to me along with any important details (Jennifer.adjemian@nih.gov).
- For today's call, please remember to email me your attendance using the subject line: "SciPAC Monthly Meeting Attendance".
- If you are providing a report on today's call, please also remember to email me a copy for the meeting minutes.

#### 6) **COF Liaison: CDR Danice Eaton**

- The current SciPAC account balance is \$2,462.73.
- We sold 1 coin and 0 t-shirts this month. In our inventory, we currently have 236 coins and 10 t-shirts (3L, 5M, 2S).
- If you wish to place an order that will require shipping, please contact me (CDR Danice Eaton, [dhe0@cdc.gov](mailto:dhe0@cdc.gov)) for a shipping quote prior to sending payment.
- LCDR Jessica Cole has been leading our effort to identify and purchase new merchandise. She is working on a t-shirt design. The t-shirt design we have selected is based on a suggestion submitted by LCDR Qiao Bobo. As such, LCDR Bobo won our SciPAC t-shirt design contest and will receive one of our new t-shirts for free! Our goal is to obtain the t-shirts in time to sell at the USPHS Scientific and Training Symposium in June.

#### 7) **Subcommittee Reports**

##### a) **Awards:** LCDR Charlene Maddox; Co-chair: CDR Jennifer Bodart

- The Awards Subcommittee would like to thank everyone who answered the call for SciPAC's Junior and Senior Scientist Officer of the Year Awards. We received four nominations for the Junior category and six nominations for the Senior category. A judging panel has been assembled and the candidates are being reviewed by the panel. Selections from each category will be made very soon and then submitted to CAPT Sanders for confirmation.

##### b) **Career Development:** LCDR Michael Smith; Co-chairs: LCDR Alfredo Sancho, LCDR Zewditu Demissie

###### • **OBC:**

- Four scientists attended the April 2014 OBC class.
  - LT Danny Benbassat (SAMHSA, Rockville, MD)
  - LT Shiny Mathew (FDA, Silver Spring, MD)
  - LT Jamie Mells (CDC, Atlanta, GA)
  - LT Leslie Rivera Rosado (FDA, Bethesda, MD)
- The May OBC has been canceled.

###### • **CV Review Process:**

- The draft survey questions regarding potential improvements to the SciPAC model CV and CV review process are with the SciPAC executive body and CPO for review. The finalized survey questions will be distributed through the listserv for all scientists to comment on and this is expected to occur sometime this summer.

##### c) **Category Day:** CDR Mark Clayton; Co-chair: CDR William Satterfield

- The SciPAC Category Day Committee encourages everybody to show their support for scientist officers who will present at the main conference the day before Category Day on Wednesday 11 June 2014. If you are presenting at the main conference, please send your name, rank, job title, agency, duty location, tract session, and the time and title of your presentation to LCDR Qiao Bobo at [Qiao.Bobo@fda.hhs.gov](mailto:Qiao.Bobo@fda.hhs.gov). LCDR Bobo will compile a list

for scientist officers who will present at the main conference and send it out through the listserv.

- We currently have 35 Scientist Officers registered for the USPHS Scientific and Training Symposium and anticipate the majority of these will be attending Category Day.
- The Scientist Social is scheduled for Thursday, 12 June 2014 from 18:00-20:00 EST at the Boylan Bridge Brewpub. If you plan to attend, please RSVP by Monday, 2 June 2014 to LCDR Nadra Tyus at [ntyus@hrsa.gov](mailto:ntyus@hrsa.gov) so that we can get an estimate of how many plan to attend.

**d) Mentoring:** LCDR Matthew Breiding; Co-chair: CDR Bryan Davidson

- We currently have 34 active mentoring agreements on file with an additional 25 in a review phase because the mentoring agreement on file has expired, so those agreements may or may not be ongoing. We have been and will continue to make an effort to directly contact those who have an expired mentoring agreement. If you are contacted, or are aware that your mentoring agreement has expired, please respond one way or another as to whether your mentoring relationship is ongoing so that we can update our records.
- We have also attempted to contact current officers who are serving as mentors to complete a mentoring application. Completing an application was not a requirement when many mentors initially started serving as a mentor. We sent out a listserv message last month and will be directly contacting mentors so that we have information on all mentors that will help in setting up future mentoring relationships.
- Members of our subcommittee have been working hard on a mentoring guidebook that will be a resource for mentors and mentees in setting up a productive mentoring relationship. The officers on this team recently completed an initial draft so we hope to have that completed and available for dissemination sometime this summer.

**e) Policy Review:** LCDR Jeremy Wally; Co-chair: LCDR Fei Xu

- There were no policy documents for the subcommittee to review in April.

**f) Recruitment, Retention & Readiness (RRR):** CDR Dominic Frasca; Co-Chair: CDR Matthew Murphy

- Recruiting:
  - Scientist Category is “in line” to be reopened, but still no call as to when the open dates for the category will be.
- Retention:
  - SciPAC Retention survey is still under review; we are currently awaiting the release of a “separation survey” by DCCPR, in order to avoid duplication of efforts.
- Readiness:
  - As of April, OFRD reported Scientist readiness (basic qualified and exempted) at 94%; this ties three other categories for first place in readiness.
  - We are participating in the Cross Category Readiness Working Group; current efforts are to implement an incentive program for completing/improving APFT scores, similar to the Pharm-PAC sponsored “PACE” (PHS APFT Certificate of Excellence) program
  - We are continuing to collect vignettes on officer deployments. We will attempt to have them published in the category newsletter.
- Miscellaneous:
  - JOAG requested to attend an RRR subcommittee meeting. We held an ad-hoc subcommittee meeting and forwarded a copy of the minutes to the JOAG representative.

**g) Rules and Membership:** CDR Nisha Robbins; Co-Chair: CDR Ryan Novak

- CDR Robbins has received all of the nomination packages for voting membership in the SciPAC. That deadline was 25 April 2014. Now, the Rules and Membership subcommittee will be carefully reviewing the applications next week and making selections. We have six slots available for voting members.
- Thank you to the R&M team for their hard work on the charter edits; they have examined the model charter and provided great suggestions where we can modify to fit the model charter and places where we are very specific to what we do as Scientists in our charter. Great work!

**h) Science:** LCDR Robin Toblin; Co-chair: CDR Jennie Thomas

- Bibliography:
  - The SciPAC Bibliography team has reached out to all Scientists officers several times to request a list of each officer's publications and presentations from 2010-2013. We have about a 45% response rate including those who sent the requested information or said they had nothing to report. Thank you to everyone who responded. The team will be reaching out again to those who have not responded this month. We plan to have the completed SciPAC Bibliography available this summer.
- Science & Practice:
  - On 18 March 2014, LCDR Asha Ivey-Stephenson presented Needs Assessment 101; this was coordinated by LCDR Tim Cunningham. The next talk is scheduled for 20 May 2014 with CDR Samuel Wu presenting on Science and Policy at the Health and Human Services Office on Minority Health with LT Xinzhi Zhang coordinating.
- Journal Club:
  - CAPT Sara Newman's presentation on injuries in the national parks has been postponed until 17 June 2014. The 19 August 2014 Journal Club call will focus on Healthy Eating/Active Living.
- Web:
  - The team has submitted two of our three pages to the Website Subcommittee. We are waiting to learn if we can have our own page related to the Bibliography and will then send that template along.
- Standard Operating Procedures:
  - The SOP has been finalized and will be sent to the Executive Board for archiving and to the web team for posting.
- National Prevention Strategy:
  - We have a draft of the conclusion article for the newsletter. There was a low response to information about what PAC members do at your jobs related to the NPS so we'll be sending more directed emails in the next two weeks.

**i) Visibility:** LCDR Loren Rodgers; Co-chair: LCDR Seth Green

- The SciPAC Newsletter will release its next issue around 20 May 2014.
- LCDR Neil Bonzagani set up an email for all Scientist Newsletter submissions: [SCIPACNews@fda.hhs.gov](mailto:SCIPACNews@fda.hhs.gov)
- LT Eric Jamoom delivered 2 presentations at the University of Florida in Gainesville, FL to the College of Medicine/College of Public Health on 18 April 2014. His presentation covered descriptions and methodologies for accessing and using the National Center for Health Statistic's research data resources, such as the National Ambulatory Medical Care Survey and related electronic health record and workflow surveys.
- LT Jonathan Leshin organized Maryland Day for the PACE program; this event had 80K attendees with over 500 stopping by to talk with PHS officers. CAPT Mark Seaton was also in

attendance. The USPHS booth consisted of various fun-filled activities that engaged age groups from elementary school to adults. These activities included:

- A bike powering a stereo that illustrated the conversion of food energy to physical energy and then to electrical energy
- Showcasing easy exercise activities such as jump roping and quick tennis
- A coloring section for kids using the new My Plate system developed by the United States Department of Agriculture (USDA)
- LT John Pesce and LT Jonathan Leshin participated in the Twinbrook Elementary Career Day with over 100 2nd and 5th graders. The focus of the talk was why mucous membranes are important and we had the kids make slime as an example of a mucous membrane. We also discussed how smoking can harm your membranes and can lead to other problems.
- The Scientist Motto/Creed edits and revisions are completed and were submitted for review to the Chief Professional Officer/EB.
- LCDR Eric Zhou will be helping organize the NIH Asian and Pacific Islander American Organization (APAO) Ethnic Food Fair in honor of the Asian American and Pacific Island Heritage Month on 21 May 2014 from 1130-1330 EST in the building 31A Patio at the NIH Campus in Bethesda, Maryland. Please RSVP to [zhou@niaid.nih.gov](mailto:zhou@niaid.nih.gov) by close of business on 15 May 2014.

j) **Website:** CDR Tegan Boehmer; Co-chair: CDR Jacqueline Sram

- The IT PAG consultants ran into some technical problems a few weeks ago that have prohibited us from updating the website content. We are addressing the issue with the hosting service's helpdesk and hope that it will be resolved soon. As a result, we have not been able to upload the April OBC graduation photo.

8) **Liaison Reports**

- COA: CAPT Sara Newman
  - Nothing to report.
- JOAG: LCDR Qiao Bobo
  - The JOAG Symposium Planning Committee is well underway with the planning of JOAG related events during this year's annual USPHS Training and Scientific Symposium taking place on 10-12 June 2014 in Raleigh, North Carolina. In addition to providing officers opportunities to grow as public health professionals in our respective fields, the annual Symposium gives us a great opportunity to meet and network with fellow USPHS officers.
  - JOAG has established the Officer Room Share/Car Share Program to assist junior officers with either (1) finding a roommate, which can help offset the cost of housing, either in a hotel or at a local officer's home or (2) finding an officer to share a ride with. The room share/car share program will help you get in touch with fellow officers who are looking to split the cost of a room, provide a room to a fellow officer at no cost, or share a ride. **Note:** *Officers on official government travel with their room paid by a travel order cannot benefit financially from sharing a room*
  - The JOAG Symposium Planning Committee has created a self-sustained easily accessible online spreadsheet where you can post your interest in a roommate.
    - Steps to accessing the online tool:
      - To access the online tool click here:  
<https://docs.google.com/spreadsheet/ccc?key=0Akhy3CsG18QadHg2Y3diZ24tR1VsbnpSOTJGUW92Unc&usp=sharing>

1. Once the link is open, click on the first empty cell under Column A.
  2. Once the Column A cell is highlighted, click on the arrow to the right of the cell to pull up drop down options. From the drop down click on "Looking for a roommate" or "Have a room to share" to indicate your room need or "Looking for a car pool" or "Have a car to share".
  3. Enter your name, email address, phone number and other pertinent information listed on the spreadsheet. This information will be used by other officers to get in touch with you or vice versa.
  4. Once you have identified a roommate or car pool, please remove your information from the spreadsheet.
- If you have any questions or concerns, please contact LCDRs Elizabeth Thompson or Debra Wagner by email ([elizabeth.thompson@fda.hhs.gov](mailto:elizabeth.thompson@fda.hhs.gov); [dgx3@cdc.gov](mailto:dgx3@cdc.gov)) or call LCDR Elizabeth Thompson at 301-796-0824. We hope to see you in North Carolina!
- The JOAG Membership Committee is hosting a Meet and Greet in the Washington, D.C., Maryland, and Virginia area on Wednesday, 21 May 2014 from 1500-1600 EST. This meeting will be held at: FDA Headquarters: White Oak Building, Building 2 (CSU), Room 2047W, 10903 New Hampshire Avenue, Silver Spring, MD 20993.
    - Directions: <http://www.fda.gov/AboutFDA/WorkingatFDA/BuildingsandFacilities/WhiteOakCampusInformation/ucm241748.htm>.
    - For remote participants: Conference Number(s): 301-796-7777, Participant Code: 665118; to join the meeting: <https://collaboration.fda.gov/joagmeetandgreet/>
    - This will be a great opportunity for you to learn more about JOAG as well as meet, network, and interact with other junior officers in the Washington, D.C., Maryland, Virginia and surrounding areas. This is also a good time to discuss issues relating to the Commissioned Corps and be provided with professional support. The theme of this meeting is "Strategies to Jump Start your PHS Career." Individuals are required to show a government ID to gain access to the facility where the meeting will be held.
      - Visitors to FDA: We will need to arrange an escort to meet you at the security check point of Building 32 where LCDR Mona Patel or LCDR Kimberly Rains will be stationed if you do not work at FDA. So, please RSVP if you plan to attend.
      - To RSVP for the Maryland Meet and Greet, Click Here (If you work at FDA, please feel free to show up if you find some spare time at the last minute!) Maryland Meet & Greet Contacts: LCDR Kimberly Rains and LCDR Mona Patel.
      - If you would like to learn more about Meet and Greet events in your region, please contact the Meet and Greet subcommittee leads, LCDR Monique-Rachelle Lester ([lesterm2@mail.nih.gov](mailto:lesterm2@mail.nih.gov)) and LCDR Luz E. Rivera ([luz.e.rivera@fda.hhs.gov](mailto:luz.e.rivera@fda.hhs.gov)) or the Membership Committee leads, LT Chandra E. Jolley ([Chandra.Jolley@foh.hhs.gov](mailto:Chandra.Jolley@foh.hhs.gov)) or LCDR Robert Kosko ([Robert.Kosko@fda.hhs.gov](mailto:Robert.Kosko@fda.hhs.gov)).
  - The JOAG Membership Committee is excited to announce an upcoming Meet and Greets for the month of May. We invite officers in the area to attend. This will be a great opportunity for you to learn more about JOAG as well as meet, network, and interact with other junior officers in Raleigh/Durham Region and the surrounding areas. This is also a good time to discuss issues relating to the Commissioned Corps and be provided with professional support. A JOAG Voting Member will be attending this event either in person or via conference call. Feel free to bring your lunch and eat during this event.
    - Tuesday, 6 May 2014 from 14:30 -15:30 PM EST

- Location: FCC Butner Training Center, Old N. Carolina Hwy 75, Butner, NC 27509
  - Security: Please bring USPHS ID.
  - Contact: LT Marchita Magbie [mmagbie@bop.gov](mailto:mmagbie@bop.gov)
  - Again, please bring your uniformed services (CAC) or work ID card. Individuals are required to show a government ID to gain access to the buildings.
  - Meet and Greet General Information: If you would like to learn more about Meet and Greet events in your region, please contact the Meet and Greet subcommittee lead, LCDR Gayle Lundberg [gayle.lundberg@ihs.gov](mailto:gayle.lundberg@ihs.gov) or the Membership Committee Co-Chair, LCDR Monique-Rachelle Lester [monique-rachelle.lester@nih.gov](mailto:monique-rachelle.lester@nih.gov).
- Just a reminder, our next JOAG Journeyman Series will be held 9 May 2014 at 1300 EST. CAPT Holly Ann Williams and CDR Sara Luckhaupt will speak on “Lessons Learned on Leadership: How to Best Practice our USPHS Core Values”. Dial-in Number: 218-936-4700; Access code: 7919605.
- PSYPAG: CDR Anne Dobmeyer
    - PsyPAG announced the recipients of the PsyPAG annual awards, including the Senior Career and the Early Career Achievement psychologist annual awards. LCDR Seth Green received the Early Career Psychologist Achievement award; CDR Anne Dobmeyer received the Senior Career award. The officers, both Scientists, will be recognized during Scientist Category Day at the 2014 USPHS Scientific and Training Symposium.
    - The PsyPAG Psychologist Speaker Series continues on our bimonthly calls. In May, LCDR Heidi Daniels spoke on her role at Joint Base Andrews as Chief of the Behavioral Health Optimization Program, which integrates behavioral health services into primary care clinics.
    - PsyPAG Executive Team had their first meeting with the newly established PsyPAG Senior Leadership Advisory Panel, to capitalize on the knowledge and experience of our senior psychologists. The panel of O-6 psychologists will meet with the Executive team every other month.
    - Research and Conference Committee compiled and distributed a list of conferences that may be of interest to PHS psychologists.
    - Next meeting of the ABPP support group (board certification) is 28 May 2014, 1200-1230 EST. The point of contact is LCDR Heidi Daniels ([Heidi.daniels@us.af.mil](mailto:Heidi.daniels@us.af.mil))
    - The next PsyPAG meeting is on 4 June 2014 @ 1200 EST. The dial-in number is: [866-782-0573](tel:866-782-0573) Participant Passcode: 2214354.
    - To learn more about PsyPAG members can go to: <http://usphs-hso.org/?q=pags/psypag>
    - If you are a psychologist and would like to join PsyPAG please contact: LCDR Sara Pulliam ([sara.pulliam@us.af.mil](mailto:sara.pulliam@us.af.mil))

**9) Other Business, Questions, Comments**

- Nothing to report.

**10) Closing Remarks: CDR Nicole Frazer**

- Nothing else to report.

**NOTE: Next meeting Tuesday, 03 June 2014 @ 1200–1300 EST**



**Scientist Professional Advisory Committee  
Meeting Minutes**

**Tuesday, 03 June 2014  
1200–1300 (EDT)**

Toll-Free Number: 1-866-782-0573  
Pass code: 2214354

**Chief Scientist Officer and 2013/2014 SciPAC Voting Members and Liaisons**

<b>Rank</b>	<b>Name</b>	<b>Role</b>	<b>Present</b>
<b>Voting Members, Executive Board</b>			
CAPT	Sanders, Martin	Chief Scientist Officer	Yes
CDR	Frazer, Nicole	Chair	Yes
CDR	Robbins, Danisha	Vice Chair; Rules & Membership Chair	Yes
LCDR	Adjemian, Jennifer	Executive Secretary	Yes
CDR	Eaton, Danice	COF Liaison	Excused
<b>Voting Members</b>			
CDR	Boehmer, Tegan	Website Subcommittee Chair	Yes
LCDR	Breiding, Matt	Mentoring Subcommittee Chair	Excused
CDR	Clayton, Mark	Category Day Subcommittee Chair	Excused
CDR	Frasca, Dominic	Recruitment, Retention, & Readiness Subcommittee Chair	Yes
CDR	Hu, Sally	Billet Transformation Liaison	Yes
LCDR	Maddox, Charlene	Awards Subcommittee Co-Chair	Yes
	Meechan, Paul	Civil Service Liaison	No
CDR	Novak, Ryan	Rules and Membership Subcommittee Co-Chair	Yes
LCDR	Rodgers, Loren	Visibility Subcommittee Chair	Yes
LCDR	Sancho, Alfredo	Career Development Subcommittee Co-Chair	Yes
CDR	Satterfield, William	Category Day Subcommittee Co-Chair	Yes
LCDR	Smith, Michael	Career Development Subcommittee Chair	Yes
CDR	Sram, Jacqueline	Website Subcommittee Co-Chair	Yes
LCDR	Toblin, Robin	Science Subcommittee Chair	Yes
LCDR	Wally, Jeremy	Policy Review Subcommittee Chair	Yes
CDR	Xu, Fei	Policy Review Subcommittee Co-Chair	Yes
<b>Non-voting Liaisons</b>			
CDR	Dobmeyer, Anne	PSYPAG Liaison	Yes
CAPT	Moffett, Daphne	SciPAC Historian	No
CAPT	Newman, Sara	COA Liaison	No

LCDR	Bobo, Qiao	JOAG Liaison	Yes
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**Participation by Nonvoting Scientist Officers**

Rank	Participant	Agency	Present
CAPT	Adekoya, Nelson	CDC	Yes
CAPT	Barrett, Drue	CDC	Yes
CAPT	Benally, Christine J.	HHS	Yes
CAPT	Ching, Pamela	CDC	Yes
CAPT	Daugherty, Jon	FDA	Yes
CAPT	Despins, Joseph	FDA	Yes
CAPT	Golden, John	DoD	Yes
CAPT	Lotz, William Gregory	CDC	Yes
CAPT	Murry, Michael	BOP	Yes
CDR	Abe, Karon	CDC	Yes
CDR	Bennett, Marco	FDA	Yes
CDR	Bodart , Jennifer	DoD	Yes
CDR	Chu, Dan-My T.	FDA	Yes
CDR	Clingman, Chekesha S.	FDA	Yes
CDR	Dobmeyer, Anne C.	DoD	Yes
CDR	Dutton, Samuel S.	DHS	Yes
CDR	Elson, Diana	ICE	Yes
CDR	Glover, Maleeka	CDC	Yes
CDR	Goodie, Jeffrey L.	DoD	Yes
CDR	Kenney, James	FDA	Yes
CDR	Murphy, Matthew	CDC	Yes
CDR	Sharma, Andrea	CDC	Yes
CDR	Streeter, Emily	DoD	Yes
CDR	Yip, Fuyuen	CDC	Yes
CDR	Zapata, Lauren B.	CDC	Yes
CDR	Zhang, Yi	FDA	Yes
LCDR	Barbour, Kamil	CDC	Yes
LCDR	Bobo, Qiao	FDA	Yes
LCDR	Carroll, Dianna D.	CDC	Yes
LCDR	Cole, Jessica	FDA	Yes
LCDR	Cui, Minglei	FDA	Yes
LCDR	Demissie, Zewditu	CDC	Yes
LCDR	Facey, Judy	EPA	Yes
LCDR	Freeland, Amy L.	CDC	Yes
LCDR	Gaines, Joanna	CDC	Yes
LCDR	Gardner, Tracie	CDC	Yes
LCDR	Garnett, Theodore	FDA	Yes
LCDR	Geissler, Aimee	CDC	Yes
LCDR	Green, Seth	DoD	Yes
LCDR	Hatch, Arlin	DoD	Yes

LCDR	Henderson, Tamara	FDA	Yes
LCDR	Hollis, NaTasha	CDC	Yes
LCDR	Irvin-Barnwell, Elizabeth	ATSDR	Yes
LCDR	Ivey-Stephenson, Asha Z.	CDC	Yes
LCDR	Ko, Jean	CDC	Yes
LCDR	Miller, Mark	EPA	Yes
LCDR	Myers, Todd	DoD	Yes
LCDR	Nichols, Erin	CDC	Yes
LCDR	Parks Brown, Sharyn	CDC	Yes
LCDR	Perrine, Cria Gregory	CDC	Yes
LCDR	Powell, Tracy	HHS	Yes
LCDR	Pulliam, Sara	DoD	Yes
LCDR	Purfield, Anne	FDA	Yes
LCDR	Rossiter, Lana	FDA	Yes
LCDR	Sircar, Kanta	CDC	Yes
LCDR	Steffen, Scott	FDA	Yes
LCDR	Toussaint, Esra	CDC	Yes
LCDR	Tyus, Nadra	HRSA	Yes
LCDR	Walters, Matthew	FDA	Yes
LCDR	Zhou, Eric	NIH	Yes
LT	Blessington, Tyan	DoD	Yes
LT	Bowen, Virginia	CDC	Yes
LT	Crarey, Emily	FDA	Yes
LT	Gonzalez, Andrea	SAMHSA	Yes
LT	Hickey, Andrew	OHA	Yes
LT	Hoots, Brooke	CDC	Yes
LT	Irving, Shalon	CDC	Yes
LT	Kembi, Folasade	CDC	Yes
LT	Laufer, Alison	CDC	Yes
LT	Leshin, Jonathan	EPA	Yes
LT	Mells, Jamie	CDC	Yes
LT	Pesce, John	NIH	Yes
LT	Shiny, Mathew	FDA	Yes
LT	Slayton, Rachel B.	CDC	Yes
LT	Wilson-Frederick, Shondelle	HHS	Yes
LT	Zucco, Julia	CMS	Yes

**1) Call to Order and Welcome:** CDR Nicole Frazer

- Email LCDR Jennifer Adjemian (Jennifer.adjemian@nih.gov) for roll call on the day of the call.
- Mute your phones when not speaking (press \*6 if you do not have a mute button).
- Do not place the conference call line on hold.

**2) Report from the CPO:** CAPT Martin Sanders

- Welcome to everyone. We look forward to seeing many of you next week in Raleigh, NC.

- Each year, in our Category we give awards for the Junior and Senior Scientist of the Year for both their PHS and Scientific accomplishments. It is with great pleasure that we announce our two award recipients for this year:
  - LCDR Jennifer Adjemian as the Junior Scientist of the Year
  - CDR Jeff Goody as the Senior Scientist of the Year
- For the PHS Symposium, I want to stress that if Junior Officers are unable to attend, to not feel pressured to be there. It is a wonderful event for those who can make it, and if you have a chance to attend then I highly encourage you to do so, but please know that it is not mandatory.
- There is no new information on promotion results at this time.
- There is also no new information on the Annual Physical Fitness Test (APFT).
- We will be speaking with the Chief Professional Officer (CPO) group to gain further clarity on fundraising options and use of funds (via coins, stickers, etc...).

### 3) Report from the Chair: CDR Nicole Frazer

- Congratulations to CDR Goodie and LCDR Adjemian. We will be recognizing CDR Jeff Goodie and LCDR Jennifer Adjemian at the Scientist Category Day luncheon, along with our Senior & Junior Career Psychologist Achievement awardees (CDR Anne Dobmeyer and LCDR Seth Green, respectively). These awards recognize officers for achievements in a professional field, career growth and development, leadership skills, and PHS involvement and commitment.
- Items from PHS Leadership meetings:
  - RADM Giberson (Acting Deputy Surgeon General) led the Combined Meeting on 21 May 2014 as RADM Lushniak (Acting Surgeon General) was traveling. RADM Lushniak did join the meeting by phone at the end for presentation of awards.
  - As RADM Lushniak and RADM Giberson have stated on a number of previous calls, they continue in their “acting” roles which means they take action and “act.” The Surgeon General’s Office continues with what RADM Giberson called “the year of tobacco.” They are also moving forward with other initiatives with *Calls to Action* documents in progress (they are “documents” until they become *Calls to Action* after signature by HHS Secretary) including skin cancer, prescription drug use and abuse, walking, and medication adherence. Of note—our new Commissioned Officers Association (COA) Executive Director, COL James Currie has already taken action with regard to tobacco—writing to the Secretary of the Navy regarding tobacco sales. His letter was distributed to the listserv.
  - There has been no movement on confirmation of our Surgeon General candidate. RADM Giberson indicated that at minimum it would be December before we hear anything. We are also awaiting confirmation of a new HHS Secretary (Ms. Sylvia Burwell- who is the current director of the Office of Management and Budget). Secretary Sebelius will stay until her replacement is fully confirmed.
  - Again there was a big discussion and focus on Basic Readiness. If you haven’t been Basic Ready for over 2 years, you will be getting a call from senior leadership. A Memo should also be going out to the Corps regarding readiness. They indicated they might ask the PACs for assistance in contacting officers.
  - The Annual Physical Fitness Test was discussed again. The policy continues to move along coordination. There are 20 Q&As to accompany the policy. The goal is still to have this policy go into effect in July 2015.
- Other items:
  - The Executive Board is meeting again this week to continue review of the proposed changes to the Charter. We’ve reviewed about 2/3rds of the document as I mentioned before. I also sent the Scientist Creed/Motto (developed by our Visibility Subcommittee) to our Voting Members for feedback. We are currently compiling the feedback and will be sending that back to the Visibility Subcommittee.
  - The USPHS Symposium is next week. Thank you to the Subcommittee Chairs who submitted accomplishments and possible questions for leadership. I look forward to seeing everyone who is attending on Category Day. Also, we did distribute a list of presentation dates/times by colleagues so if you can show support for those officers that would be appreciated.

- That is all for my report unless there are any questions.

**4) Report from Vice Chair:** CDR Nisha Robbins

- Welcome to two new Scientists who are slated to attend the Officer Basic Course (OBC) #73 with a graduation date of 27 June 2014: 1) LT Marcienne Wright is slated to work at Office of the Secretary (OS)/Assistant Secretary for Preparedness (ASPR) and Response in Washington, DC, and 2) LT Victoria Jeisy Scott who will be with the Centers for Disease Control and Prevention (CDC) in Atlanta, Georgia.

**5) Secretary: LCDR Jennifer Adjemian**

- We had 94 Scientist officers attend June's SciPAC meeting. Please encourage fellow Scientists to attend the monthly meetings as they represent the best way to receive important, updated information on SciPAC.
- If you have any information on events or relevant messages that you wish to distribute to the SciPAC listserv, please email it to me along with any important details (Jennifer.adjemian@nih.gov).
- For today's call, please remember to email me your attendance using the subject line: "SciPAC Monthly Meeting Attendance".
- If you are providing a report on today's call, please also remember to email me a copy for the meeting minutes.

**6) COF Liaison: CDR Danice Eaton**

- The current SciPAC account balance is \$2,462.73.

**7) Subcommittee Reports**

**a) Awards:** LCDR Charlene Maddox; Co-chair: CDR Jennifer Bodart

- Congratulations to CDR Jeffrey Goodie (Senior Scientist Officer of the Year), LCDR Jennifer Adjemian (Junior Scientist Officer of the Year) and CDR Anthony Tranchita (Scientist Responder of the Year).
- Many thanks to the judging committee who reviewed nomination submissions for the Junior and Senior awards.
- We would also like to congratulate LCDR Jennifer Cole who received the 2014 JOAG Excellence Award.

**b) Career Development:** LCDR Michael Smith; Co-chairs: LCDR Alfredo Sancho, LCDR Zewditu Demissie

- **OBC:**
  - Two scientists are scheduled to attend the June 2014 OBC Class
    - LT Victoria Jeisy Scott (CDC, Atlanta)
    - LT Marcienne Wright (OS/ASPR, Washington, D.C.)
  - The May OBC was canceled.
- **Presentation on Officer Mid-Level Course**
  - CDR Dean Trombley, M.A., CCC-SLP, Officer Mid-level Course Program Manager, will give a presentation on the Officer Mid-level Course following the SciPAC call at 1300 EST.
- **CV Review Process:**
  - The draft survey questions regarding potential improvements to the SciPAC model CV and CV review process have been reviewed by the SciPAC Executive Board. A couple of minor changes were recommended. The subcommittee will address those changes and proceed with the next phase of this project: creating the survey in "SurveyMonkey" and testing it

prior to the next phase. The finalized survey questions will be distributed through the listserv for all scientists to comment on; this is expected to occur sometime this summer.

**c) Category Day:** CDR Mark Clayton; Co-chair: CDR William Satterfield

- Category Day is scheduled for Thursday, 12 June 2014, from 7:45-16:45 EST. We are currently scheduled to be in Room 305-B of the Raleigh Convention Center.
- Uniform of the Day:
  - Presenters: Service Dress White, Service Dress Blue or Summer White
  - Attendees: Any combination of uniform (i.e. Khakis, Summer White, Service Dress White or Service /Dress Blue or modified Service Dress White/Service Dress Blue)
- Our Keynote speaker will be Dr. Jeffrey Engel. Dr. Engel has served as the Executive Director of the Council of State and Territorial Epidemiologists (CSTE) since September 2012. Before coming to CSTE, he served as North Carolina's State Health Director from 2009 to 2012, leading the Division of Public Health in the NC Department of Health and Human Services. From 2002 to 2009, he was the State Epidemiologist and Chief of the Epidemiology Section for the Division of Public Health. He will be speaking on "Public Health Improving Population Health: Lessons from ACA Implementation and the Future Public Health Workforce."
- There are currently seven presentations on various topics and a Scientist Officer Career Track and Progression Panel Discussion on Policy Analyst positions with officers from four different agencies discussing their experiences.
- There will be a walk-through by the Acting Surgeon General during the Category Day luncheon. Annual awards will also be presented during the luncheon.
- Five Scientist officers will be presenting at the main conference on Wednesday, and we would like everybody to show support if they have time. The list of the scientist officer presentations was sent out via the SciPAC listserv yesterday.
- The Category Day Social will be held at the Boylan Bridge Brewpub from 18:00-20:00 EST on Thursday, 12 June (immediately following the Closing Keynote). We are trying to arrange for carpooling for individuals who may need a ride to the social. Please e-mail Nadra Tyus at [ntyus@hrsa.gov](mailto:ntyus@hrsa.gov) if you need a ride or would be able to give others a ride. We will finalize the carpool assignments during the Category Day Luncheon.

**d) Mentoring:** LCDR Matthew Breiding; Co-chair: CDR Bryan Davidson

- Nothing to report.

**e) Policy Review:** LCDR Jeremy Wally; Co-chair: LCDR Fei Xu

- There were no policy documents for the subcommittee to review in May.

**f) Recruitment, Retention & Readiness (RRR):** CDR Dominic Frasca; Co-Chair: CDR Matthew Murphy

- LCDR Barbour has agreed to serve as the Scientist category representative to the Cross-Category Readiness Working Group's initiative to implement the Pharm-PAC "PACE" (PHS APFT Certificate of Excellence") program, and is beginning work on a SciPAC implementation plan.
- CDR Murphy ([zqj7@cdc.gov](mailto:zqj7@cdc.gov)) is still collecting Officer's Vignettes concerning OFRD or Agency deployments, for incorporation in a category newsletter article; please contact him if you wish to submit details of your deployment(s)
- The latest readiness statistics (for all categories) showed a precipitous decline (for Scientist, 94% last month, 72% this month). OFRD stated that last month's report was end-of-quarter; and that those reports typically have much higher readiness stats; they believe the readiness stats will increase significantly for the next end of quarter (30 June 2014). As

always, RRR urges all officers to check their readiness status, to ensure that they do not accidentally lapse and no longer be qualified. Should anyone require assistance gaining, re-gaining, or documenting basic readiness, please email CDR Frasca ([Dominic.frasca@fda.hhs.gov](mailto:Dominic.frasca@fda.hhs.gov)), CDR Murphy ([zq7@cdc.gov](mailto:zq7@cdc.gov)), or LCDR Cole ([Jessica.cole@fda.hhs.gov](mailto:Jessica.cole@fda.hhs.gov))

- g) Rules and Membership:** CDR Nisha Robbins; Co-Chair: CDR Ryan Novak
- The Rules and Membership subcommittee met and reviewed the applications for voting membership in SciPAC. Selections have been made and the package is being prepared for CAPT Sanders, after which it will be sent to the Surgeon General for approval. We had 28 applications for 6 slots this year, making it a very competitive process.
- h) Science:** LCDR Robin Toblin; Co-chair: CDR Jennie Thomas
- **Bibliography:** We now have responses from 55% of the PAC for the SciPAC Bibliography. Team members are now entering thousands of citations into EndNote and the bibliography will be complete by the end of this SciPAC term at the end of August.
  - **Science & Practice (S&P):** The May S&P series talk was in collaboration with Minority Officers Liaison Council (MOLC) and the Office on Minority Health. LCDR Xinzhi Zhang took the lead to organize the webinar and the presenters were CDR Sam Wu from the Pharmacy category from the National Institutes of Health and Dr. Nadine Gracia from the Department of Health and Human Services. The next talk will be on Tuesday, 15 July 2014 at 1200 EST.
  - **Journal Club:** The next Journal Club call will be on Tuesday, 17 June 2014 from 1200-1300 EST. The call-in number is 866-808-0644 and participant passcode: 5633818. CAPT Sara Newman will present "Accidents and Accountability: Perceptions of Unintentional Injury in Three National Parks" for the Injury and Violence Free Living priority area of the National Prevention Strategy. CDR Maleeka Glover will coordinate; please send questions to [mglover@cdc.gov](mailto:mglover@cdc.gov) by 1000 on Tuesday, 17 June. The 19 August Journal Club call will focus on the National Prevention Strategy (NPS) Priority Area - Healthy Eating/Active Living. We hope to have a speaker and article identified by late June. Cria Perrine is planning the August Journal Club.
  - **NPS:** The remaining priority area articles will be published in the next SciPAC Newsletter and the NPS conclusion article will be in the newsletter following that. The team will also be soliciting contributions from officers for how their work helps with the NPS priority areas. Be on the lookout for an email request and please respond; the article will be better with greater representation!
  - **Web:** Two of the three pages have been submitted to the Website Subcommittee and the third page will be submitted when the Bibliography is complete.
- i) Visibility:** LCDR Loren Rodgers; Co-chair: LCDR Seth Green
- A Scientist coin numbering proposal was submitted to the CPO/EB for consideration by the Espirit de Corps workgroup.
  - The SciPAC poster will be presented at the USPHS Symposium. Big thanks to LCDR Erin Nichols and LCDR Neil Bonzagni.
  - Over the weekend of 31 May–1 June, six Scientist officers ( LCDRs Smith, Steffen, Cole and LTs Pesce, Hickey, Wilson-Frederick) participated in the 2014 Tom's Run Relay as part of a USPHS team that was organized by LT John Pesce and LCDR Jess Cole. The run was 200 miles from Cumberland, Maryland to Fort Hunt Park, Virginia and was completed in 36.5 hours. While the team was made up of 18 officers (including Chief CAPT Robert DeMartino and ASG RADM Lushniak), Scientist officers comprised the largest number of members from a single category. Furthermore, our category dominated the mileage covering 99 miles

(49.5% of the total distance). LCDRs Smith and Steffen were the work horses of the team, combining for a total of 48.8 miles running. A full description of the event is being written up and will be submitted to The Scientist Officer for publication.

- The Newsletter is looking for submissions on the upcoming Symposium. Please submit to: [SCIPACNews@fda.hhs.gov](mailto:SCIPACNews@fda.hhs.gov) The upcoming issue has been temporarily delayed for release.
- LCDR Scott Steffen and LT Andrew Hickey participated in the in the Honor Flight Network-Savannah Tour. In addition, three flag officers (3 three General, 2 star General, and 2 star Admiral) were also in attendance. Two of the flag officers are or were members of the Joint Chiefs of Staff.
- PACE:
  - Pen pals: At this time we have 21 student/officer pen pal pairings in Atlanta. The students are 1<sup>st</sup> and 2<sup>nd</sup> graders who are participating in the Horizons program at a local school. Horizon is an award-winning summer program with a mission to close the achievement gap for disadvantaged students on private school and university campuses across the country. These private-public partnerships offer greater opportunities for academic success and confidence-building experiences, making students career-ready and college bound. Our officers have received letters from their students and have written their response letters to their pen pals. Officers will get to meet their student pen pals on 18 June at the school and join in some activities while there. If any officers in the Atlanta area are interested in participating in this pen pal program, please contact LCDR Dianna Carroll at [ddcarroll@cdc.gov](mailto:ddcarroll@cdc.gov).
  - On 16 May 2014 the PACE Atlanta sub-group held an educational event at Woodward Academy (College Park, GA). Nine officers presented a nutrition and physical activity lesson plan to 240 seventh grade science students. The lesson was well received by the students and Woodward Academy staff and we have been invited back to present additional lessons during the 2014-2015 academic year.

**j) Website:** CDR Tegan Boehmer; Co-chair: CDR Jacqueline Sram

- The following updates were made to the SciPAC website last month:
  - Posted photograph of April 2014 Officer Basic Course graduation on the home page.
- The IT PAG consultants ran into technical problems with developing the new WordPress website. We were unable to address the issue with our current hosting company (edatarack.com) and are currently looking into options for a new hosting company. IT PAG recommended one of the following: HostGator, GoDaddy, and SiteGround. If any Scientist officers have first- or second-hand experience (either positive or negative) with one or more of these three companies, please contact CDR Tegan Boehmer as soon as possible to share your input so that we can make an informed decision.
- Please continue to send website update requests to CDR Boehmer at: [TBoehmer@cdc.gov](mailto:TBoehmer@cdc.gov).

**8) Liaison Reports**

- COA: CAPT Sara Newman
  - Nothing to report.
- JOAG: LCDR Qiao Bobo
  - Please join me in congratulating the 2014 JOAG Award winners. Each of these officers has demonstrated leadership, enthusiasm, and dedication to advancing the mission of the Corps and JOAG.
    - JOAG VADM Richard H. Carmona Inspiration Award winner is CAPT Diann Shaffer

- JOAG Junior Officer of the Year (JOY) Award winner is LCDR Martin Casey
- JOAG Excellence Award winner is LCDR Jessica Cole. I would like to add my congratulation to our scientist colleague, LCDR Cole.
- General Member Meeting: Wednesday, 11 June 2014; 1200 – 1330 EST at the 2014 USPHS Scientific & Training Symposium. All officers are welcome to join.
- Please join us for a special JOAG Journeyman Series Webinar, Friday, 6 June 2014 at 1300 EST! We are honored to have CAPT Postelle Birch-Smith, PharmD and LT Yandace K. Brown, DVM, MPH, as they discuss a timely and important professional development topic: “The Black Commissioned Officers Advisory Group (BCOAG) 2014: New Orleans Mission (NOLA) Past, Present and Future: How Junior Officers Can Get Involved”. The webinar will discuss the history of the NOLA, what they are presently planning for the October 2014 Mission as well as other future missions and How Junior Officers can get involved. Slides for the presentation will be available during the webinar for your viewing.
- Please send any questions you have for CAPT Birch-Smith and LT Brown to LCDR Avena Russell ([avena.russell@fda.hhs.gov](mailto:avena.russell@fda.hhs.gov)).
- To access meeting content please use the following below:
  - Meeting Login URL: <https://collaboration.fda.gov/bcoagnolamission/>
  - You must login as a guest in order to access the meeting content
  - Call in: 1-213-342-3000
    - Note: this is a toll line and long distance charges apply
    - Participant Access Code: 6904646#
- 
- PSYPAG: CDR Anne Dobmeyer
  - PsyPAG leadership reached out to individual officers in the DoD billets identified for changes or deletion in the next year to determine the impact of the changes and assess potential opportunities for advocacy efforts. Officers are encouraged to e-mail CDR Tony Satterfield ([William.satterfield@dha.mil](mailto:William.satterfield@dha.mil)), PsyPAG Chair, any ideas related to potential advocacy or support efforts.
  - The PsyPAG Psychologist Speaker Series continues on our bimonthly calls. In June, our speaker will be CDR Beckstead, who will speak to the group about awards.
  - The PsyPAG Prescribing Psychologists SIG has compiled documents related to licensure exam study and credentialing. Exam study materials and sample questions are now available on their fileshare site. The group continues to meet on a monthly basis. Interested psychologists can contact CDR Anthony Tranchita ([anthony.tranchita.1@us.af.mil](mailto:anthony.tranchita.1@us.af.mil))
  - The PsyPAG Board Certification support group meets monthly to support those psychologists seeking board certification. The next meeting will be held on 25 June 2014, 1200-1230 EST. Please contact LCDR Heidi Daniels ([heidi.daniels@us.af.mil](mailto:heidi.daniels@us.af.mil)).
  - The PsyPAG Professional Development committee is seeking additional senior psychologists to serve as mentors as part of the PsyPAG mentoring program. Please contact LT Eric Kebker: [Eric.Kebker@med.navy.mil](mailto:Eric.Kebker@med.navy.mil).
  - The next PsyPAG meeting is on 4 June 2014 @ 1200 EST. The dial-in number is: 866-782-0573 Participant Passode: 2214354.
  - To learn more about PsyPAG members can go to: <http://usphs-hso.org/?q=pags/psypag>
  - If you are a psychologist and would like to join PsyPAG please contact: LCDR Sara Pulliam ([sara.pulliam@us.af.mil](mailto:sara.pulliam@us.af.mil))

9) Other Business, Questions, Comments

- None to report.

10) Closing Remarks: CDR Nicole Frazer

- None to report.

**NOTE:** Next meeting **Tuesday, 01 July 2014 @ 1200–1300 EST**



**Scientist Professional Advisory Committee  
Meeting Minutes**

**Tuesday, 01 July 2014  
1200–1300 (EDT)**

Toll-Free Number: 1-866-782-0573  
Pass code: 2214354

**Chief Scientist Officer and 2013/2014 SciPAC Voting Members and Liaisons**

<b>Rank</b>	<b>Name</b>	<b>Role</b>	<b>Present</b>
<b>Voting Members, Executive Board</b>			
CAPT	Sanders, Martin	Chief Scientist Officer	Excused
CDR	Frazer, Nicole	Chair	Yes
CDR	Robbins, Danisha	Vice Chair; Rules & Membership Chair	Yes
LCDR	Adjemian, Jennifer	Executive Secretary	Yes
CDR	Eaton, Danice	COF Liaison	Yes
<b>Voting Members</b>			
CDR	Boehmer, Tegan	Website Subcommittee Chair	Yes
LCDR	Breiding, Matt	Mentoring Subcommittee Chair	Excused
CDR	Clayton, Mark	Category Day Subcommittee Chair	Excused
CDR	Frasca, Dominic	Recruitment, Retention, & Readiness Subcommittee Chair	Yes
CDR	Hu, Sally	Billet Transformation Liaison	Yes
LCDR	Maddox, Charlene	Awards Subcommittee Co-Chair	Yes
	Meechan, Paul	Civil Service Liaison	Yes
CDR	Novak, Ryan	Rules and Membership Subcommittee Co-Chair	Yes
LCDR	Rodgers, Loren	Visibility Subcommittee Chair	Yes
CDR	Sancho, Alfredo	Career Development Subcommittee Co-Chair	Yes
CDR	Satterfield, William	Category Day Subcommittee Co-Chair	Yes
CDR	Smith, Michael	Career Development Subcommittee Chair	Yes
CDR	Sram, Jacqueline	Website Subcommittee Co-Chair	Excused
LCDR	Toblin, Robin	Science Subcommittee Chair	Yes
CDR	Wally, Jeremy	Policy Review Subcommittee Chair	Yes
CDR	Xu, Fei	Policy Review Subcommittee Co-Chair	Yes
<b>Non-voting Liaisons</b>			
CDR	Dobmeyer, Anne	PSYPAG Liaison	Excused
CAPT	Moffett, Daphne	SciPAC Historian	No
CAPT	Newman, Sara	COA Liaison	Excused

LCDR	Bobo, Qiao	JOAG Liaison	Yes
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**Participation by Nonvoting Scientist Officers**

Rank	Participant	Agency	Present
CAPT	Adekoya, Nelson	CDC	Yes
CAPT	Barrett, Drue	CDC	Yes
CAPT	Benally, Christine J.	HHS	Yes
CAPT	Ching, Pamela	CDC	Yes
CAPT	Daugherty, Jon	FDA	Yes
CAPT	Despins, Joseph	FDA	Yes
CAPT	Golden, John	DoD	Yes
CAPT	Hendricks, M. Thomas	FDA	Yes
CAPT	McGuinness, Kevin M.	HRSA	Yes
CAPT	Methner, Mark	CDC	Yes
CAPT	Murry, Michael	BOP	Yes
CAPT	Nelle, Timothy	FDA	Yes
CAPT	Thoroughman, Doug	CDC	Yes
CDR	Beckstead, David	IHS	Yes
CDR	Bennett, Marco	FDA	Yes
CDR	Bhagwat, Aditya	DoD	Yes
CDR	Bodart , Jennifer	DoD	Yes
CDR	Davidson, Bryan	DoD	Yes
CDR	Kenney, James	FDA	Yes
CDR	Murphy, Matthew	CDC	Yes
CDR	Sharma, Andrea	CDC	Yes
CDR	Streeter, Emily	DoD	Yes
CDR	Thomas, Jennifer Dolan	CDC	Yes
CDR	Yip, Fuyuen	CDC	Yes
CDR	Zhang, Yi	FDA	Yes
LCDR	Barbour, Kamil	CDC	Yes
LCDR	Bobo, Qiao	FDA	Yes
LCDR	Bonzagni, Neil	CDC	Yes
LCDR	Calanan, Renee	CDC	Yes
LCDR	Carroll, Dianna D.	CDC	Yes
LCDR	Cunningham, Timothy	CDC	Yes
LCDR	Dee, Deborah	CDC	Yes
LCDR	Demissie, Zewditu	CDC	Yes
LCDR	Green, Seth	DoD	Yes
LCDR	Hatch, Arlin	DoD	Yes
LCDR	Ko, Jean	CDC	Yes
LCDR	Nielsen, Carrie	CDC	Yes
LCDR	Odom, Erika	CDC	Yes
LCDR	Pamboukian, Ruiqing	FDA	Yes
LCDR	Parks Brown, Sharyn	CDC	Yes

LCDR	Sandhu, Sukhminder	FDA	Yes
LCDR	Sircar, Kanta	CDC	Yes
LCDR	Steele, Matthew	FDA	Yes
LCDR	Steffen, Scott	FDA	Yes
LCDR	Tate, Jacqueline	CDC	Yes
LCDR	Tyus, Nadra	HRSA	Yes
LCDR	Walters, Matthew	FDA	Yes
LCDR	Zhou, Eric	NIH	Yes
LT	Cleck-Derenick, Jessica	FDA	Yes
LT	Hickey, Andrew	OHA	Yes
LT	Houston, Keisha	CDC	Yes
LT	Hudson, Gwendolyn	FDA	Yes
LT	Irving, Shalon	CDC	Yes
LT	Jeisy Scott, Victoria	NCIRD	Yes
LT	Johnson, Jonetta	CDC	Yes
LT	Kebker, Eric	DoD	Yes
LT	Kembi, Folasade	CDC	Yes
LT	Laufer, Alison	CDC	Yes
LT	Leshin, Jonathan	EPA	Yes
LT	Mells, Jamie	CDC	Yes
LT	Muniz Ortiz, Jorge	USDA	Yes
LT	Ou, Oliver	USDA	Yes
LT	Pesce, John	NIH	Yes
LT	Rivera Rosado, Leslie	FDA	Yes
LT	Schwitters, Ameer	CDC	Yes
LT	Shumate, Alice	CDC	Yes
LT	Thompson-Paul, Angela	CDC	Yes
LT	Tian, Nancy	ASPR	Yes
LT	Wilken, Jason	CDC	Yes
LT	Wilson-Frederick, Shondelle	HHS	Yes
LT	Wu, K. Geoffrey	FDA	Yes
LT	Zucco, Julia	CMS	Yes
LT	Miller, Leigh Ann	CDC	Yes

**1) Call to Order and Welcome:** CDR Nicole Frazer

- Email LCDR Jennifer Adjemian (Jennifer.adjemian@nih.gov) for roll call on the day of the call.
- Mute your phones when not speaking (press \*6 if you do not have a mute button).
- Do not place the conference call line on hold.

**2) Report from the CPO:** CAPT Martin Sanders

- Nothing to report.

**3) Report from the Chair:** CDR Nicole Frazer

- I wanted to start with congratulating our officers who were successful in promotion! A number of our colleagues are actually moving to the next rank today. So, congratulations! I sent this

news to the listserv, but I will also include the officer names in the minutes! The following Scientist officers were selected for promotion:

Captain	Commander	Lieutenant Commander
*Aaron Thomas Fleischauer Sally Hongyu Hu Christopher Lee Hunter *Margaret Ann Riggs *Richard Paul Schobitz  * = EPP	Matthew Joseph Breiding Dianna Densmore Carroll Heidi Daniels Deborah Lynn Dee Tracie Jo Gardner Andrea Michelle Mccollum Alfredo Rodriguez Sancho Michael John Smith Jacqueline Elizabeth Tate Jeremy Loren Wally Matthew Eric Wise	Tyann Blessington Cara Nicole Halldin Caitilin Ariel Hamill Kelsy Faith Hoffman Keisha Andrea Houston Eric Ford Kebker Michelle Rodriguez Nancy Tian

- I wanted to make a comment about the promotion stats in general. It really has been a highly competitive process. We did see about a 20% promotion rate this year for our Category (similar to last year). That means that there are many excellent officers who were not recognized. If you fall in that category, I would encourage you to talk with your mentor and if you do not have a mentor then we can connect you with someone.
- **Deployment news: From CAPT Dan Beck:**
  - As you know, the Commissioned Corps has deployed officers in support of the unaccompanied children mission in Arizona and now in other states. “The Corps is currently supporting 10 ongoing missions each anticipated to require additional rotations and at least 2 additional missions that are in planning phases. The common thread in each of these missions is the CRITICAL need for Spanish speaking officers, particularly those with advanced or native fluency.” Officers across multiple agencies and deployment team types have already deployed and more are expected as I indicated, to head out. A number of our Scientist colleagues have deployed and have been serving in a variety of diverse roles—reflective of one of the real strengths of our category—the diversity of expertise we bring across settings and missions. We currently have four Scientist officers deployed. We will be sharing more information about our specific efforts as Scientists on this important humanitarian mission in the future. In the meantime, we wish our fellow officers a safe mission and safe travel.
- **Items from PHS Leadership meetings:**
  - Updates from the Symposium: We had a wonderful opportunity to join the other Chief Professional Officers (CPOs) and Professional Advisory Committee (PAC) Chairs on 11 June 2014 for a combined meeting. We were joined for part of the meeting by RADM Lushniak and Giberson, and CAPT DeMartino. There was time spent on the “meet and greet” aspect of the in-person meeting—it was nice to put faces with names. RADM Lushniak talked about his meeting with our new Secretary for Health and Human Services, Ms. Sylvania Mathews Burwell, his role as Acting Surgeon General (SG), and shared more of his leadership agenda. I will talk about that momentarily as he also shared that in the closing keynote to the symposium. Then we covered two main agenda items at the meeting and that had to do with the IT PAC initiative and fundraising. We were given feedback that we are no longer permitted to sell PAC items using government e-mail. So, we will be setting up a g-mail account for future orders.

- As I mentioned, RADM Lushniak did unveil a new initiative during his closing keynote. Actually, we were fortunate to also hear from CAPT DeMartino and RADM Giberson as part of the closing. I am going to forward the link to the videos for the Symposium to the listserv after this call so you can watch the closing keynote. Here is the link for the closing keynote: <https://collaboration.fda.gov/p8g4yhso4s7/>
- In terms of the highlights, RADM Lushniak said that as Surgeon General he feels that he ought to be a role model for health and fitness for the country. He said that the Commissioned Corps and all officers need to not follow him but be in line with him as role models. He wants to rebrand the Commissioned Corps as a leader in health promotion through fitness. He unveiled the “SG’s Fitness team” as visible and tangible evidence of PHS as leaders in protecting and promoting the health of the American people. They had just signed the charter for the SG Fitness Team 2 days prior to his keynote. He gave us a charge to get active, to pick an event, and either enlist the participation of other officers, family, friends, coworkers, neighbors, etc., or to join an existing event and then to wear PHS clothing. He would like us to also wear PHS clothing whenever we are physically active (to show our pride in PHS and increase visibility as role models for fitness). There is a new website for more information: <http://www.publichealthserviceathletics.org>.
  - On the website it says ***“To protect, promote, and advance the health of the American people through fitness.”*** He is very passionate about this new effort and it will be an exciting time as we move forward with this agenda. I have reached out to our current Recruitment, Readiness, and Retention Subcommittee leads with a heads up about this, but it is certainly something that we will look to embrace and move forward with as we transition to a new PAC year.
- I wanted to say a few more words about the Symposium and Category Day in particular. I have actually attended several prior Symposiums and previous Category Days. This was the largest group of Scientists that I have seen in the last several years. It could’ve been the location, but I’d like to think it reflects the growing commitment and unity of our category that we see continuing to develop year to year. The day also showcased the diversity of our category quite well. Twelve of our Scientist colleagues took the time to share their expertise with us. It’s not easy prepping to present to such a large gathering of your peers—so, we certainly appreciate their willingness to do so! Thank you to our presenters—I believe their presentations will be sent out in a large attachment file and then posted on our PAC website sometime in August—we are currently transitioning sites. I also wanted to recognize our Category Day Subcommittee for the planning and the behind the scenes and the after-action on the event. We truly appreciate the work that you all have done in order to make that day such a success. We had an excellent turn out and it was great to meet so many of you in person!
- **Other items:**
  - I sent out a call to the Subcommittees to submit end of year reports no later than 31 July 2014. At the end of each SciPAC year, the chair of each subcommittee and the liaisons are asked to prepare a brief report of the committees' accomplishments during the 2013-2014 term. This includes reporting on the progress towards the goals each committee identified in September 2013. These reports will be included into one large report for our CPO. These reports provide critical institutional memory that will help smooth the leadership transition this year, and will be used to identify who will receive end of year letters of appreciation from the CPO. Our plan is to send out those letters no later than September with the close of the PAC year term
- That is all for my report unless there are any questions.

**4) Report from Vice Chair: CDR Nisha Robbins**

- Nothing to report.

**5) Secretary: LCDR Jennifer Adjemian**

- We had 89 Scientist officers attend July's SciPAC meeting. Please encourage fellow Scientists to attend the monthly meetings as they represent the best way to receive important, updated information on SciPAC.
- If you have any information on events or relevant messages that you wish to distribute to the SciPAC listserv, please email it to me along with any important details (Jennifer.adjemian@nih.gov).
- For today's call, please remember to email me your attendance using the subject line: "SciPAC Monthly Meeting Attendance".
- If you are providing a report on today's call, please also remember to email me a copy for the meeting minutes.

**6) COF Liaison: CDR Danice Eaton**

- The current SciPAC balance is \$1901.97. This includes the following transactions: a deduction of \$305.30 to cover the cost of plaques for SciPAC awards; a deduction of \$785.46 to cover the cost of SciPAC t-shirts; and a deposit of \$530 for esprit-de-corps merchandise sales at the USPHS Scientific and Training Symposium. SciPAC donated 1 coin to present to the Key Note speaker at Category Day and 2 coins and 6 of the old t-shirts for give-aways at Category Day.

**7) Subcommittee Reports**

**a) Awards:** LCDR Charlene Maddox; Co-chair: CDR Jennifer Bodart

- The Awards Subcommittee requested bios and pictures of the 2014 SciPAC awards recipients which will be posted on SciPAC's website and submitted for publication in the SciPAC Newsletter. The Awards Subcommittee is continuing to update its Standard Operating Procedures (SOPs).

**b) Career Development:** CDR Michael Smith; Co-chairs: CDR Alfredo Sancho, LCDR Zewditu Demissie

• **OBC:**

- Two scientists attended the June 2014 OBC Class
  - LT Victoria Jeisy-Scott (CDC, Atlanta)
  - LT Marcienne Wright (OS/ASPR, Washington, D.C.)
- The attendance for the July 2014 OBC has not been announced yet.

• **Uniform Presentation:**

- LCDR Kyle Lyons, MPH, RN, NRP (Tactical), Division of Commissioned Corps Personnel and Readiness, will give a presentation on the updates to the uniform following the SciPAC call today at 1300 EST.
- The Career Development subcommittee will hold a teleconference in the near future to discuss the survey questions regarding the CV format and review process.

**c) Category Day:** CDR Mark Clayton; Co-chair: CDR William Satterfield

- Category Day was a huge success with greater than anticipated attendance. Please mark your calendars for next year's symposium which will be held in Atlanta, GA in May 2015.
- Thank you to LCDR Qiao Bobo for serving as Category Day photographer and LCDR Luz Rivera for serving as Room Moderator and Aide de Camp.
- The Category Day Social was well attended; thank you to LCDR Nadra Tyus and the Social Subcommittee for their planning efforts.

- Category Day presentation slides will be shared shortly via the listserv using a large file attachment system.
  - A survey will be distributed shortly requesting feedback on Category Day. We request maximum participation by those who attended this year's Category Day.
- d) Mentoring:** LCDR Matthew Breiding; Co-chair: CDR Bryan Davidson
- There are no official numbers to report this month, however, Scientists are encouraged to continue to utilize a variety of mentorship opportunities. Some Scientists were able to build mentoring relationships during our annual COA meeting in Raleigh. For others, if they are having difficulty finding a mentor, they are encouraged to reach out through the Scientist website or by contacting LCDR Matthew Breiding at [dvi8@cdc.gov](mailto:dvi8@cdc.gov). Similarly, we are always in need of mentors, so let us know if you are interesting in supporting fellow Corps officers in this way.
- e) Policy Review:** CDR Jeremy Wally; Co-chair: LCDR Fei Xu
- There were no policy documents for the subcommittee to review in June.
- f) Recruitment, Retention & Readiness (RRR):** CDR Dominic Frasca; Co-Chair: CDR Matthew Murphy
- Projected Readiness for the category (as of 1 July 2014) has risen to 88%.
  - The RRR subcommittee has received a few “officer deployment” stories from Scientists deploying in support of the Unaccompanied Children (UC) mission on the southern border; we are soliciting other additional deployment stories as well. If you’ve participated in an Agency or OFRD deployment (UC, or other mission), please send a short narrative to CDR Mathew Murphy [zq7@cdc.gov](mailto:zq7@cdc.gov)
- g) Rules and Membership:** CDR Nisha Robbins; Co-Chair: CDR Ryan Novak
- The packet of voting membership materials was sent to the Chief Scientist Officer and will be forwarded to the Surgeon General for approval.
  - As soon as we have that approval, CDR Robbins will notify the officers of their selection.
  - The revisions to the Charter have been finalized and were sent to the Chief Scientist Officer for final review. Once his review is completed, the revisions will go to the Executive Board for approval.
- h) Science:** LCDR Robin Toblin; Co-chair: CDR Jennie Thomas
- The National Prevention Strategy (NPS) Team is soliciting contributions for the journal article they are writing. Please respond to their query with a one or two sentence description of what you do related to any of the topic areas by July 30; the last NPS articles should be in the upcoming newsletters.
  - The Journal Club is preparing for its last two sessions; please look for an email about it.
  - The Bibliography team is hard at work soliciting and entering data for our EndNote file and we are on track to have it completed by the end of August.
  - The Science and Practice Team will have its next talk on Tuesday, 15 July 2014; details to follow shortly.
- i) Visibility:** LCDR Loren Rodgers; Co-chair: LCDR Seth Green
- The June 2014 newsletter has been posted to the SciPAC website (<http://www.usphs-scientist.org/Newsletter/2014/06.pdf>); the link will be emailed to the listserv soon.

- The newsletter is soliciting articles related to the COF Symposium. To submit an article (including those unrelated to the symposium), please email [SciPacNews@fda.hhs.gov](mailto:SciPacNews@fda.hhs.gov). The deadline for the next issue is 31 July 2014.
- Three officers (CAPT Riggs, CDR Carroll and LCDR Davis) who are penpals to 21 students in the Horizons Program conducted an afternoon event in which we played Jeopardy involving recent lessons the students had learned, we taught them about basic public health such as exercise, nutrition, vaccinations, handwashing, etc.
- LCDR Scott Steffen did a uniform presentation for the Asian Pacific American Commissioned Officer Committee last week (25 June 2014). Due to some technical difficulties another presentation will be scheduled at the FDA White Oak campus shortly.
- The creed is under revision.

**j) Website:** CDR Tegan Boehmer; Co-chair: CDR Jacqueline Sram

- The following updates were made to the SciPAC website last month:
  - Posted June 2014 Newsletter with link on the home page under Announcements and on the Newsletter Archive page.
  - Provided link to the 2015 Scientist Category Promotion Benchmarks on the home page under Announcements and on the Career Development page.
  - We initiated a new Managed WordPress subscription with GoDaddy.com for web hosting on 20 June 2014. Our current hosting provider, edatarack.com, is going out of business on 15 August 2014. The Website Subcommittee will be working hard over the next 45 days to get the new website developed. Given this short timeframe, we kindly ask Subcommittee Chairs to respond quickly if you receive an email request regarding the website development.
  - Please continue to send website update requests to CDR Boehmer at: [TBoehmer@cdc.gov](mailto:TBoehmer@cdc.gov).

**8) Liaison Reports**

- COA: CAPT Sara Newman
  - COA drafted a letter to the director of the National Park Service, asking that PHS officers be afforded access to national parks on the same basis as military officers. Letter is posted on the COA website.
  - COA may have solved once-and-for-all the issue of autism coverage for USPHS officers, active and retired, and their dependents. Autism and other developmental disabilities affect a small number of our COA families, but for those who have a dependent who requires specialized care, the benefits of TRICARE are inestimable. COA has fought the battle legislatively for several years, as TRICARE covered some benefits, threatened not to cover others, and was unwilling to embrace therapies such as Applied Behavior Analysis (ABA). COA has raised the issues with appropriate Congressional staffers and at a general meeting of The Military Coalition (TMC) and in a Healthcare Committee meeting of TMC. On 16 June 2014 COA learned that TRICARE had embraced their request, sending out an email that stated, "Starting this summer, a new Applied Behavior Analysis policy will cover all TRICARE beneficiaries with autism spectrum disorder under a single benefit." COA will continue to monitor the autism legislation, which is currently included in the House version of the FY 2015 National Defense Authorization Act (NDAA) and which may be added in different language to the Senate version of the NDAA.
  - Signed COA onto a MOAA-drafted letter supporting the Sanders-McCain legislation on VA medical care

- Drafted letter to USO President asking that our officers be afforded full access to USO centers. Letter is posted on the COA website.
  - The COF Symposium in Raleigh included 80 exhibitors and 1047 registrants (including exhibitors). This is one of the largest turnouts in recent years.
  - We will be rewriting the COA strategic plan this year and I (Sara Newman) will be leading the effort as Chair of COA, please let me know if you are interested in participating in this effort. Would welcome our scientists on this effort and it doesn't hurt your resume either.
- JOAG: LCDR Qiao Bobo
    - JOAG has selected 10 new voting members for 2014-2016. Congratulations to the two scientist officers who will become New JOAG Voting Members: LCDR David Huang and LT Cara Halldin.
    - The next JOAG Journeyman Speaker Series will be held 11 July 2014 at 1300-1400 EST. RADM Sarah Linde will talk about the Commissioned Corps Women's Issues Advisory Board (CCWIAB). RADM Linde is also the Chair of CCWIAB. Dial-in Number: 218-936-4700; Access code: 7919605.
- PSYPAG: CDR William Satterfield
    - The PsyPAG Board Certification support group meets monthly to support those psychologists seeking board certification. The point of contact for information is LCDR Heidi Daniels ([heidi.daniels@us.af.mil](mailto:heidi.daniels@us.af.mil)).
    - Advocacy Committee: Surveys were sent out to PsyPAG members on Professional Development needs in early June to elicit information on factors that contribute to billet/PHS satisfaction, as well as factors that would contribute to dissatisfaction and looking for new billet. Results are pending and will be used to guide advocacy efforts.
    - The PsyPAG Psychologist Speaker Series continues on our bimonthly calls. In June, our speaker was CDR Beckstead, who spoke to the group about the PHS awards process.
    - The PsyPAG Prescribing Psychologists SIG: CDR Reed passed the PEP exam and found the exam study materials prepared by the SIG useful. SIG is beginning to compile information regarding differences between states in licensure requirements. The group continues to meet on a monthly basis. Interested psychologists can contact CDR Anthony Tranchita ([anthony.tranchita.1@us.af.mil](mailto:anthony.tranchita.1@us.af.mil)).
    - The next PsyPAG meeting is on 6 Aug 2014 @ 1200 EST. The dial-in number is: [866-782-0573](tel:866-782-0573) Participant Passode: 2214354.
    - To learn more about PsyPAG members can go to: <http://usphs-hso.org/?q=pags/psypag>
    - If you are a psychologist and would like to join PsyPAG please contact: LCDR Sara Pulliam ([sara.pulliam@us.af.mil](mailto:sara.pulliam@us.af.mil)).

9) Other Business, Questions, Comments

- None to report.

10) Closing Remarks: CDR Nicole Frazer

- None to report.

**NOTE:** Next meeting **Tuesday, 05 August 2014 @ 1200–1300 EST**



**Scientist Professional Advisory Committee  
Meeting Minutes**

**Tuesday, 05 August 2014  
1200–1300 (EDT)**

Toll-Free Number: 1-866-782-0573  
Pass code: 2214354

**Chief Scientist Officer and 2013/2014 SciPAC Voting Members and Liaisons**

<b>Rank</b>	<b>Name</b>	<b>Role</b>	<b>Present</b>
<b>Voting Members, Executive Board</b>			
CAPT	Sanders, Martin	Chief Scientist Officer	Yes
CDR	Frazer, Nicole	Chair	Yes
CDR	Robbins, Danisha	Vice Chair; Rules & Membership Chair	Yes
LCDR	Adjemian, Jennifer	Executive Secretary	Excused
CDR	Eaton, Danice	COF Liaison	Excused
<b>Voting Members</b>			
CDR	Boehmer, Tegan	Website Subcommittee Chair	Yes
CDR	Breiding, Matt	Mentoring Subcommittee Chair	Yes
CDR	Clayton, Mark	Category Day Subcommittee Chair	Yes
CDR	Frasca, Dominic	Recruitment, Retention, & Readiness Subcommittee Chair	Excused
CDR	Hu, Sally	Billet Transformation Liaison	Yes
LCDR	Maddox, Charlene	Awards Subcommittee Co-Chair	Excused
	Meechan, Paul	Civil Service Liaison	No
CDR	Novak, Ryan	Rules and Membership Subcommittee Co-Chair	Yes
LCDR	Rodgers, Loren	Visibility Subcommittee Chair	Yes
CDR	Sancho, Alfredo	Career Development Subcommittee Co-Chair	Yes
CDR	Satterfield, William	Category Day Subcommittee Co-Chair	Yes
CDR	Smith, Michael	Career Development Subcommittee Chair	Excused
CDR	Sram, Jacqueline	Website Subcommittee Co-Chair	Yes
LCDR	Toblin, Robin	Science Subcommittee Chair	Yes
CDR	Wally, Jeremy	Policy Review Subcommittee Chair	Excused
CDR	Xu, Fei	Policy Review Subcommittee Co-Chair	Yes
<b>Non-voting Liaisons</b>			
CDR	Dobmeyer, Anne	PSYPAG Liaison	Yes
CAPT	Moffett, Daphne	SciPAC Historian	No
CAPT	Newman, Sara	COA Liaison	Yes
LCDR	Bobo, Qiao	JOAG Liaison	Excused

## Participation by Nonvoting Scientist Officers

Rank	Participant	Agency	Present
CAPT	Adekoya, Nelson	CDC	Yes
CAPT	Aponte, Boris	CDC	Yes
CAPT	Avchen, Rachel	CDC	Yes
CAPT	Barrett, Drue	CDC	Yes
CAPT	Benally, Christine J.	HHS	Yes
CAPT	Bensyl, Diana	CDC	Yes
CAPT	Blanck, Heidi	CDC	Yes
CAPT	Brett, Kate	CDC	Yes
CAPT	Burkhardt III, William	FDA	Yes
CAPT	Ching, Pamela	CDC	Yes
CAPT	Cooper, Michael	FDA	Yes
CAPT	Crago, David	BOP	Yes
CAPT	Daugherty, Jon	FDA	Yes
CAPT	DeBruyn, Lemyra	CDC	Yes
CAPT	Despins, Joseph	FDA	Yes
CAPT	Draski, Laura	OS	Yes
CAPT	Fletcher, Bennett W.	NIH	Yes
CAPT	Golden, John	DoD	Yes
CAPT	Grajewski, Barbara	CDC	Yes
CAPT	Hayes, John Mosley	IHS	Yes
CAPT	Hendricks, M. Thomas	FDA	Yes
CAPT	Hottenstein, Omar	DoD	Yes
CAPT	Hunter, DeLoris	NIH	Yes
CAPT	Jones, G. Bryan	OS	Yes
CAPT	Kimsey, C. Dexter (Bo)	CDC	Yes
CAPT	Lawrence, Theresa	HHS	Yes
CAPT	Levy, Deborah	CDC	Yes
CAPT	Lotz, William Gregory	CDC	Yes
CAPT	MacDonald, Leslie	CDC	Yes
CAPT	Massoudi, Mehran	CDC	Yes
CAPT	McDuffie, Kathleen Y.	CDC	Yes
CAPT	McGuinness, Kevin M.	HRSA	Yes
CAPT	McLaughlin, Michael A.	FDA	Yes
CAPT	Methner, Mark	CDC	Yes
CAPT	Moffett, Daphne	CDC	Yes
CAPT	Murry, Michael	BOP	Yes
CAPT	Nelle, Timothy	FDA	Yes
CAPT	Newman, Sara	NPS	Yes
CAPT	O'Connor, Ralph	CDC	Yes
CAPT	Riggs, Margaret	CDC	Yes
CAPT	Schobitz, Rick	DoD	Yes

CAPT	Seaton, Mark	FDA	Yes
CAPT	Spears, Ross	CDC	Yes
CAPT	Thoroughman, Doug	CDC	Yes
CAPT	Thoumaian, Armen	DoD	Yes
CAPT	Troiano, Richard	NIH	Yes
CAPT	Williams, Stacey	DoD	Yes
CAPT	Williams-Fleetwood, Sharon O.	CDC	Yes
CDR	Abe, Karon	CDC	Yes
CDR	Albrecht, Bill	EPA	Yes
CDR	Ayala, Carma	CDC	Yes
CDR	Barnes, Vincen	BOP	Yes
CDR	Beckstead, David	IHS	Yes
CDR	Bennett, Marco	FDA	Yes
CDR	Bhagwat, Aditya	DoD	Yes
CDR	Bodart , Jennifer	DoD	Yes
CDR	Carroll, Dianna D.	CDC	Yes
CDR	Chu, Dan-My T.	FDA	Yes
CDR	Clingman, Chekesha S.	FDA	Yes
CDR	Davidson, Bryan	DoD	Yes
CDR	Dee, Deborah	CDC	Yes
CDR	Dobmeyer, Anne C.	DoD	Yes
CDR	Dutton, Samuel S.	DHS	Yes
CDR	Elson, Diana	ICE	Yes
CDR	Fleischauer, Aaron	CDC	Yes
CDR	Flowers, Artensie	CDC	Yes
CDR	Gardner, Tracie	CDC	Yes
CDR	Glover, Maleeka	CDC	Yes
CDR	Goodie, Jeffrey L.	DoD	Yes
CDR	Goodrich-Doctor, Adrienne J.	NIH	Yes
CDR	Guo, Wei	DoD	Yes
CDR	Highsmith, Keisher	HRSA	Yes
CDR	Hunter, Christopher L.	DoD	Yes
CDR	Kenney, James	FDA	Yes
CDR	Laird, David	FDA	Yes
CDR	Murphy, Matthew	CDC	Yes
CDR	Newland, Matthew	HRSA	Yes
CDR	Park, Amy	DoD	Yes
CDR	Pauli, Ingrid	DoD	Yes
CDR	Prather, Cynthia	CDC	Yes
CDR	Rose, Deborah	CDC	Yes
CDR	Ruano-Rossil, Jorge	FDA	Yes
CDR	Saydah, Sharon	CDC	Yes
CDR	Schneider, Diana	ICE	Yes
CDR	Schuyler, Donna	BOP	Yes

CDR	Seo, Paul	FDA	Yes
CDR	Sharma, Andrea	CDC	Yes
CDR	Sparenborg, Steven	NIH	Yes
CDR	Stansberry, John	NIH	Yes
CDR	Streeter, Emily	DoD	Yes
CDR	Tate, Jacqueline	CDC	Yes
CDR	Temenak, Joseph J.	FDA	Yes
CDR	Thomas, Jennifer Dolan	CDC	Yes
CDR	Thompson, David	DoD	Yes
CDR	Williams-Steele, Angela	Dod	Yes
CDR	Yip, Fuyuen	CDC	Yes
CDR	Zapata, Lauren B.	CDC	Yes
CDR	Zhang, Yi	FDA	Yes
CDR	McGruder, Henraya	CDC	Yes
LCDR	Barbour, Kamil	CDC	Yes
LCDR	Barradas, Danielle	CDC	Yes
LCDR	Belde, Robert	BOP	Yes
LCDR	Bjork, Adam	CDC	Yes
LCDR	Blessington, Tyan	DoD	Yes
LCDR	Bobo, Qiao	FDA	Yes
LCDR	Bonzagni, Neil	CDC	Yes
LCDR	Calanan, Renee	CDC	Yes
LCDR	Coard, Herbert	DOD	Yes
LCDR	Colborn, James	CDC	Yes
LCDR	Cole, Jessica	FDA	Yes
LCDR	Cui, Minglei	FDA	Yes
LCDR	Cunningham, Timothy	CDC	Yes
LCDR	Daniels, Heidi	DoD	Yes
LCDR	Davis, Shane	CDC	Yes
LCDR	Demby, M. Lela	BOP	Yes
LCDR	Demissie, Zewditu	CDC	Yes
LCDR	Edwards, Elizabeth	FDA	Yes
LCDR	Facey, Judy	EPA	Yes
LCDR	France, Anne Marie	CDC	Yes
LCDR	Freeland, Amy L.	CDC	Yes
LCDR	Gaines, Joanna	CDC	Yes
LCDR	Garnett, Theodore	FDA	Yes
LCDR	Garrett, Tiana	CDC	Yes
LCDR	Geissler, Aimee	CDC	Yes
LCDR	Gelio, Alves	NIH	Yes
LCDR	Green, Seth	DoD	Yes
LCDR	Halldin, Cara	CDC	Yes
LCDR	Hassan, Iram R.	FDA	Yes
LCDR	Hatch, Arlin	DoD	Yes
LCDR	Henderson, Tamara	FDA	Yes

LCDR	Hess, David	DoD	Yes
LCDR	Hoffman, Kelsy	FDA	Yes
LCDR	Hollis, NaTasha	CDC	Yes
LCDR	Houston, Keisha	CDC	Yes
LCDR	Huang, David	CDC	Yes
LCDR	Irvin-Barnwell, Elizabeth	ATSDR	Yes
LCDR	Iuliano, A. Danielle	CDC	Yes
LCDR	Ivey-Stephenson, Asha Z.	CDC	Yes
LCDR	Jentes, Emily	CDC	Yes
LCDR	Ko, Jean	CDC	Yes
LCDR	Lowther, Sara	CDC	Yes
LCDR	Lu, Xiaowu	FDA	Yes
LCDR	McCollum, Andrea	CDC	Yes
LCDR	McDaniel, Dawn	CDC	Yes
LCDR	Miller, Mark	EPA	Yes
LCDR	Myers, Todd	DoD	Yes
LCDR	Nichols, Erin	CDC	Yes
LCDR	Nielsen, Carrie	CDC	Yes
LCDR	Njai, Rashid	CDC	Yes
LCDR	Northbrook, Sanny Chen	CDC	Yes
LCDR	Odom, Erika	CDC	Yes
LCDR	O'Neill, Eduardo	CDC	Yes
LCDR	Pamboukian, Ruiqing	FDA	Yes
LCDR	Parker, Erin	CDC	Yes
LCDR	Parks Brown, Sharyn	CDC	Yes
LCDR	Perez, Cesar	FDA	Yes
LCDR	Perrine, Cria Gregory	CDC	Yes
LCDR	Pevzner, Eric	CDC	Yes
LCDR	Powell, Tracy	HHS	Yes
LCDR	Pulliam, Sara	DoD	Yes
LCDR	Purfield, Anne	FDA	Yes
LCDR	Rivera, Luz	FDA	Yes
LCDR	Rodriguez, Michelle	FDA	Yes
LCDR	Rossiter, Lana	FDA	Yes
LCDR	Samy, Raghu	FDA	Yes
LCDR	Sandhu, Sukhminder	FDA	Yes
LCDR	Sauber-Schatz, Erin K.	CDC	Yes
LCDR	Sharp, Tyler M.	CDC	Yes
LCDR	Sircar, Kanta	CDC	Yes
LCDR	Skanchy, David	FDA	Yes
LCDR	Sloop, Sue L.	HHS	Yes
LCDR	Spikes, Pilgrim	CDC	Yes
LCDR	Steele, Angela	DoD	Yes
LCDR	Steele, Matthew	FDA	Yes

LCDR	Steffen, Scott	FDA	Yes
LCDR	Tartof, Sara Y.	CDC	Yes
LCDR	Taylor, Eboni	CDC	Yes
LCDR	Thomas, Peter	CDC	Yes
LCDR	Tongren, Jon Eric	CDC	Yes
LCDR	Toussaint, Esra	CDC	Yes
LCDR	Tyus, Nadra	HRSA	Yes
LCDR	Vagi, Sara	CDC	Yes
LCDR	Walters, Maroya	CDC	Yes
LCDR	Walters, Matthew	FDA	Yes
LCDR	Wise, Matt	CDC	Yes
LCDR	Yard, Ellen	CDC	Yes
LCDR	Zhou, Eric	NIH	Yes
LCDR	Blackburn, Tajah	DHS	Yes
LT	Bowen, Virginia	CDC	Yes
LT	Cleck-Derenick, Jessica	FDA	Yes
LT	Crarey, Emily	FDA	Yes
LT	Fitzgerald, Erica	BOP	Yes
LT	Francia, Charlotte	BOP	Yes
LT	Gieraltowski, Laura	CDC	Yes
LT	Gonzalez, Andrea	SAMHSA	Yes
LT	Grant, Yoran	CDC	Yes
LT	Ham, Jason	CDC	Yes
LT	Hamill, Caitilin	FDA	Yes
LT	Hickey, Andrew	OHA	Yes
LT	Hoots, Brooke	CDC	Yes
LT	Hudson, Gwendolyn	FDA	Yes
LT	Hudson, Naomi	CDC	Yes
LT	Irving, Shalon	CDC	Yes
LT	Jamoom, Eric	CDC	Yes
LT	Jarquín, Vanessa	CDC	Yes
LT	Jarvis-Durham, Lisa	CMS	Yes
LT	Jeisy Scott, Victoria	NCIRD	Yes
LT	Johnson, Jonetta	CDC	Yes
LT	Kebker, Eric	DoD	Yes
LT	Kembi, Folasade	CDC	Yes
LT	Lacayo, Juan	FDA	Yes
LT	Laufer, Alison	CDC	Yes
LT	Leshin, Jonathan	EPA	Yes
LT	Lozier, Matt	CDC	Yes
LT	Lucas, Neali	FDA	Yes
LT	Mathew, Shiny	FDA	Yes
LT	May, Ashleigh L.	CDC	Yes
LT	Mells, Jamie	CDC	Yes
LT	Merrill, Rebecca	CDC	Yes

LT	Miller, Leigh Ann	CDC	Yes
LT	Muniz Ortiz, Jorge	USDA	Yes
LT	Ou, Oliver	USDA	Yes
LT	Pesce, John	NIH	Yes
LT	Puckett, Mary	CDC	Yes
LT	Rivera Rosado, Leslie	FDA	Yes
LT	Russell, Elizabeth	CDC	Yes
LT	Schwitters, Ameer	CDC	Yes
LT	Shiny, Mathew	FDA	Yes
LT	Shumate, Alice	CDC	Yes
LT	Silvio, Heather	DoD	Yes
LT	Slayton, Rachel B.	CDC	Yes
LT	Soeters, Heidi	CDC	Yes
LT	Thompson-Paul, Angela	CDC	Yes
LT	Tian, Nancy	ASPR	Yes
LT	Wilken, Jason	CDC	Yes
LT	Wilson-Frederick, Shondelle	HHS	Yes
LT	Wright, Sara	DoD	Yes
LT	Wu, K. Geoffrey	FDA	Yes
LT	Zhang, Xinzhi	NIH	Yes
LT	Zucco, Julia	CMS	Yes

**1) Call to Order and Welcome:** CDR Nicole Frazer

- Email LCDR Jennifer Adjemian (Jennifer.adjemian@nih.gov) for roll call on the day of the call.
- Mute your phones when not speaking (press \*6 if you do not have a mute button).
- Do not place the conference call line on hold.

**2) Report from the CPO:** CAPT Martin Sanders

- Deployments for the Administration of Children and Families (ACF) continue, with many details currently available at the O-3 level.
- As a reminder, please make sure that you are ready for the next promotion cycle if you are up for promotion next year.
- No major announcements.

**3) Report from the Chair:** CDR Nicole Frazer

- I want to congratulate our new voting members on their selection! Welcome to CDRs Bodart, Breiding, Goodie, and Murphy and LCDRs Bobo and Cole.
- Updates from Leadership meetings:
  - There are no significant actions to pass along. There was continued discussion about readiness (we are currently at 94% as a Corps) and the Unaccompanied Children Mission. Here is the update from CAPT Dan Beck that I will share with you:
    - “The Secretary authorized deployment of the Corps on 14 May 2014 to support Departmental response to the surge of unaccompanied children (UC) across the southern borders. On 2 June, the President declared the UC event as an urgent humanitarian situation and directed all Federal agencies, under the coordination of FEMA, to provide full and prompt cooperation and all resources necessary to support resolution of the situation. The Corps was designated the primary response entity for

this mission by ASPR and deployed officers to support facility engineering activities, case management and medical screening and sheltering activities.”

- “As of 31 July, there were 77 Corps officers currently deployed serving in 5 missions including Medical Screening in McAllen, TX and Information Analysis at National Response Coordination, Technical Support to ACF. To date, 351 officers have deployed in support of this mission. The McAllen Processing Center is scheduled to reduce operations by 31 July and our deployed team should demobilize by 1 August. We do not anticipate reloading this mission unless a new surge of UC is identified and is beyond CBP and ACF ability to manage. Although a small number of officers are expected to continue to deploy in support of command and coordination, *the bulk of deployment operations are expected to be complete by 1 August.*” The table below provides a summary of deployed personnel by agency as well as category.

AGENCY	DEPLOYED
AHRQ	2
ATSDR	1
BOP	47
CDC	43
CMS	15
DHS	7
DOC	1
DOD	19
EPA	3
FDA	80
HRSA	24
IHS	63
NIH	20

CATEGORY	DEPLOYED
MED	36
DEN	2
NUR	90
ENG	15
SCI	22
EHO	19
VET	2
PHARM	41
DIET	4
THER	11
HSO	109
<b>TOTAL</b>	<b>351</b>

- **Other items:**

- As I mentioned last meeting, our Acting Surgeon General, RADM Lushniak, has launched a new initiative called Public Health Service Athletics (<http://www.publichealthserviceathletics.org>). There has been some flux at higher levels of leadership and we are now starting to see a Strategic Plan emerge from our senior leaders that we as a PAC can begin to adopt. This will be one area that we can embrace in the upcoming PAC year. We are fortunate to have the new Executive Directors of this initiative present information to our PAC today at 1300 EST. We look forward to hearing from CDR Shukan and CAPT Hoogstraten-Miller. LCDR Irvin-Barnwell from our Career Development Subcommittee will host our presentation today.
- As a reminder to the subcommittee chairs, please send in the end of year reports. I have begun working on the combined end of year report and will finalize that once I have the submissions from the Chairs. The goal is to also send out the letters of recognition by then end of this month. Thank you to liaisons and to the Subcommittee Chairs who have already sent in their reports. There are so many significant accomplishments this year and I look forward to sharing the final report with you all.
- Some good news. The update to the SciPAC Charter was sent to a vote and was approved by the Voting Membership. It will be on its way next to our Acting SG for signature. Thanks again

to all of my fellow officers who worked on the Charter—it was a long adventure, but we got the job done.

- It’s hard to believe, but this is my last call with you as Chair. It has truly been an honor to serve you this year and a pleasure to work closely with so many of you. I’ve said this before, but I am just in awe of the caliber of officers that I call colleagues in the PAC. So many of you do so many great things and I am privileged to serve with you in the Corps. I especially want to thank my Executive Board (CDR Nisha Robbins, CDR Danice Eaton, and LCDR Jennifer Adjemian), our Chair ex-officio CDR Ryan Novak (as well as other past Chairs) for their thoughtful advice and support, and of course CAPT Sanders. Sir, it has been a pleasure working with you this past year and I have appreciated all of your leadership and guidance! I will look forward to continuing to serve the PAC as the ex-Officio this year to ensure a smooth transition for the new Chair.
- I also want to recognize the Subcommittee Chairs and the officers serving on each committee. The subcommittees really are the heart of the PAC and make my job easy. They have worked extensively over the past year across 33 goals and I look forward to sharing their accomplishments with you! Thank you again!

**4) Report from Vice Chair: CDR Nisha Robbins**

- Nothing to report.

**5) Secretary: LCDR Jennifer Adjemian**

- We had 80 Scientist officers attend August’s SciPAC meeting. Please encourage fellow Scientists to attend the monthly meetings as they represent the best way to receive important, updated information on SciPAC.
- If you have any information on events or relevant messages that you wish to distribute to the SciPAC listserv, please email it to me along with any important details (Jennifer.adjemian@nih.gov).
- For today’s call, please remember to email me your attendance using the subject line: “SciPAC Monthly Meeting Attendance”.
- If you are providing a report on today’s call, please also remember to email me a copy for the meeting minutes.

**6) COF Liaison: CDR Danice Eaton**

- The current SciPAC balance is \$1901.97. There were no new transactions this month.

**7) Subcommittee Reports**

**a) Awards:** LCDR Charlene Maddox; Co-chair: CDR Jennifer Bodart

- The Awards Subcommittee requested bios and pictures of the 2014 SciPAC awards recipients which will be posted on SciPAC’s website and submitted for publication in the SciPAC Newsletter. The Awards Subcommittee is continuing to update its Standard Operating Procedures (SOPs).

**b) Career Development:** CDR Michael Smith; Co-chairs: CDR Alfredo Sancho, LCDR Zewditu Demissie

- **OBC:**
  - No scientists attended the July 2014 OBC Class.
  - One scientist is scheduled to attend the August 2014 OBC Class
    - LT Dana Brauman (Bureau of Prisons, NY)

- **Presentation:**

- CAPT Shelley Hoogstraten-Miller and CDR Evan Shukan are scheduled to speak after the SciPAC call. They are the Executive Directors of the new initiative from the Office of the Surgeon General called Public Health Service Athletics, also known as The Surgeon General's Fitness Team.
  - **Subcommittee Leadership Activities:**
    - The Chairs and Co-Chairs have been working to update the Subcommittee Standard Operating Procedures (SOP), Top Tips for Scientist Officers, and relevant SciPAC webpages.
- c) Category Day:** CDR Mark Clayton; Co-chair: CDR William Satterfield
- The Category Sub-committee would like to thank all members for their vision, leadership, and execution of an outstanding Category Day and Social Event during the 2014 USPHS Scientific & Training Symposium.
  - Thank you letters to each member are being prepared for signature and distribution.
- d) Mentoring:** CDR Matthew Breiding; Co-chair: CDR Bryan Davidson
- Since our report last month we have made 4 new matches. We currently have 54 active mentoring agreements on file.
  - We have made good progress on reducing the number of officers waiting to be matched with a mentor but still have a few officers who are in need of a mentor. If there are any O-5, O-6, or senior O-4 officers interested in serving as a mentor, please contact me at [dvi8@cdc.gov](mailto:dvi8@cdc.gov).
  - Our subcommittee has been working hard on a mentoring guidebook that will be a resource for mentors and mentees in setting up a productive mentoring relationship. A draft was completed and reviewed by subcommittee leadership, so we feel that it is close to being completed and hope to make it available soon.
- e) Policy Review:** CDR Jeremy Wally; Co-chair: LCDR Fei Xu
- There was no activity to report this month.
- f) Recruitment, Retention & Readiness (RRR):** CDR Dominic Frasca; Co-Chair: CDR Matthew Murphy
- Recruiting: No updates to report.
  - Retention: the Retention survey is undergoing Executive Board clearance. A draft of the survey was shared with the PsyPAG chair, to serve as a model for their group.
  - Readiness: a draft implementation plan/instruction for enrolling in PACE has been forwarded for review/clearance.
  - The subcommittee continues to request officers submit short deployment (agency or OFRD) stories for publication in the Scientist newsletter. Please submit short narratives to CDR Murphy. [zqj7@cdc.gov](mailto:zqj7@cdc.gov).
- g) Rules and Membership:** CDR Nisha Robbins; Co-Chair: CDR Ryan Novak
- The list of new voting members for the PAC was approved by the Surgeon General on 4 August 2014 and the new members were notified. It was a very competitive process for the 6 available slots!
  - We have an approved revision to the SciPAC charter and the subcommittee will focus on the SOPs in the upcoming year.
- h) Science:** LCDR Robin Toblin; Co-chair: CDR Jennie Thomas

- The Journal Club had its third session on 12 August 2014 with CAPT Sara Newman discussing injury prevention in the National Parks to highlight the Injury and Violence Free Living Priority Area in the National Prevention Strategy.
- The Science & Practice Team will host a seminar on Effective Presentations in September.
- The Bibliography team is now merging all of the team members' databases and hopes to release the updated Bibliography in EndNote by the end of August.
- The National Prevention Strategy (NPS) Team is starting to write the manuscript for a commentary on Scientists' roles in the NPS.
- The Web team finalized three pages which are now available in the newly released Scientist website (Science Subcommittee, SciPAC Bibliography under Publications and National Prevention Strategy)

**i) Visibility:** LCDR Loren Rodgers; Co-chair: LCDR Seth Green

- Newsletter:
  - The current issue is on the SciPAC website.
  - Articles are welcome for the next submission. Suggested topics include the USPHS Symposium, visibility events, or community service events. Deadline for submission: Friday, 15 August 2014.
- LCDR Bornemann and LCDR Steffen will be running the Annapolis 10 miler on 24 August 2014. A PHS table will be set up at the expo. Registration is still open for anyone who wants to run! If you want to meet up with some fellow officers run, or volunteer, please email either LCDR Steffen ([scott.steffen@fda.hhs.gov](mailto:scott.steffen@fda.hhs.gov)) or LCDR Bornemann ([Jennifer.bornemann@usuhs.edu](mailto:Jennifer.bornemann@usuhs.edu)).
- LCDR Amy Freeland will be serving as a mentor a local high school in Snellville, GA for their Science Technology Engineering Arts and Math (STEAM) program. She will be a guest speaker at some point during the school year and will discuss STEM career opportunities in USPHS and will bring the students to CDC's museum, again, to expose them to USPHS and careers in public health. This is a new 2-year program for high school juniors and will likely spread throughout Gwinnett County.
- The creed is being assessed by Executive Board.

**j) Website:** CDR Tegan Boehmer; Co-chair: CDR Jacqueline Sram

- The Website Subcommittee is very pleased to announce that a new and improved SciPAC website will go live within the next 10 days! Our current web hosting provider is going out of business on 15 August 2014. We hope to make the transition to our new provider and newly designed website before that date. However, it's possible that the website might be down for a few hours or days around that time if the transition doesn't go as smoothly as planned.
- A message will be sent to the Scientist Category listserv when the new website is available. The SciPAC website URL will stay the same: [www.usphs-scientist.org](http://www.usphs-scientist.org). One caveat that I want to mention is that some formatting of the website template doesn't display right when viewed using Internet Explorer v8, which is still being used on FDA government computers.
- Some of the major changes to the website structure include: a shorter home page with timely announcements; an expandable menu on left side; a new webpage for each SciPAC subcommittee; a new National Prevention Strategy webpage; and a short list of Popular

Links on the right side (e.g., Award recipients, CV guidelines, Newsletter, Merchandise order form, and OBC graduation announcements).

- I wanted to also take this opportunity to thank the three officers from the Health Services Officers (HSO) Information Technology Professional Advisory Group (IT PAG) who have logged approximately 160 hours of volunteer time to assist the SciPAC Website Subcommittee in developing and troubleshooting the website. A special thank you to LCDR Francis Bertulfo who has led the effort on behalf of the IT PAG, as well as LT George Chow and LT Rocklyn LeBeau.
- I would also like to thank LCDR Loren Rodgers for designing a new banner graphic for the new website!
- Please continue to send website update requests and feedback on the new website to CDR Boehmer at: [TBoehmer@cdc.gov](mailto:TBoehmer@cdc.gov).

## 8) **Liaison Reports**

- COA: CAPT Sara Newman
  - Our new Executive Director COL (ret) James Currie has been busy on the hill and meeting with our sister service leaders as well as leaders from partner associations to build relationships and raise awareness about the work we do. See the COA website also for letters he has posted to support the Corps. You can find these documents at <http://www.coausphs.org/legis.cfm>
  - Be sure to have your voice heard. A subcommittee of the board of directors is preparing to write a new strategic plan for COA and we welcome your input. Please take 5 or so minutes to complete the following this survey <https://www.surveymonkey.com/s/3PHRTRY> so we can ensure we capture your views on how we should focus our attention over the next 5 years to benefit and support the USPHS.
  - The new PHS Officer's Guide is available for purchase on the COA website. Bulk copies can be purchased at lower cost. Go to <http://www.coausphs.org/> to obtain a copy.
- JOAG: LCDR Cara Halldin
  - Updates from the Junior Officer Advisory Group (JOAG) include two upcoming Journeyman Speaker Series Seminars (JSS). An off-cycle special JSS will discuss PHS Officers Deployment to the Unaccompanied Children Response. LCDR Elizabeth Lybarger from OASH will be presenting this talk on 15 August 2014 from 1300-1400 EST.
  - The second JSS will discuss the upcoming AMSUS (Association of Military Surgeons of the United States) Conference and USPHS involvement. CDRs David Lau, Malaysia Gresham, and LTs Cody Thornton and Angelica Chica will be presenting on 12 September 2014 from 1300-1400 EST. Call in information is distributed via the JOAG List Serv. For further information regarding JSS please email LCDR Cara Halldin at [challdin@cdc.gov](mailto:challdin@cdc.gov).
    - JSS Call in: 1-213-342-3000; Participant Access Code: 6904646
- PSYPAG: CDR Anne Dobmeyer
  - PsyPAG continues to disseminate a weekly job posting list for psychologists through our listserv. A number of officers, especially those affected by the “right-sizing” plans of the DoD MOA, have expressed the value of this weekly list.
  - PsyPAG Policy and Procedures committee, under the leadership of LCDR Arlin Hatch and CDR Bryan Davidson, are currently reviewing the PsyPAG bylaws and developing recommendations for modification.

- Results from the PsyPAG professional development needs survey (investigating factors that contribute to billet/PHS satisfaction) have been compiled; CDR Satterfield will be sharing the results during the next PsyPAG call.
- The PsyPAG Psychologist Speaker Series continues on our bimonthly calls. In June, our speaker was CDR David Beckstead, who spoke to the group about the PHS awards process. The speaker planned for our next call is CDR Joel Nelson, who will provide an update on the DoD/PHS MH MOA.
- The PsyPAG Prescribing Psychologists SIG: Currently gathering data on the impact of the psychology prescribers on variables such as access to care in underserved/rural populations, and data on challenges faced in obtaining required supervision. Interested psychologists can contact CDR Anthony Tranchita ([anthony.tranchita.1@us.af.mil](mailto:anthony.tranchita.1@us.af.mil))
- The next PsyPAG meeting is on 6 August 2014 @ 1200 EST. The dial-in number is: 866-782-0573 Participant Passode: 2214354.
- To learn more about PsyPAG members can go to: <http://usphs-hso.org/?q=pags/psypag>
- If you are a psychologist and would like to join PsyPAG please contact: LCDR Sara Pulliam ([sara.pulliam@us.af.mil](mailto:sara.pulliam@us.af.mil))

#### 9) Other Business, Questions, Comments

- CCWIAB: CDR Anne Dobmeyer
  - The Commissioned Corps Women’s Issues Advisory Board (CCWIAB) identifies and analyzes key issues that impact women in the Corps, and develops action plans to address those issues.
  - Thanks to those of you who completed the CCWIAB Outreach Survey. Scientists represented 20% of respondents. The top 3 areas of concern identified by all respondents: 1) work-life balance, 2) leadership opportunities, and 3) family care. CCWIAB will be using results to prioritize future efforts and develop action plans.
  - One upcoming resource addressing work-life balance: Federal Occupational Health (FOH)’s Employee Assistance Program (EAP) live interactive webinar on Wednesday, 13 August 2014, 1300-1400 CST. This webinar will focus on managing your energy level to have a better work-life balance. Information and registration at: <http://magellanhealth.adobeconnect.com/e8x6u5731kj/event/registration.html> .

#### 10) Closing Remarks: CDR Nicole Frazer

- None to report.

**NOTE:** Next meeting **Tuesday, 02 September 2014 @ 1200–1300 EST**